SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MUNGASAJI MAHARAJ MAHAVIDYALAYA, DARWHA DISTRICT- YAVATMAL

IN FRONT OF P.W.D. REST HOUSE, DARWHA DISTRICT-YAVATMAL (M.S.) 445202
www.mmcdarwha.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The institution established under Vidya Prasarak Mandal Darwha in 1971 with Arts and Commerce faculty. Later on Science Faculty and H.S.C.Vc. have been started in 1983 and 1992 respectively. Besides these faculties, our institution has Arts and Commerce Faculty at Junior college level established in 1975 and a Faculty of Science (non-grant) at the same level has been opened in 2008. It comes under UGC Act of 1956, **2(F) and 12(B) since 1987** and continuation from 2012.

The institution is enriched with highly qualified, well-experienced and dedicated teaching and non-teaching staff. The institution runs **03** UG, **03** PG and 04 Ph.D. Programmes. There are **24** full-time faculties, out of which **07** Professors, **4** Associate Professors and 13 are Assistant Professors. Total **19** faculties are Ph.D. holders while **05** are pursuing Ph.D. Two faculty members are on BOS of S.G.B Amravati University and 01 member is on autonomous institution and 01 faculty has been working on Board of Physical Education and Sports. One of the staff members has worked on a committee to establish new Pali and Buddhism Department at University. The institution encompasses sprawling campus of **07** acres and Gymnasium Hall and many play grounds in a **15** acres land which is 3 km away from the campus. In last five years **10** students have won University Color Coat in various sports events. It is a great matter of pride that **11** students have also shown flying colors in the academic fields and have grab rank in the merit list of University. The institution has successfully organized **01** International, **05** National, **02** State, **14** University level conferences, e-conferences/workshop, e- workshop and 01 FDP on NAAC. More than 1500 students are enrolled every year.

The institution arranges various activities to imbibe and inculcate social, moral, patriotic, spiritual and national values among the students.

Codes of professional ethics guide all stakeholders of the institution about its principles of integrity, accountability, inclusiveness, commitment and sustainability. All stakeholders work within the institutional policies and practices so as to satisfy the *'Vision and Mission'*.

The institution successfully completed Green Audit and ISO certification of the campus. The institution was accredited with 'B' Grade (Score 2.05) in second cycle by NAAC.

Vision

To provide quality based educational opportunities to inculcate values and skills in the students of rural area so as to empower them to face challenges of the new millennium and pursue knowledge to the utmost level to develop vibrant academic environment for the best quality education.

Mission

Institution strives to bring the students of rural area into the mainstream and cope up with the upcoming adversaries of their lives. Simultaneously they must help the nation in pursuit of development.

- To work as the responsible institution to generate conservation, publicity of knowledge and work for the welfare and betterment of the community'
- To enhance capabilities, potentialities of students, to face challenges in global scenario.
- To provide competent human resources.
- To inculcate ethical values among the students.
- To work to generate conservation and impart knowledge.
- To work as catalytic power in socioeconomic fields.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

(1) Motivated management with the vision for the upliftment of living standard of people.

(2) Our institution is the only institution in this area to provide co-education.

(3) In our University, only few colleges run Urdu and Persian literature and our institution is one of them.

(4) Our institution strives to imply a culture of eco-friendly practices and making the campus environmentally sustainable.

(5) The institute runs **03** UG programmes, **03** PG programmes and **04** research centers.

(6) Well-experienced and dedicated teaching staff is 24 (07 Professor, 04 Associate Professor, 13 Assistant Professor). Out of 24, 19 are Doctorate and 07 Research Supervisor.

(7) Enriched Library with ICT and Wi-Fi facility.

(8) The campus is Wi-Fi facilitated.

(9) ISO: 9001-2015 certification

(10) The campus is under CCTV surveillance.

(11) Well-equipped laboratories.

(12) Registered Alumni Association.

(13) Distance Education Center.

(14) Due to excellent faculties, facilities and admirable results, the strength of the students have been increasing day by day.

(15) Relationship among the members of management, staff, students and parents is truly harmonious. The faculty members are healthy minded and without bias or prejudice for each other.

(16) An active Internal Quality Assurance Cell (IQAC) plays a vital role in the monitoring, augmentation and

sustenance of the overall quality of the institution.

(17) Excellence performance in games and sports; **10** color coat holders in various games and sport in last five years.

 (18) A well maintained campus with garden, botanical garden and pleasant environment.

 (19) A noble location of institution by the side of state highway.

Institutional Weakness

(1) Vacant Teaching and Non-teaching positions create burden on existing staff.

(2) Generation of funds is often a serious limitation in expansion and up gradation of campus facilities.

(3) Lack of campus recruitment facilities.

(4) Limited facility and opportunity in the curriculum design and development.

(5) Locational disadvantages for strengthening academic-industry linkages.

Institutional Opportunity

(1) Institution has an ample scope to promote and create a more harmonious and peaceful world through its students who are groomed to be agents of social transformation.

(2) To introduce job oriented, skill development and self-employment courses.

(3) To carry out more research projects related to needs of the area.

(4) To establish linkage with various resources and industries based on rural and agriculture occupations.

(5) The institution has great opportunity to explore talents of students at both national and international level.

 (6) As our institution is only one multi-faculty institution in the area, we give admission to all category students irrespective of their percentage. ***Looking to the locality of SC/ST/OBC students, we give admissions to these category students more than their intake capacity beyond reservation norms of the Government.***

Institutional Challenge

(1) Keeping space with the rapid changes in higher education.

(2) To make students self-employable.

(3) It is a challenge to obtain the Grants and Funding for pursuing research projects.

(4) Pursuing the student to attend classes regularly as their livelihood is solely based on farming and farm laboring.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our institution is a constituent institution of Sant Gadge Baba Amravati University and follows a predesigned syllabus of the Parent University. However, the institution innovates within these established academic structures, committed to provide holistic development. **Two staff members are the members on Board of Studies in the Parent University from Arts and Science faculty who are contributing to curriculum design and its implementation. One member is also on autonomous institution and 01 faculty has been working on Board of Physical Education and Sports. One of the staff members has worked on a committee to establish new Pali and Buddhism Department at University.**

The Principal conducts meeting and discusses the status of syllabus, extra classes, unit tests, internal examinations, practical's and other activities. Industrial tours, visits to historical, biological and environmental places are arranged for the first-hand knowledge and practical purpose. The institution always tries its level best to fulfill its aim and objectives. The students are inspired to aspire higher level of academic achievements. Bolstering its academic credentials, institution offers some subject related certificate courses. The institution strives towards overall development of the students and quality enhancement of the learners through various aspects of personality development.

The certificate courses are introduced by several departments to impart employable and life skill education to the students. Students make the optimal use of advanced e-facilities in library including N-list, online books facility where students can access to more than three million books.

At our institution education is dialogic and it is the feedback system which gives transparency and accountability. Feedback data is compiled, analyzed and shared with each department and concerned individuals for prompt action.

Teaching-learning and Evaluation

Teaching–learning and evaluation is executed as per the academic plan of the institution. A few introductory classes are held to identify slow and advanced learner by their performance in the regular classes and in tests. Accordingly institution engages the students in remedial coaching classes. The use of ICT is made to create interest and better comprehension of the course. The PPT's presentation is done by almost all teachers. The guest speakers from other colleges are invited to give refreshing change to the students. The students are given more exposure by sending them on study tours, field visits, industry visits, inter-collegiate science exhibition, debates, seminars and poster competitions, workshops etc. Students are encouraged and supported by the study materials. The mechanism of Internal Assessment is transparent and objective. Institution sensitizes its staff and students on issues such as gender discrimination and environment consequences.

The evaluation procedure is elaborated in the classrooms and restated to ensure effective implementation of the

internal assessment. Students are assessed on various platforms continuously through innovative and reformed techniques such as group discussions, assignments, interview, viva-voce, tests, practical's and projects etc. Students are encouraged to participate in inter-collegiate competitions to optimize their potential.

The Programme Specific Outcome (PSO's), Programme Outcome (PO's) and Course Outcome (CO's) are evaluated in the IQAC meeting to prepare effective action plan of the institution. The resolution of the meeting with some fruitful suggestions faculty members are forwarded for the implementation to ensures the achievements.

Research, Innovations and Extension

To promote research activities among the faculty members and students, the institution constituted the Research Promotion Cell (RPC).

Out of **24** permanent faculty members, **19** have completed doctorate degree (Ph.D.), **05** are registered for pursuing Ph.D. degree, **13** M.Phil. and **08** faculty members cleared NET/SET examination. In last five years **88** research papers have been published by faculties in UGC listed and reputed journals, **155** research papers presented in conferences and **20** chapters in the books. **Seven** faculty members are recognized as supervisors by the Parent University from different discipline and **09** research scholars are enrolled and have been working for the award of doctorate degree. One of the faculty members has availed an advantage of Faculty Improvement Programme (FIP).

Even after sanction and follow up by the institute, funds of two Minor Research Project by UGC worth Rs. 5,90,000/- has been not released.

The majority of faculty members attended and presented research papers in National/ International Conference, Seminar, Workshop through online/offline mode and also published the research papers in peer reviewed National and International Journals. Apart from this, **01** faculty member has been working as an associate-editor of International Journal of Basic and Applied Research, one faculty member is working on editorial board, one on advisory board and one on peer review committee of International Research Journal having ISSN standard. The institution has organized conferences/ seminars at National/ International level with issues on Research Methodology, FDP on NAAC, IPR etc.

Many extension activities like Cleanliness Drives, Voter Awareness Programmes and Rally, AIDs Awareness Rally, Road Safety and Security, Blood Donation Camp, Superstition Eradication Programme, My Family My Responsibility, Women's Equality and Gender Sensitization Programme etc. are undertaken during the last five year.

In last five years, the institution has signed MOU's with some HEI`s, Industries and NGO's.

Infrastructure and Learning Resources

The institution encompasses a large campus of 22 acres of land. Supportive facilities are also developed for effective ambience for curricular, co-curricular, extracurricular and administrative activities. The institution has well-constructed building comprising, Management Chamber, Principal Cabin, **30** Class Rooms, **09** ICT Rooms, **06** Laboratories, Library, Reading Room, Staff Room, Administrative Block, NSS office, IQAC Room,

Gymnasium Hall, Seminar Hall, YCMOU study center etc. The institution has sport fields and facilities for the outdoor and indoor games.

Institute Library has total **25,679** books on different subjects, **46** Journals/Periodicals and also a member of e-resources consortia N-List having e-journals and e-books. The library has other sources of information like Maps, Charts, CDs, M. Phil./ Ph.D. Thesis and Audio/Video Cassettes to cater the needs of the users. Library uses SLIM 21 automation software for the effective functioning. The subscription of N-list in library gives an access to students to browse more than 3 million books online. Three Bar- Code Scanners, a bar-code printer, a reprographic machine are available. Barcoding of the books is in progress.

The first aid facility is available in the sport department. CCTV cameras are installed at some major places. The campus is facilitated with Internet, Wi-Fi, Solar Power Plant, Water filters with cooler, 03 AC's, canteen and Rain Water Harvesting. Every year there is a free medical checkup camp for students. The institution has **50** computers with internet facility, **11** LCD projectors all in one (including Kyan), **12** printers, a scanner, a photo copy machine, a reprographic machine, **03** inverters, a power generator and Broad Band connection.

Institution ensures optimum use of infrastructure facilities and regular maintenance as well as to upkeep of all facilities through trained and efficient staff and a system of periodic checks.

Student Support and Progression

Institution has a fabric of social inclusion and empowerment, through student-centric financial incentives and welfare measures. Institution provides all the information and facilitates to students to secure scholarships from government. The scholarships are availed to the students belonging to SC, ST, OBC and minority category. All basic information and facilities offered by the institution are clearly reflected in the prospectus.

The institution has been organizing **'Vision for Career'** programme since 2010-11. Under this practice, the institution provides guidance for various competitive examinations, Motivational Camps and Lectures on Personality Development such as Small-Scale Industry Development Camp, Entrepreneurship Camp, Self Employment Camp, Competitive Examination Guidance, Spoken English Skills, and Career Guidance Cell etc. For the lavish workshop on **'Vision for Career'** many experts and renowned speakers from all over Maharashtra are invited. Entrepreneurship Skills and Vision for Career workshops have been organized to avail the platform for job opportunities.

The institution has '**students' Grievance Redressal Cell and Student Counseling Cell'** which help to redress complaints regarding sexual harassment and ragging. **Women Development Cell** takes all necessary measures to ensure safety and all-round development of the girl students.

As per the guidelines of University, 'Students` Council' is constituted every year. Institution provides special remedial coaching classes, extra coaching classes for the slow learners and some innovative activities/ideas for advanced learners.

To facilitate students' progression to higher level of education, institute has started PG courses.

Institution also has an Alumni Association to keep in touch with ex-students of the institution. Every year institution publishes magazine 'Vasundhara' to create and develop writing skills of the students. In last five years **10** students have won University Color Coat in various sport events.

Governance, Leadership and Management

Institution has a transparent and multi-layered governance system. The Governing Body of the institution meets regularly to discuss issues related to the overall development and performance. Similarly, College Development Committee and IQAC meetings are held periodically for the effective planning and implementation of teaching-learning and administrative activities.

The institution takes extreme care to carry out its vision and mission. Institution is very careful right from the admission process about economically backward students and provides better facilities, infrastructure and necessary tools.

The Management and the Head of institution insist on decentralization and democratic system of administration. The principal encourages positively the staff members to participate and share their views, ideas and innovative concepts for effective and positive working.

As per Government rules, the institution has implemented welfare schemes and a range of development oriented programmes for the teaching and non-teaching staff. The institution follows Performance Appraisal procedures as per the norms of Government of India. All the new circulars from the University and the Government are circulated among staff. CAS is a decentralized system of the institution. Group Insurance facility is provided to the staff. The Medical reimbursement facility is available to the staff members as per Government norms.

The institution conducts internal and external financial audits on regular basis. The audit wing of the UGC asks periodically and inspects all files pertaining to the financial matters that the institution has availed off, as well as all the receipts and payments records are being maintained.

Institutional Values and Best Practices

Institutional Values

1. **Social Sensitivity** – The prime goal of our institution is to strive to make the society better in all respects by providing quality education. One of the highlights of the curriculum has been to provide relevant education that would make a difference to the society. The institution also tries to instill the values of social service among its students and faculty members by being a part of various social welfare schemes and MOU with different organizations.

2. **Integrity** – Integrity is defined as the quality of being honest and having strong moral principles. The sole aim of the institution is to lift the mindset of the students to soar new heights and integrity. Institution also takes pride in working with integrity and a sense of righteousness to hold itself to consistent moral and ethical standards.

3. **Globalization**: The institution extends its services to one and all without any discrimination. It strives to uplift the standard of education with relevance to the current global trends and standards.

BEST PRACTICES

1. **Title of practice** – '**Social Service through Blood Donation'**

The institution is committed to render services to the immediate society. It has done through organizing blood donation camps. It is usual practice organized in association with government agency with utmost sense of social responsibility since 2009. Social concepts have been integrated into the curriculum. The aim of the practice is to save the lives of needy people by donating blood.

2. Title of practice – '**Vision for Career for employment opportunities'**

It is observed that success in competitive examination remains the monopoly of the urban students where better care, awareness, training and other facilities are easily available. So to create awareness among students of rural area, the institution started this practice. Now-a-days government policy is mostly depending on entrance-oriented examinations.Rural students possess inferiority complex due to lack of confidence and knowledge. To lessen their complexity, our institution started many programmes under this practice, such as small-scale industry development camps, self-employment camps, competitive examination guidance, coaching classes, students' career guidance cell, organization of competitive examinations through private agencies and NGOs. The efforts of the institution blossomed into fruits when many students got opportunities in various sectors.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MUNGASAJI MAHARAJ MAHAVIDYALAYA, DARWHA DISTRICT- YAVATMAL
Address	In Front of P.W.D. Rest House, Darwha District-Yavatmal (M.S.)
City	Darwha
State	Maharashtra
Pin	445202
Website	www.mmcdarwha.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vilas B. Raut	07238-295509	9423663312	-	mmcollegedarwha@gmail.com
IQAC / CIQA coordinator	Dr. Prashant D. Bageshwar	-	7083527507	-	pdbageshwar@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1971

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	19-09-2012	View Document
12B of UGC	19-09-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	In Front of P.W.D. Rest House, Darwha District-Yavatmal (M.S.)	Rural	7	4376.09

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,As Per Syllabus	36	H.S.S.C.	Marathi	360	249
UG	BA,English Marathi Urdu Marathi Lit Urdu Lit Persian Lit Pol Sci History Sociology Economics Home Eco	36	H.S.S.C.	Marathi	660	477
UG	BSc,Physics Chemistry Mathematics Computer Science Zoology Botany	36	H.S.S.C.	English	460	364
PG	MCom,As Per Syllabus	24	B. Com.	Marathi	199	199
PG	MA,Marathi Political Science History Sociology Economics	24	B. A.	Marathi	880	339

	And Home Economics						
PG	MSc,Physics Chemistry Mathematics Zoology And Botany	24	B. Sc.	English	241	241	
Doctoral (Ph.D)	PhD or DPhil,Marathi	60	M. A.	Marathi	2	0	
Doctoral (Ph.D)	PhD or DPhil,English	60	M. A.	English	2	0	
Doctoral (Ph.D)	PhD or DPhil,Political Science	60	M. A.	Marathi	4	2	
Doctoral (Ph.D)	PhD or DPhil,Mathematics	60	M. Sc.	English	7	7	

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7				4				20
Recruited	6	1	0	7	3	1	0	4	8	5	0	13
Yet to Recruit				0				0				7
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				21
Recruited	8	1	0	9
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	14	0	0	14
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	6	1	0	3	1	0	6	2	0	19
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	0	3	0	3

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	16	0	22

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	538	0	0	0	538
	Female	552	0	0	0	552
	Others	0	0	0	0	0
PG	Male	237	0	0	0	237
	Female	542	0	0	0	542
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	8	0	0	0	8
	Female	1	0	0	0	1
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	113	118	84	103
	Female	108	111	105	150
	Others	0	0	0	0
ST	Male	87	76	77	85
	Female	52	62	40	74
	Others	0	0	0	0
OBC	Male	345	298	255	296
	Female	441	492	419	533
	Others	0	0	0	0
General	Male	365	265	270	330
	Female	260	385	388	391
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1771	1807	1638	1962

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Mungasaji Maharaj Mahavidyalaya is an affiliated to Sant Gadge Baba Amravati University (SGBAU) it has to follow a road map or guidelines prepared and provided by the State Government. Nothing has been happened in this regard till date. As an when University prepares or provides a curriculum to implement the multidisciplinary / interdisciplinary structure of New Education Policy (NEP) the institution will abide by it. Although, institution tries to provides an opportunity within the campus to implement Multidisciplinary / interdisciplinary courses. In addition to Arts, Commerce and Science faculty, the institution manages a degree college of Physical Education on the same campus. In spite of

	this, it is difficult to specify multidisciplinary/ interdisciplinary preparedness at this juncture.
2. Academic bank of credits (ABC):	Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programmes. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL, V-Lab. It shall be also considered for credit transfer and accumulation in this provision. By these students will able to earn credits and get the program completed. The institution shall abide by the curriculum and structure prepared by the parent university in this regard.
3. Skill development:	As our institution is an affiliated to SGBAU and has to follow and implement curriculum provided by the parent University. So as far as skill development is concerned, a special committee is working to run skill development courses in Tally, personality development, interview technique, verbal communication, non-verbal communication, group discussion, time management, presentation skills, resume writing, motivation, goal setting, character ethics and moral etc. subject to permission of College Development Committee (CDC). In addition to this, institution implements guidelines or structures provided by the affiliating university.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its Economy. In this regard appropriate integration of the Indian Knowledge system particularly teaching in Indian languages is important. Languages influence the way people of a given culture speak with others, including with family members, authority and strangers and also influence the tone of the conversation. In order to preserve and promote culture, one must preserve and promote a culture's languages. The institution has been offering most of the programmes in the regional language Marathi which is one of the prominent Indian languages. In addition to this, the institution offers UG and PG programmes in Marathi. Marathi, Urdu and Persian literature are as elective subjects. Language departments of the institution take initiatives to implement some language oriented activities such as wall magazine, online questionnaire

	on account of Marathi language honors day, international language day, covid-19 awareness. Certificate courses in writing skills for journalism and opportunities in journalism for students offering Marathi Language.
5. Focus on Outcome based education (OBE):	The objectives set out in the NEP on OBE are Competency, standard, benchmarks, and attainment of targets. In addition to this, the OBE incorporates three elements Theory of education, a systematic structure of education, and a specific approach to instructional practice. M. M. Mahavidyalaya. is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university.
6. Distance education/online education:	During the Covid-19 pandemic, online classes were conducted very effectively by all faculties in all programmes. Both teachers and learners have experienced the online teaching and evaluation process through different software. So, the institution is well prepared in this regard. The institution has two distance learning study centers of Yashwantrao Chavhan Maharashtra Open University (YCMOU), Nasik and Maulana Azad Open University, Hyderabad, which offers different certificate, UG and PG Degree, Diploma programmes. Many students benefited by this facility, particularly students who are unable to enroll as a regular student can pursue higher education.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
68	68	65	65	65

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	5	5	5

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1962	1638	1807	1771	1712

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1041	922	855	843	830

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
627	414	503	376	379

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	25	22	22	21

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	31	31	31	24

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 31

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
36.2760942	58.419507	53.427651	50.872931	48.631345

4.3

Number of Computers

Response: 50

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Institution prepares its own prospectus which contains information regarding academic calendar, programmes, courses, curriculum, fee structure, various major committees like sexual harassment, anti-ragging, codes of conduct etc. The Academic Planning Committee prepares the academic planning for institution and faculty members to follow it. Some of the faculty has made a significant contribution in designing and improving the curriculum of Parent University. As per curriculum, every faculty member prepares his/her own academic planning and it is approved by the Principal. Every department individually introduces the syllabus, marks/gradation system and structures of question paper of their respective subjects. Each teacher takes the initiative to use different teaching methods for the better delivery of the curriculum. Apart from the traditional teaching, teachers use digital and virtual teaching methods. They broadcast study materials through You tube channels, Google Classroom, WhatsApp etc. Some teachers use Testmoz and Google Forms to conduct the test and collect various feedbacks from stakeholders. For overall catering of the curriculum, teachers organize educational tours, industry visits, guest lectures, student and teacher exchange activity, fieldwork, projects work and subject-related Certificate Courses etc. Remedial Classes, bridge courses and mentoring for slow learner, extra tests and quiz competition for the advance learner have been conducted. As a part of curriculum institution conducts Unit tests and Home assignments to improve the quality of the teaching and learning process. The monitoring agency monitors the completion of curriculum and other activities carried out by the faculty. If, for any reason, a faculty fails to finish his/her syllabi within the stipulated time, he/she takes extra classes to compensate the backlog. Bridge course/ Induction course has been specially organized for all first year students.

Well-equipped science laboratories, well-enriched library, language lab, computer lab with Wi-Fi connectivity are available for the students and faculty. Computer lab is accessible to students and teachers. The institutional library has a vast collection of books in various disciplines and of general interest. The library also has subscribed periodicals and journals, popular magazines, newspapers and an **O**nline **P**ublic **A**ccess **C**atalogue (WEB-OPAC). It has availed the membership of N-List (INFLIBNET), there is a reading room in the library. Many events are recorded with Google tags photographs. To be updated academically, teachers are allowed to appear for SWAYAM courses. For research development there are **four** research centers and **seven** recognized Ph.D. supervisors. The IQAC monitors the overall teaching-learning process by collecting student feedback. Institution also undergoes academic and administrative audit.

Important Features:

1. Some of the faculty has made a significant contribution in designing and improving the curriculum of Parent University.
2. The monitoring agency monitors the completion of curriculum and other activities carried out by the faculty.

3. In addition to traditional question- answer teaching methods, teachers use digital teaching methods such as PPT`s.

4. For overall catering of the curriculum, teachers organize educational tours, industry visits, guest lectures, student and teacher exchange activity, fieldwork, projects work and subject-related Certificate Courses etc.

e) Teachers from our Institution have been giving significant contribution to research work.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution believes in recognizing, encouraging and nurturing diverse talent and aptitude of the students. It encourages competitiveness and yearning for perfection. The objective is to inculcate the potential of students, so they venture beyond the set curriculum. The concept of parallel education runs deep in our curriculum and so all the departments of the institution organize seminars, conferences, study tours and other academic activities to achieve the goals. The assignment/home assignments are the mandatory part of the curriculum which helps in understanding the pragmatic issues related to students at the micro level. Each department analyses the results at the end of each semester.

As per University's examination schedule, the institution adjusts the academic calendar for the internal examination. The academic calendar is prepared well in advance for the next academic session and displayed on the notice board for reference of the staff. It is also uploaded on the website for all the stakeholders. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of vacation and holidays. The rules and regulations concerning the evaluation process are conveyed by each subject teacher during regular classes. Students are also informed about the distribution of marks on the commencement of every academic session. Any queries or discrepancies are resolved out to the full satisfaction of students and teachers. The uploaded information can be accessed by anyone at any time. The institution also has evaluation monitoring committee. Students can approach to concerned teachers and committee members for any query and clarifications. The examination committee works on the slots reserved in the academic calendar for internal assessment and prepares and displays the timetable well in advance. Slow learner test examinations and assessment of the short term is conducted separately by the respective departments. In view of continuous evaluation and improvement in the   performance of the students, the institution follows the practice of assignments, projects work, seminars, viva-voce, presentations etc. The institution takes care that the invigilation duties of teachers are assigned keeping in view of their evaluation schedules. The entire internal assessment process is highly transparent as the assignment/class test scripts are returned to the students after the evaluation and grievances if any are resolved. Some of the tests, quiz are conducted and evaluated by third parties, such as 'Gandhi Thought' essay competition, poster competition etc. In addition field visits, study tours, industrial visits, and project work are mandatory for some of the courses, which help to hone students' understanding of the topic.

The following are the crucial aspects of the academic calendar.

1. All departmental activities are executed as per academic calendar.
2. Cohering to the CIE calendar, N.S.S., cultural department, games and sports departments arrange the extra and co-curricular activities.
3. The examination committee prepares its planning for evaluation activities.
4. The tentative schedule of holidays and vacations, term-end and term start dates are available in prospectus and on website.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 90

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 09

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 22

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	6	00	00

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 100

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1962	1638	1807	1771	1712

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response

Institution has many forums, where such issues are not only highlighted but also students are given direct exposure towards it. Naturally each teacher integrates all these issues as a part of their teaching-learning process. In the faculties like Arts, Commerce and Science all these aspects are thoroughly addressed and discussed during teaching-learning process.

Environmental Issues:-

Various departments of the institution organize outdoor excursions to help the students to achieve practical knowledge about environmental and sociological issues. Institution monitors hazardous waste management activity through Chemistry department. These activities are executed by students under the guidance of the expert teachers. In addition to this, tree plantation programmes has also been arranged with the objective of promotion to protect environment and good health practices. Various plants are planted in the garden to beautify the campus from hygienic point of view. NSS unit plays a pivotal role in bringing awareness on sociological issues. Environmental studies is a mandatory subject for all second year classes of graduation and some environment related topics are the part of the syllabus of history, Economics, Marathi, English and Physics. Institution has successfully conducted green audit of the campus.

Human Values:-

Our institution has taken various steps to imprint importance of human values on the minds of all stakeholders. NSS unit is a very active organ of the institution, working for inculcating human values among students. Human Values are taught through various subjects like languages as well as literatures such as Marathi, English, Marathi literature, Urdu, Urdu literature, Persian literature, Sociology, Political Science, Economics, History etc. ICT also plays an equally important role in keeping students well aquatinted with socio-economic, cultural, political and other issues with appropriate use of facilities like Wi-Fi, OPAC, INFLIBNET etc. Institutional Library provides various books where students can learn the importance of human values.

Professional Ethics:-

Many events and competitions, which propel the mind and promote inner skills are intended and executed very often in the institution. Some departments of the institution arrange various Certificate Courses like Job Oriented Skills, Certificate Courses in Writing Skills for Media, Language Proficiency Skill etc. in accordance with the professional ethics. Workshops on 'Women Empowerment and Entrepreneurship' and Women Safety, Security and Employability are arranged frequently through 'Women Development Cell'. In commerce and management, professional ethics are implanted. Communication and Soft Skill have a place in many of these courses. Professional ethics is also an integral part of the curriculum in all programmes.

Gender Issues:-

'Women Development Cell' organizes health awareness programmes, workshops on Women Harassment, guidance talks on hygiene and sanitization etc. To empower all stakeholders mentally and physically, yoga and meditation training camps are also provided. The institution organizes enough lectures on girl's safety and security and also on hygiene and sanitation to create awareness about health and hygiene issues.

The vision, mission, motto and core values of the institution speak volume about these cross-cutting issues. No doubt, the Institution integrates various skills, values, local and global challenges through its curriculum delivery.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.79

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	01	06	00	00

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 43.73

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 858

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 77.46

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1962	1638	1807	1771	1712

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2668	2374	2192	2158	2133

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 27.14

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
205	126	283	353	227

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The assessment of the learning levels of the students have been done by the teachers in the classrooms during lectures and through conducting class tests, seminars, project works, assignments, tutorials and practical which helps to identify slow and advanced learners. Need of specific teaching-learning methodologies of such students are then discussed and implemented. An integrated approach is followed in the classes by the faculty. Traditional teaching methods are aided by new era technological methods to make learning more engaging, interesting and reliable. In the post accreditation period, institution has taken innovative steps such as slow/advance learners test, the quiz on general knowledge and on the subject etc. The academic performance in the previous examinations is a good indicator to identify the slow and advanced learners.

Slow Learners:

The special programme is implemented in those subjects that are considered to be difficult for an average student. As per general observation, the subjects such as English, Physics & Mathematics have been recommended for the remedial teaching at successive level of the degree course. E-links are also suggested to the students to help them to gain an in-depth knowledge of the subject. Personal, academic and career-related counseling is given from time to time. Home assignments are given and evaluated on a regular basis. Additional tests are conducted outside the curriculum to assess the learning ability of the students. Peer learning is encouraged through group discussions and presentations. Extra coaching and individual guidance is provided by the subject teachers and also activity of solving question papers of previous University Examination is done. The performance of these academic activities of students is communicated to their parents.

Advanced Learners:

During lectures, tutorials, class tests, assignments and interaction outside the class, the teachers are able to assess the caliber of the students and identify the advanced learners. Departments, through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Such students are encouraged to participate in intercollegiate competitions. They are suggested advanced readings in the relevant topics to enhance their understanding of the subject to enable them to pursue research in future. They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations. The opportunities are given to the students for teaching in the class as well as making individual presentations. Students are involved in special projects like analysis of current issues of relevance to their subjects. The institution encourages them to participate in 'Avishkar' an innovative research activity of the affiliated university and Govt. of Maharashtra.

Execution of the programme:

As per the guidelines of IQAC, the concerned department has developed the following strategies to conduct the programme.

- Preparing the list of difficult units and concepts from the university syllabus.
- Preparing duration and time-table of the teaching.
- Arranging some guest lecturers for the students.
- Conducting examinations, unit tests, class tests, tutorials, home assignments etc.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 82:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The student-centric method of teaching is the most authentic and convincing pedagogy followed by the faculties. Accordingly, faculty members are very much aware of the student's educational background, which leads to the proper assessment of the students. The institution acquires several measures to empower and enable the students to flourish, resulting in improved academic knowledge and skills.

In order to give autonomy to learners, focus is given for acquiring life skills and practices which enable lifelong learning, develop independent problem solving abilities. Such student centric methodologies are adopted by the institution to provide enhanced learning abilities to the students. Lecture method is effectively implemented with the use of LCD and e- resources. Demonstration method is followed for practical courses. Subject related home assignments and tutorials are given. Activities like students' seminar, MCQ`s discussion, preparing wallpapers, charts, models, poster presentations, group discussions, workshops, study circles, projects, yoga practices are conducted.

To develop a new ways of thinking, learning resources like educational CDs, NPTEL videos are provided which strengthen the experiential and participative learning. Participation in essay writing, language drilling and recitation, quiz competitions, poster presentation, wall magazine, drama, debate, theme based Rangoli and elocution competitions where learners acquire knowledge through collaborative and participative activities and develop their interpersonal skills.

Some students participate in research projects/experiment under University Research Festival 'Avishkar'. For UG, project assignment and for PG, the projects are compulsory. Due to this experiential learning competency level of students is enhanced admirably.

Physical education department organizes different sports events and guides the students accordingly. Significant numbers of students have been getting mementos, medals and prizes in sports events at national, state, university, intercollegiate and college level.

Rallies and street plays organized on different occasions to contribute to experiential learning of students about social awareness. Hands-on-training programmes and certificate courses, visits to various laboratories, industries, research centers as well as laboratory work, viva-voce are arranged regularly. Students' interactions with resource persons, organization of workshops, seminars on different themes, field visits, study tours and use of language laboratory provide an academic experiential learning. Students also participate in NSS, annual gathering, youth festival, skill development programme and personality development programme etc. We arrange invited talks on social current issues. Problem solving sessions are arranged after completion of each topic so as to enhance the participative learning's and problems are given to students for experiential learning's. Short-duration certificate courses, bridge courses are conducted. The Entrepreneurship, Vision for Career workshops provides the platform to develop entrepreneurial ideas.

The departments conduct several student centric activities. The students are also encouraged to participate in different seminars and other activities. Our institution is ornamented with a good library containing journals, magazines, novels and books to ensure the benefits of reading. Free internet access is made available to the students to familiarize themselves with ICT learning and make them update for learning.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In the present era, science and technology plays a vital role in the education system. There are endless possibilities with the integration of ICT in the education system. ICT helps tremendously in developing quality education and personality of students. So, there can be a strong move towards ICT by motivating all individuals connected with education. It helps to stimulate, motivate and engaged learners in the assigned task. Teacher uses innovative methods to arouse interest and enthusiasm of the learners to optimize their abilities.

Students can learn more modern methods of teaching. They work on various projects and assignments. It also helps in providing teaching contents, homework etc. With the use of power point presentations teachers make the students to understand complex processes and theories. Students learn various languages skills. Teachers of the institution try to make the best use of the technology in their teaching-learning process. The teachers have used Google Classroom, Google Meet, Google Forms, Big Blue Button, Zoom, Moodle, etc. as an effective tool for teaching- learning and evaluation process. The institution has a Wi-Fi enabled campus which helps the teachers and students to stay connected to the internet to learn the updated information. The institution has ICT enabled classrooms having Desktops, Laptops and Projectors which helps in the e-learning process. Some teachers use and share E-books which

are very much useful for the students as they are handy and save the cost of buying the physical books.

The institution issued separate PC to each department with the printer. The institution is well equipped with computer facilities. Further, it has computer lab and language lab with internal LAN. Broadband Leased Line Internet connection is highly useful for the functions of all the above devices very smoothly and speedily. All Staff is well familiar with all the latest ICT tools. To strengthen their knowledge, institution has conducted workshop on 'Moodle', 'Google Classroom' and 'Virtual Laboratory Concept'. Network Resource Center with computers is made available for the students and teachers. Currently, teachers have been conducting online lectures and examinations.

Language lab is very useful and supportive to our students for enhancing the communication skills and soft skills. Similarly, Commerce, Social Science and Departments of Humanities effectively mix up the theoretical classroom teaching and practical exposure through the YouTube, Videos. Some of the teachers have appeared for the NPTEL/SWAYAM courses and some of the teachers have successfully completed such courses.

To keep our students and teachers in pace with the changing scenario, library is regularly updated with online resources, INFLIBNET/N-List membership is regularly upgraded and open access e-resource link are provided through institution website. The institution has an Automated Library which enables the students to find the location of the books easily. The recorded video lectures of teachers are uploaded on YouTube channel of the institution. Social media is skillfully used by the institution through WhatsApp, Testmoz etc. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning.

File Description	Document
Upload any additional information	**View Document**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**View Document**

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 82:1

2.3.3.1 Number of mentors

Response: 24

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 77.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 64.13

2.4.2.1 **Number of full time teachers with** *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* **year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
19	20	14	10	11

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 16.42

2.4.3.1 **Total experience of full-time teachers**

Response: 394

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Institution adheres to the syllabus prescribed by the Parent University. We follow the guidelines laid down by UGC and the University to carry out a continuous internal evaluation system at institution level. This allows the students to ensure the timely understanding of each concept. Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual. At the beginning of each semester, the students are given the syllabus in detail by discussing its scope and limitations. A detailed discussion about the topic is being done to clear understanding of what is expected. After teaching the syllabus topic in detail, students are informed about the unit tests through a notice well in advance. The objective type questions (MCQ's) raised in the class that help the students to increase their knowledge of the subject. The questions are mapped with course outcomes. In addition to unit tests, home assignments and mid-term examinations are conducted as a part of internal assessment. All the schedule of internal assessment is prepared and conveyed by the examination-in-charge of the concerned faculty which is to be followed strictly. Outcome of internal assessment allows the teachers to continuously assess the students to track their progress and identify slow and advanced learners. Evaluation is done both in theory and practical examinations. The assessment remains transparent, impartial and accurate. The institution collects feedback from students to know their view points and suggestions for improvement. Recently, the Google Classroom and WhatsApp have been introduced by some departments to share all important information. The study material and questions related to subject are posted on Google classroom for students. Students' can ask their queries on this platform which are promptly answered by the faculties. Moreover, as a part of internal assessment prescribed by the parent university, all departments have made compulsion to students to participate in various activities like seminars, workshops, study tours, viva-voce, interview, field visits etc. The students' laboratory performance is examined by conducting internal laboratory tests. Before the commencement of the university examination, preparatory examinations and question paper solving sessions are conducted to boost the students' confidence and time management. During regular practical's the students are also prepared and asked for the oral examinations, and the practical journals of students are assessed regularly by the teachers. For some subjects, students undertake the projects and the progress of the students are evaluated by mentors regularly. Students get a chance to improve themselves through this continuous evaluation system before appearing for the university examinations. Dates of the University examinations are displayed on the notice board well in advance. To conduct the University examinations in fair atmosphere, the internal squad takes ample efforts. University results of our students clearly indicate that the course and programme outcomes have been achieved. Some students of institution secure their position

in the University merit list. University results are the outcome of our excellent continuous assessment and evaluation system.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Institution strictly follows guidelines set by the University for the conduct of examinations. At the end of each semester, final examination is uniformly conducted for students across all the constituent institutes of S.G.B. Amravati University. The final examination of each paper has 80% weightage for overall assessment and the remaining 20% is for internal assessment. For lab course continuous assessment of every experiment is prepared by concern faculty member followed by viva voice and lab record. The internal assessment forms a part of a continuous internal evaluation (CIE) conducted through Class Tests, Tutorials, Assignments, Projects, Viva-voce, Seminars, Interviews and Presentations etc. All of these together constitute an integral part of Internal/External Examination which is carried out in a well-planned and systematic manner. Institution has a well-defined system to deal with examination related grievances. For this, there is a separate mechanism, as per the University direction, a faculty member of institution is appointed as an 'Examination Coordinator'. Examination related grievances of the students are either at the institutional or at the University level. The institutional level grievances are redressed by the Internal Examination Committee, concerned heads of the departments.

     The evaluated papers of internal examinations are returned to students with suggestive remarks for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. The list of the absent students is displayed on the notice board by the concerned departments. If any student is unable to appear for the internal examination due to co-curricular, extra-curricular activities or some genuine reason, examination is conducted for them. After the evaluation of the answer books, marks are displayed on the notice board. If there is any grievance regarding the internal examinations, it is redressed efficiently in time.

    The schedule of the University Examinations is displayed well in advance on the University website as well as on the notice board of the institution. For complete transparency, University assigned a '**Co-officer In-charge'** from other institution to conduct theory examination and 'External Examiner' for practical examination, under supervision of the Principal. University examination result may be challenged by the students for scrutiny/re-evaluation. Students having doubts in marks can apply for retotaling as well as for revaluation within stipulated time after the declaration of result. This whole process is conducted in such a way so as the student gets updated result within the same semester; hence it is a time-bound process. Further, it is also efficient as its being done with honesty.

     At the time of theory examinations, grievances regarding the online question papers are considered and redressed with the help of Controller of Examination, of Sant Gadage Baba Amravati University, Amravati. For practical examinations, the out of turn facility is provided to students who remain absent for

the examination due to genuine reasons.

Thus, there is an effective and efficient grievance redressal mechanism for internal/external examination. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the institution.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Board of Studies of respective subjects, while prescribing the syllabi, design the POs, PSOs, and COs. The purpose behind communicating these POs, PSOs and COs to the teachers is to convey teachers what knowledge and skills are expected to impart to students. The same is conveyed to students so that they should know what they are expected to learn.

The institute aims to help students to reach their potential through the provision of a supportive, participative, vibrant and challenging learning environment. Faculties show active involvement in creating the learning environment. The curriculum of teaching-learning is student-centric, and all the students evaluated equally during their academic journey.

Students' learning outcomes are monitored based on unit tests, assignments, practical examinations, project work, viva- voce, interview seminars, and presentations etc.

All the activities mentioned earlier are evaluated in a concise duration and the marks/grades are recorded correspondingly, which acts as a ready reckoner for the student's academic progress. Compulsory attendance, participation in the classroom events, marks scored in assignments, seminars, group discussions, helps the faculties to judge the students properly. Counseling sessions are organized mainly for slow and advanced learners. The faculty members follow instructions regarding the teaching-learning process so that the institutional objectives should be achieved.

The students acquire the scientific knowledge and core principles of Physics, Chemistry, Mathematics, Botany, Zoology, and Computer Science in day to day life.

Course outcome of languages used to understand basics concepts in linguistics (Marathi, English and Urdu), gain the knowledge of parts of speech, vocabulary, identify the themes of lesson, summarize poem, the reporting of any incident, function, official letters, Muslim education, social condition of Indian women, history of Marathi, Persian and Urdu literature, sources of ancient Iran, Iran before and after Islam, Aariyans in Iran, ancient Iranian languages, style of Persian poetry, classical Persian literature, modern Persian literature, basic of Persian language, forms of Persian poetry.

The Social Science students get acquainted with the political ideas, ideologies, policies, processes and behavior as well as groups, classes, government, diplomacy, law, strategy, role of balanced diet for various stages, malnutrition, ability to explain economic terms, concept and theories, social problem, social and religious movement, ancient, middle and modern History of India and World.

The commerce course familiarizes the students with business economics, micro and macro- economics, utility approach and elasticity of demand, market, cost and revenue, business and managerial economics, factors pricing, information technology & business data processing, tax and audit system in India.

The institution deputes teachers for orientation course, refresher course, induction course, short term course, workshops, seminars, conferences and FDPs to enrich them to attain the outcomes during teaching-learning process. Teachers actively participate in workshops on revision of syllabus organized by the University as well as Teachers' Association. Many teachers are also the members of syllabus sub committees. Alumni share their individual experiences that how programme/course shaped their career, which helps existing students to align better with the specified programme outcomes, programme specific outcomes and course outcomes.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	**View Document**
Past link for Additional information	**View Document**

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The attainment of programme outcomes, programme specific outcomes and course outcomes are the foundation on which any higher educational institution grows. Therefore, it is very essential to take a review of the accomplishment of POs, PSOs, and COs incessantly. In order to evaluate the attainment of POs, PSOs, and COs, the formative and summative evaluation methods have been used. The formative evaluation system is a part of CIE through which students are evaluated continuously to see whether the programme / course outcomes are attained or not. The formative evaluation system comprises unit tests, midterm examinations, home assignments, study tours, student seminars, field projects, interview, viva-voce, workshops, text book reading, industrial visits etc.

The summative evaluation system comprises of semester wise examinations, conducted by the university with the help of institution, at the end of each semester. The University assessment consists of eighty marks for each paper and twenty marks for internal assessment. Science faculty students are assessed based on the performance in the practical examinations as well as written examinations conducted by the University.

The evaluation system and students feedback result in the course objectives', fulfillment through the proper channel to the students. Class tests, unit tests, assignments, practical's, seminars, projects, presentations, viva-voce are executed to overcome the difficulties in the relevant subject. Learning process is an integrated and exciting process based on classroom activities such as regular seminars, debates, group discussions on the relevant subjects. Activities like wallpaper, poster making, project work, charts and model presentations are organized by various departments. This helps to appreciate and motivate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, blood donation camps and such other activities enable the students to think out of the frame and be creative, proactive and inculcate the values of ethics. Many students have participated in academic events, cultural events and sports competitions at the university/state/ intercollegiate level to amplify the attainment as an outcome.

 After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students has been increasing progressively. Besides, students' progression to the higher studies is increasing consistently and rapidly in the last five years. We take utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism, for the measurement of attainment of the outcomes. Even we take feedback from all the stakeholders in this respect and try to take necessary action accordingly.

    The overall result of institution, for the academic year 2019-2020 and 2020-2021 is that some of our

students have secured place in the merit lists of the University. Taking into account the performance of students in the university examinations, employment through placement camps and students opting for higher education, it can be said that the POs, PSOs, and COs are achieved successfully. The result analysis and attainment of programmes outcome is discussed in the IQAC meeting.

File Description	Document
Upload any additional information	[View Document]()

2.6.3 Average pass percentage of Students during last five years

Response: 67.82

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
616	356	215	210	168

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
618	378	464	417	346

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document]()
Upload any additional information	[View Document]()
Paste link for the annual report	[View Document]()

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
List of endowments / projects with details of grants	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 29.17

3.1.2.1 **Number of teachers recognized as research guides**

Response: 07

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response

The institution has created an ecosystem for innovation including Research Promotion Cell, Incubation center, Student Development Cell and other initiatives for creation and transfer of knowledge.

Research Promotion Cell (RPC)-

Institution has constituted Research Promotion Cell to promote and monitor research activities. The cell encourages and motivates researchers and faculty members to participate and publish their research papers in National/ International conferences as well as in the journals with good impact factors. During the last five years, total **88 papers** have been published by the faculties in the UGC listed Journals and **155 papers** in International/National conferences and in reputed journals with ISSN/ISBN as well as chapters in books. Institution avails IT resources to the researcher, students and faculty members.

The RPC also motivates the teachers to organize conferences, workshops, seminars, symposia etc. to provide opportunities for research. In January 2020, one Day Interdisciplinary National level conference on *'Recent Trends & Issues in Humanities'* (**NCRTIH**) by the Departments of Humanities, in July 2020, One Day interdisciplinary National Webinar on Post COVID-19 'Challenges and Opportunities in Higher Education' by Department of Commerce and Political Science, in December 2020, *'International Virtual conference on Drug, Disease And Development'* by the Department of Chemistry and in August 2021 Six days *National Level Online FDP on 'Revised Assessment & Accreditation Framework'* were organized in collaboration with IQAC.

To develop the research culture and aptitude among students, each faculty continuously encourages the students for research and provides related reading materials, periodicals and journals. Institution is also recognized as Research center for *Marathi, English, Political Science* and *Mathematics*. Students are

induced to take an active participation in research based activities. Institution as well as students has received awards for their participation and great achievement in the 'Gandhi Vichar Sanskar Examination' conducted by Gandhi Research Foundation Jalgaon. Some students of the college were awarded by *Gold, Silver* and *Bronze medals* and appreciation certificates for acquiring **1st, 2nd and 3rd Rank**.

Incubation center-

The institution has established incubation center to meet social needs as and when addressed through innovation and research projects. It helps both faculty and students to understand the concept of Intellectual Property Rights, Patentable Research & Skill based training programmes for lifelong learning. Under the incubation center, various innovative activities such as 'Stall Management and Marketing', 'Self-Manufacturing and Selling' are being organized. Some ex-students of the institution are permitted to fill up 'Online Admission and Scholarship Forms' as an initiative towards 'Self Employment'. Over the last five years, different workshops have been organized by the institution focusing on IPR and Research Methodology.

Student Development Cell (SDC)-

Over and above the institution is having Student Development Cell (SDC) initiated various activities for the career enhancement of students at different levels like self-employment, startup initiatives, collaboration with research institutions and other industries related careers are enriched through various training programmes.

SDC has organized five '*Soft Skills Development'* training programmes which were funded by Parent University. The participants of these training programmes were from among UG and PG students.

File Description	Document
Upload any additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 18

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	7	2	2	2

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0.14

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 01

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 07

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 3.86

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
9	4	45	21	9

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years

Response: 6.84

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
45	48	26	18	19

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Response

The institution organizes number of extension activities through NSS and Cultural Unit in thrust areas to inculcate social responsibilities among the students. To sensitize and encourage them to work for social change and thereby make their holistic development. They are guided well to embark on journey to recognize and connect with the adjoining community to identify their challenges and fulfill their basic needs. They are made aware of various social issues to get motivated and inspired to work for the society. During the last five years, the institution has conducted the following activities:

 List of Activities conducted by institution through NSS and Cultural Unit:

- Leprosy Eradication and Awareness Rally
- Cleanliness drives at Campus, Bus stand, Government Hospital, Sub District Court Campus etc.
- Organ Donation Awareness Rally.
- AIDS and Vocal Health Awareness Rally.
- Blood Donation Camp.
- Kerala, Sangli, Satara, Kolhapur Flood Donation Rally.
- Save Water Save Trees.
- Workshops on: Best from Waste, Agriculture and Farm Side Business on Harmony Day.
- Awareness programme on alcohol addiction.
- Self-Protection and Self- Defense Guidance.

- Distribution of essential goods to needy during COVID-19
- Teachers Day, Constitution Day and National Voter Day Programmes.
- Voter/Suffrage Awareness Camp.
- Fundamental Rights and Duties in Indian Constitution Awareness Programme.
- Fit India Fit Youth Club Establishment programme.
- Abhirup Yuva Sansad.
- Rang Maza Vegala as Digital Holi.
- My Family My Responsibility Awareness Drive
- Vaccination Camps to fight against COVID-19 etc.

All these activities help to build the responsible citizen and grow as individual as todays volunteers are the future of India.

The Special NSS Camps are held at the adopted villages like Deulgaon Walsa, Bijora Pardhi Tanda. These camps provide abundant opportunities to involve in constructive community-based activities and to serve the rural fraternity in the form of sensitization for the sustainable development. During the camps, our NSS volunteers organized awareness programs such as

List of Activities:

- Campus Cleanliness.
- Voluntary Work (Shramdan) to develop farm ponds.
- Health Checkup and Guidance Camps.
- Veterinary Disease Diagnosis and Treatment camps.
- Cleanliness and Public Awareness Rally.
- Intellectual Discussion Sessions.
- Eye Checkup Camps.
- Cultural Activities on burning and current issues

The camps at the adopted villages helped the NSS volunteers to understand the ground reality of the rural life. Through rallies, the students sensitize the habitants regarding health, hygiene, awareness about the various diseases and cleanliness.

Distance Education Centre:

The institution has established two distance education centers of Y.C.M.O.U., Nashik and Moulana Azad University, Hyderabad. Under extension education centers UG and PG level courses are introduced.

Impact of Sensitization:

Exposure to extension and outreach activities conducted by institution through NSS sensitizes the students towards social, environmental, current issues which help to inculcate social, national and human values in their personalities. Most of the students come from the farming community so they know the efforts required to grow and develop. These activities have brought the students close to the ground reality to understand their social responsibilities.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 146

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	41	40	33	18

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 47.26

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
47	953	1098	1014	988

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 67

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
18	15	23	3	8

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 7

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<u>View Document</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response:

The institution has excellent infrastructural facilities such as spacious classrooms, laboratories, seminar hall, library, reading room, administrative office, playgrounds, girl's common room etc. College constantly provides quality education for all round development of the students so as to make them aware and responsible human.

The institution is situated in rural area of Yavatmal district having an aesthetic landscape of 28327.995 sq. meters (Seven Acres) and built up area is 4376.09 sq. meters. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. In the beginning of the every academic session, need assessment for replacement/ up- gradation/ renovation of the existing infrastructure is carried out by the committees. The institution provides eco-friendly environment, landscaping with trees and plants. It has thirty classrooms, Six laboratories, a library, an administrative office, an air conditioned office of principal and guest, a seminar hall with LCD projector, IQAC office, staff room, a Computer and English Language Lab with thirty computers, a separate common room for girls and boys, a dark room and a canteen.

Classrooms:

Classrooms are spacious with sufficient lighting, ventilation and black- green boards. Nine classrooms are equipped with LCD projector.

The institution has appointed temporary workers to provide logistic support for creation and maintenance of infrastructure. It includes a caretaker, an electrician, a sweeper and a plumber. In addition, services of a part-time site engineer are also ad-hocked as and when needed.

Laboratories:

Institution has four separate science laboratories, a Home Economics lab with contemporary equipment to enable the students to get hands on experience in the latest technology.

Library:

A spacious library enriched with 25679 books, 46 Journals and magazines. Library subscribed N- list consortia with more than 31,64309 e-books and 6293 e-journals. It has a separate well-furnished reading room. It provides reprography services and journals, magazines, newspapers, syllabus, previous examination's question papers of university. New arrivals of different books are displayed here.

Gymnasium:

There is a separate gymnasium hall with large spectator gallery for the indoor games situated in natural atmosphere.

Language Laboratory

Institution has language laboratory of **thirty** computers which is very helpful tool for practicing and assessing students' speech in English language. The lab offers-a result oriented approach to improve English of the students with the number of interactive exercises. Especially it provides a facility which allows the students' to listen to model pronunciation, repeat and record the same.

Computing Equipment

Institution has **50** computers associated with physical components which help for smooth functioning and it includes monitors, keyboards, mouse, mouse pad, web cam, printers, modems, scanners, pointing devices, earphones, headphones, and other computer peripheral equipment, cables, servers, routers etc.

Seminar Hall

The institution has Seminar Hall with two hundred seating capacity. It has been regularly used for conducting several activities and important meetings. Moreover it is facilitated to various government and non-government agencies to conduct their meetings and programmes without any charges.

Other facilities:

Institution has a separate office for N.S.S.

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Response:

The institution is committed to offer resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities; indoor and outdoor sports as well as students support amenities.

Playground:

The Institution provides ample opportunities for the students to take part in all indoor and outdoor sports activities. It also provides the facilities for outdoor playing and practicing various games like volleyball, football, cricket, basketball, kabaddi, kho-kho etc. For Indoor games, Multipurpose Gymnasium Hall for Badminton, Table Tennis, Judo, Chess etc. are available.

Games and Sport unit of the institution organizes Inter-Class and Inter-Collegiate tournaments as per order and direction of Partent University.

Dimension/Features of Outdoor Infrastructure facilities:

S. N.	Facilities	Quantity	Area in Meter
1	Foot Ball Field -1	01	120×70 Mtr.
2	Volley Ball Court - 2	02	22×20 Mtr.
3	Cricket Ground With Pitch -1	01	130×110 Mtr.
4	Kabaddi Court - 2	02	22×15 Mtr.
5	Kho-Kho Court - 1	01	30×19 Mtr.
6	Athletics (200 meter Running Track, Long Jump Pitch, Shot-Put Sector, Javelin Throw Sector)	01	120×85 Mtr.
7	Double Bar, Single Bar (Push Ups and Pull Ups)	01	15×10 Mtr.

Dimension/Features of Indoor Infrastructure facilities:

The Institution has one Multipurpose Gymnasium Hall (Size- 30 m $\times$ 18 m) with spectators Gallery,

1. Badminton Court- 02
2. Table Tennis Court- 02
3. Chess Table- 04
4. Carrom Board- 02
5. Changing room for Boys -01
6. Changing room Girls-01

Yoga and Meditation Hall (7.20 $\times$ 12.35 meter)

Cultural Activities- Students of the institution also participate in Intercollegiate Youth Festival organized by the Parent University in various events. The best performers can be selected for Inter University Youth Festivals.

The institution's Seminar Hall is utilized for the practices of cultural activities and rehearsals of the participants and the management takes special initiatives to explore the hidden talent. Experts like choreographer, musician, make-up man, drummers are invited to give way to the desired participants.

Grand Pavilion: Every year, the management of the institution provides temporary a grand **Pavilion** for cultural programmes at the time of annual gathering. Similarly it is used for different religious/social programmes as a part of communal attachment and service such as 'Kunabi Samaj Bride-Groom Meet',

'Dhamma Parishad', Muslim Educational Programmes (Mushaira), 'Farmers Meet' and 'Farming Tools Exhibition', 'OBC Conference', 'Vision For Career' and Entrepreneurship programmes at regional level, Solo Dance (Women), Khel Rangala Paithanicha Competition etc.

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 32.26

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 61.19

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
26.63245	33.3322	24.667183	30.54888	33.677861

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Response:

- **Name of ILMS software**: SLIM 21
- **Nature of automation (fully or partially)**: Partially
- **Version**: 3.9.0.35737
- **Year of Automation**: 2018

- The Library of institution is automated with SLIM21 ILMS (Version: 3.9.0.35737) from the year 2018.
- There is an Open Access Catalogue for students and the staff. Two separate nodes are made available in the Library for OPAC facility.
- Web OPAC (Online Public Access Catalogue) facility is made available through SLIM21 (Library Management Software) to know the bibliographical details about the collection. Search by giving Title, Author and domain can be carried out.
- Transactions are done through Barcode technology.
- **Electronic Resource Management package for e-journals**

The library subscribes N-List consortia, under this consortia library provides more than 31, 64,309+ e-books and 6293+ e-journals to students and faculty members and link of the N-List provided on website. In addition to this, link to scholarly open access journals/database is also available on the Library webpage. All the active books collection is updated in the SLIM21 (Library Management Software) and the Web OPAC is available for the users. The issue and return of books has been activated with the SLIM21 Library Management Software.

- **Facilities available**
- No of printers: 01
- Bar Code Scanner: 05
- Photocopy Machine: 01
- Internet bandwidth: 200 Mbps
- Web Camera: 02
- Fire Extinguisher: 3

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.26

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.16826	2.94491	2.62246	1.77412	2.77096

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.46

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 29

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Response

To make the learning process more effective and comprehensive, various innovative methods are used by the teachers. It includes assignments and power point presentations, where students can discuss and explore their knowledge together. Teaching-learning process combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students. The institution has employed an honorary IT consultant for maintenance and support of the ICT infrastructure. In general, computing and internet facilities are available to all teachers and students in the campus. The institution provides access to desktop systems and laptops to both the faculty and students which allows them to use computer aids for academic projects, practical sessions and for learning.

Institution continuously strives to provide the state of the art technologies and update its ICT facilities to ensure efficient functioning from the beginning. Extensive infrastructure has been setup.

1. DVR based CCTV system
2. English Language Laboratory
3. Separate internet connections
4. Smart/Android handsets

The institution frequently updates its IT facilities including Wi – Fi.

The institution has 50 computers and 11 LCD projectors, high speed internet connections (100 MBPS). The Library of institution is automated with SLIM21 ILMS (Version: 3.8.0.31137) since 2018.

Necessary significant investment has been made to upgrade classrooms to e- classrooms. Optimal deployment of infrastructure is ensured through conducting workshops / awareness programmes/training programmes for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians; maintenance of all computing equipment is maintained by the laboratory attendants and outsources experts if needed. Office automation packages like Computer software and Antivirus are purchased by the institution and updated regularly. A back up is taken after proper intervals,windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.

File Description	Document
Upload any additional information	[View Document]()

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 39:1

File Description	Document
Upload any additional information	[View Document]()
Student – computer ratio	[View Document]()

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document]()
Details of available bandwidth of internet connection in the Institution	[View Document]()

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 33.29

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
17.97936	16.83875	10.76314	10.87732	22.62043

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response :

The institution has established systems and procedure for meticulous maintenance and upkeep of various facilities. The quality of facilities has an impact on educational outcomes and well-being of students and teachers. Sufficient fund is allocated for the maintenance of the physical, academic and support facilities. Maintenance is outsourced to appropriate and reliable agencies. As per the requirement, furniture, books, stationary, equipment etc. are purchased on regular basis under the recommendations of purchase committee consisting of the Principal. Regular purchase of tools/wares for maintenance of institution's infrastructure is done by conducting regular meetings. Software's are continuously upgraded to ensure the market relevance of acquired skills.

Maintenance of the campus:

Physical infrastructure of the institution is oversees by the campus maintenance committee. The maintenance committee takes care of buildings, electrical systems, plumbing, cleaning, carpentry and of the gardening also. Classrooms, library, administrative office, laboratories, staff room, all campus area, pathways are cleaned and maintained regularly by the temporary supporting staff. Major maintenance, renovation and repairing of building are outsourced. Solid, liquid and waste management disposal systems are available in the college. Rain water harvesting unit is regularly checked. Colored dustbins are availed with distinction for segregation of campus waste; under the green campus. Water purifiers are installed and its maintenance is carried out by a technician. Biometric system is installed for the attendance of the employees. CCTV cameras are installed in various places to keep constant eyes on the campus events. The security guards are employed to remark entry and exit of the stakeholders. Some of them deploy their duties at parking station.

Classrooms:

Every year, before the commencement of the semester, furniture in classrooms are repaired or replaced as per need. Lights, fans and the ICT tools are checked and maintained in working condition. Institution provides the classrooms, seminar hall to the government and private agencies to organize their official activities like competitive examinations, meetings, seminars, camps, trainings, exhibition etc.

Laboratories:

As per the academic need of the stakeholders, laboratories are fully equipped. New equipment are purchased and damaged are replaced. The laboratory attendants and assistants regularly checks whether all things are in sooth condition or not. The fire extinguishers are available in all laboratories and at other major places. Electrical equipment, circuits and other supporting devices etc. are checked and repaired as per need.

Library:

The librarian and the attendants take care of the library. The library Advisory Committee meets regularly for funding and purchasing of books for the year. Accession Register, Stock Register and Back Volumes are maintained. Before the commencement of every academic session, librarian collects the list of required books from the teachers and placed demand before the principal to purchase. After the approval, librarian purchases the books from reliable vendors. The books are protected from the insects using naphthalene balls. The stock verification is carried out by the committee formed by the Principal. Damaged books are sent every year for binding, to keep them in good condition.

IT Infrastructure

Institution continuously strives to provide latest technologies and update its ICT facilities to ensure efficient functioning. Separate internet connections. The institution frequently updates its IT facilities including Wi – Fi. It is maintained by the outsource technician as and when required.

Generator maintenance:

The generator is maintained regularly by the supporting staff to keep it in working condition.

Computer Services:

The honorary technicians take care of hardware problems. Required software packages are purchased to meet out the current academic needs. The laboratory assistants monitor all computer services.

Canteen

The canteen is restructured into an open-kitchen canteen. The refreshment are prepared and served hygienically by the owner who wears aprons, head covers, service hand gloves etc. Separate compartments are made for Staff, Boys and Girls students. Cleanliness and infrastructure of the canteen are well maintained by the owner. Potable water facility is provided for all.

Parking

Institution has constructed parking shed for staff`s bikes and cars. Open air separate parking for boys and girls is availed in the campus.

Garden and Botanical Garden

The institution is situated by the site of well-constructed state highway on beautiful semi-hill top. Naturally the institution has got appreciable look. In the front of administrative office small but an attractive garden has been developed. A small temple of deity of Shri. Mungasaji Maharaj is constructed in

the campus. Apart from this a statue of great Maratha Emperor Shri. Chatrapati Shivaji Maharaj and a great freedom fighter Shri. Subhash Chandra Bose have also erected. The statues of the saint and revolutionary reformer always give constant inspiration to all of us. Beautiful pathways with landscaping of trees enhanced the beauty of the garden. In the garden some age-longed trees, some medicinal and show plants are planted from hygienic and environmental point of view by keeping in mind the quality of rocky soil. Some relaxing chairs have been put in the garden for recreation and comfortable.

Rain Water Harvesting

Because of scarcity of water, rain water harvesting was much essential and burning issue to think off seriously, so rain water harvesting is installed in the campus. Rainwater harvesting is a simple technique of catching and preserving rainwater where its falls. Therefore, tanks are constructed for directing rain water into a large storage tank in front of institution. Rain water harvesting helps to prevent soil erosion and meet the water requirements partially. Institution has been utilizing rain water harvesting technology to collect, convey and store rain water to recharge groundwater level. **Solar Power Plant**

It is the need of the century to use the renewable energy sources such as solar energy as a traditional energy sources are depleting very fast. Therefore Solar Power Plant system is installed which generates around 8kW energy. It helps the institute not only to back up but also electricity.

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 59.47

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1214	966	1053	871	1182

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.07

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	1	1

File Description	Document
Upload any additional information	
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	
Any additional information	
Link to Institutional website	

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 66.78

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1431	1102	1480	1448	514

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	
Any additional information	

07-06-2022 11:25:05

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> 1. Implementation of guidelines of statutory/regulatory bodies
> 2. Organisation wide awareness and undertakings on policies with zero tolerance
> 3. Mechanisms for submission of online/offline students' grievances
> 4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.53

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
27	1	10	15	8

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 66.67

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 418

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education (Data Template)	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 86.61

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.)*) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
27	287	13	15	08

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
27	868	13	15	08

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 25

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
5	7	9	3	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Response

Institution is committed to accelerate leadership qualities, team spirit and organizational skills amongst the students by means of administrative, co-curricular and extracurricular activities in and out of the campus. A wide scope and ample opportunities are being provided to the students to participate in the organization and conduct of various events. The institution has formed committees to encourage and promote the participation of students. Following policies and strategies have been set up to promote participation. The institute has framed Students' Council as per the guideline of the Parent University under the provision of section 99 (3) of Maharashtra University Act, 2017.

Aims and Objectives

- To promote and improve curricular, co-curricular, extra-curricular activities.
- To inspire and motivate for team work.
- To acquire leadership qualities.
- To entrust managerial responsibility.
- To learn event management skills and techniques.
- To interact with the concerned to resolve difficulties faced in teaching-learning process.

- To plan, organize and execute co-curricular and extra-curricular activities in and out campus.

General activities of the 'Students' Council'

1. To recommend representation on various bodies and committees of the institution.
2. To organize events like Youth Festival, Blood Donation Camp, Reading Inspiration Day, Self-teaching (Self-government).
3. To take prime initiative for arranging excursion tour, industry visit etc.
4. To organize and celebrate nationally recognized Days like Independence Day, Republic Day, August Revolution Day, and Women's Day, National Flag Day, Yoga Day, Teachers Day, National Science Day etc.
5. To represent the institution at Parent University level as a UR (University Representative).

The formation of Students' Council has been continued right from the establishment of the institution. In the beginning, members on the Students' Council had to be elected through fair, impartial and democratic process from among students. Now new University Act 2016 has come into force which has banned general elections. A student of each class having highest marks in the previous qualifying examination becomes the member of 'Students' Council' by default after the completion of admission procedure especially in month of August of every year. The 'Women Development Cell', 'Games and Sports Unit', 'Cultural Unit' and 'N.S.S. Unit' recommend names of their units to the Principal to approve their representation on 'Students' Council'.

From among all the members of 'Students' Council', a University Representative (U.R.) has to be elected through preferential voting in fair and impartial atmosphere. But due to spread of Covid-19, no such process could be carried out. The 'Students Council Committee' used to arrange first welcome meeting of the members generally in the first week of September of each year, followed by election of a University Representative. The 'Students' Council Committee' publishes notification regarding the representation of students' council members on various committees and bodies of the institution with prior permission of head of the institution. The 'Students' Council Committee' arranges their meetings at regular intervals to accept and discuss their suggestions, queries, problems and difficulties. The elected university representative (U.R.) works as secretary of the 'Students' Council' and the rest works as members and help to carry out curricular and extra-curricular activities.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 820

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
988	1014	1098	953	47

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response

The 'Alumni Association' contributes significantly to the development of the institution through financial, academic, professional, physical, non-financial support. The institution strongly believes that alumni are the socio-cultural ambassadors of the institution and they are role model for the students. It has registered 'Mungasaji Maharaj Mahavidhyalaya Alumni Association' Darwha **(MMMAAD)**. Of course, it is a non-profit registered association, registered under the Society Registration Act-1960 Sub-section 21 of Maharashtra Government bearing the Registration No. YAVATMAL/0000204/2021. The mission is to provide a vibrant, global network forum to connect and engage the alumni with their Alma Mater (GURUKUL). Membership to 'Alumni Association' is easily availed.

Objectives

- To plan and organize reunion of alumni once a year.
- To involve them in ongoing activities.
- To encourage them for fund raising for the development of the institution.
- To make them acquainted with the present height and spread of the wings of the institution.
- To promote the best practices of the institution in the walk of social life for the welfare and betterment of the society.
- To increase the number of alumni in the association.
- To donate the fund of alumni to the most economically deprived stakeholders.

In order to foster a warm and healthy relationship, the institution maintains regular contact with the alumni and the former faculty through social networking. It envisions transformative and empowering role for the students in today's scenario. The institution's alumni can be traced not only in adjoining area but also in the whole region in various fields such as education, law, political, social, health, business and

industry etc. They are the gems of the institution acquiring name and fame. The institution is proud of their alumni who are contributing to society in every field.

The Alumni has been playing key role in promoting, mentoring and guiding stakeholders. They show their indebtedness towards the institution for the painstaking efforts taken to hone their minds and career by the faculty while catering quality education to them. The last Annual Alumni meet was organized on 13th September 2020. Presently the alumni association has ninety five members. In the forthcoming meeting, the association is going to decide the fund raising policy which will be great help to the development of the institution. The institution has now opened Current Account in the name of Alumni Association with an amount of 15000/-(Fifteen thousand rupees) in the centralized bank.

The institution is one of the 'Study Centers' of Extension Education. The center has also formed its alumni association and raised fund of fifteen thousand rupees. Both Alumni Associations working hand-in-hand. At present total members of the alumni are two hundred and forty five.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Response :–

Vision:

To provide quality based educational opportunities to inculcate values and skills in the students of rural area so as to empower them to face challenges of the new millennium and pursue knowledge to the utmost level to develop vibrant academic environment for the best quality education.

Mission:

Institution strives to bring the students of rural area into the mainstream and cope up with the upcoming adversaries of their lives. Simultaneously they must help the nation in pursuit of development.

- To work as the responsible institution to generate conservation, publicity of knowledge and work for the welfare and betterment of the community'
- To enhance capabilities, potentialities of students, to face challenges in global scenario.
- To provide competent human resources.
- To inculcate ethical values among the students.
- To work to generate conservation and impart knowledge.
- To work as catalytic power in socioeconomic fields.

MOTTO of the Institution

'Education for the welfare and betterment of the masses'

Objectives:

1. To provide quality education to the students of adjoining areas for overall personality development.

2. To acquire the status of best educational institution in the region.

3. To increase the employability skills amongst students by offering new job oriented certificate courses.

4. To plan and conduct curricular, extracurricular and extension activities.

5. To organize various developmental activities and programmes for the staff and community.

Goals:

1. To impart qualitative and valuable services in the field of education.

2. To promote intellectual and cultural development of the society.

3. To aim at overall personality development of the students apart from educational activities through curricular, extra-curricular activities in association with various social and cultural organizations.

4. To provide various platforms to the students to utilize their potential in various fields.

Governance of Institution

Reflection of Mission and Vision in the leadership of institute in ensuring:

1. The policy statements and action plans: The management and Principal actively participate in Governing Body and LMC/CDC for ensuring that the policy statements and action plans are aligned for attaining the mission of institute, disseminates the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members. The management takes review of quality policies and makes amendments in quality policies if required.

2. Proper support for policy and planning: The requirements of the society for policy making and planning are collected by the Principal through interaction with various stakeholders.

3. Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

4. Reinforcing the culture of excellence: For the reinforcement of cultural excellence, quality policies are kept wide open to all stakeholders for their suggestions.

5. Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

6. Champion organizational change: During this span of time institute has adopted many changes to attain its vision and mission.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response

Decentralization and participative management of the institution is visible in all its academic and administrative spheres. Multi-layered transparent governance system is ensured through written policies, systems and procedures, distinct job descriptions and well-knit committees, and accountability is ensured through consultation, evaluation and follow ups. In accordance with the policy of decentralization adopted by the management, both teaching and non- teaching members are adequately represented on CDC/LMC and their opinions are sought in making and implementation of different policies. Apart from this, various committees at institutional level work under the IQAC. The IQAC holds its meeting at regular intervals wherein various decisions related to curricular, co-curricular and extra-curricular activities are taken. The IQAC chalks out its extensive and all inclusive plan eyeing on the academic calendar provided by the Parent University. It includes the academic calendar, teaching plan, tentative schedule of examinations to be held at institutional level, functioning of various committees, proposals to be submitted for the introduction of new courses. Thereafter, the IQAC holds their meetings to discuss aforementioned issues and certain decisions are taken. Accordingly all the decisions of the IQAC are circulated to the concerning departments and committees. Proposals under various schemes to be submitted to UGC and other funding agencies for organizing seminars, workshops, conferences etc. Various committees and departments chalk out their departmental plans and committees too, to do the same. As per the instructions given by the IQAC functioning of all the organs of the institution is carried out. It discusses all the issues pertaining to teaching learning process. It is observed that the affiliating university makes changes in the syllabi of various subjects and the notifications of the same are circulated to affiliated colleges.

The 'College Development Committee' is the backbone of the institution. Therefore, institution has formed 'College Development Committee' (C.D.C.), as per the Maharashtra Universities Act – 2016, to carry out all the development related activities. In this committee, possible representation is given to all the stakeholders of the institution. At regular intervals it holds its meeting and takes review of an overall development of the institution. It also discusses the prospective plan of the development of the institution. Due representation has been given to the students through the platform of 'Student Council'. Almost all the curriculum related activities/committees find students' representations adequately.

All the teachers of the institution find their due representations on various committees. The prospectus of the institution clearly reflects the decentralization and participative management of the institution. The 'Staff Council' is chaired by the Principal and recommends a teacher as secretary of the staff council.

Decentralization of administration refers primarily to a process, in which students are given a free hand to take decisions about the judicious use of resources, execution of programmes, security arrangements, and so on. This sort of decentralization allows the students to be more responsible, sensitive and proactive to exercise their own discretion for planning and execution in a participatory and democratic environment.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality, policies and strategies. At the beginning of the academic year, various bodies and committees that constitutes the organogram of the institution, chalk out the strategic plan and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

The salient features of the strategic plan are:

• Developing Multidisciplinary innovation ecosystem, leading to incubation at institute, project based learning for students.

• Publishing paper in reputed journals by faculty members and encourage students to do the same

•Motivation to participate and organize Conferences, Seminars, Workshops at International/National levels.

• Sign MOU with NGO's, Industry and Higher Education Institutions for training, interaction, inviting experts for interactive sessions.

• Introduce Certificate/Value Added Courses.

• Academic Guidance Talk (Guest Lecture), Association Activities of respective departments.

• Industrial and Field Visits, Alumni interaction/meet.

• Purchase of Lab Equipment, Lab Accessories/Tools/Consumables and Software purchase.

• Training of Non-teaching staff.

Project Work-

Courses that include experiential learning through project work are successfully implemented in Political Science, Commerce, Physics, Chemistry and Mathematics departments with total number of beneficiaries 858.

Research Work

The faculties have published 88 research papers in UGC Listed Journals and155 research papers in Conference Proceeding.

Participation and organization of conferences, seminars and workshops

The participation of faculties in conferences, seminars and workshops is 123 through online/offline mode. The institution has successfully organized 22 conferences, seminars and workshops at International/National/State/ University Level.

MOU's with HEI's and NGO's

The institution has established total 08 MOU's with HEI's and NGO's and total number of activities organized are 06.

Certificate/Value Added Courses.

The institution has introduced total 22 certificate/value Added Courses.

Academic Guidance Talk (Guest Lecture)

The institution has organized 31 Academic Guidance Talk.

Industrial/Field Visits and Excursion Tour- 10

Purchase of Lab Equipment in Rupees

The purchase of lab equipment is as follows

2016-17	2017-18	2018-19	2019-20	2020-21
439978/-	86250/-	228778/-	454836/-	109064/-

Training of Non-teaching staff

The institution has organized one online training workshop for non-teaching staff.

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Response

The organogram of the institution reflects the democratic character and shared responsibilities through good governance mechanism. The overall supervision of administration and the regulation of finances of the institution rest with the Governing Body, whose authority is vested in it by the statutes and ordinances of the Parent University. The administration and execution of everyday functions lies in the charge of the Principal. The functions of the Principal in turn are supported by the faculty and the non-teaching staff. The Internal Quality Assurance Cell also assists the Principal in ensuring a quality teaching and learning environment in the institution.

The Governing Body under the leadership of the Chairperson gives directions to the administration and decision-making, finances and regulation, purchases, overall development and quality assurance of the institution. It also appoints the Vice Principal and the Bursar in its capacity upon recommendation by the Principal. The Principal, as the chief administrator of the institution, supervises and manages the overall functioning of the institution. The CDC administers decisions regarding maintenance, admissions, discipline and codes of conduct, curricular and extracurricular aspects of the institution, subject to the provisions and ordinances of the UGC and the Parent University. The teachers-in-charge work in collaboration with the Principal and the irrespective departments in accomplishing the academic, financial and co-curricular requirements of the departments.

The Bursar manages the matters related to internal finances and financial audit of the institution. He also ensures effective utilization of funds available for institutional purposes. Financial decisions are taken by the Principal and Bursar in consultation with the Governing Body.

Librarian supervises the library with assistance of the clerk and attendants in maintaining the upkeep of the library. The librarian also works with the **Library Advisory Committee** in upgrading the academic resources and facilities.

The first appellate authority in the institution is the Principal, who precedes the PIO (Public Information Officer). The PIO addresses requests from persons seeking information (in the form of RTIs) from the institution. The IQAC of the institution plays a key role in assessing and assuring quality in the teaching-learning and evaluation process. The IQAC conducts the bi-annual internal academic and administrative audit of departments and physical verification of laboratories to monitor and ensure quality in the institution. Various skill-based and quality events are also conducted by the institution under the aegis of IQAC.

The Administrative Staff of the institution is characterized by a well-defined organizational structure, with positions according to the University rules and the UGC. The administrative decisions are implemented by the Principal, who is assisted by a team of office staff. The concerned committees supervise the maintenance and smooth working of the infrastructure by means of staff, electricians, gardeners, watchman etc.

The teaching and non-teaching staffs are recruited as per the University Act and UGC norms. The procedure for the career advancement scheme is also implemented.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response

Since the inception of the institution number of teaching, non-teaching and casual workers have been rendering their services. They may come across various kinds of hurdles in their lives. Therefore, it was necessary to introduce few schemes for their welfare either it may be at government level or institution level. Keeping all these circumstances in mind not only the state government but also the institution itself takes an initiative for the said purpose. The institution has effective welfare measures and recognizes all its employees as the most valuable resources. It provides caring and supportive working environment to all the staff which enables them to develop and optimize their full potential. However, members of staff are obligated to contribute and participate effectively in achieving institution`s Mission and Vision.

The institution has various effective welfare measures and facilities for teaching and non-teaching staff, some of them are as under

1. Group life insurance for teaching and non-teaching staff.

2. Loan without interest from provident fund for permanent employees.

3. Proper disbursement of government welfare schemes to the employees.

4. Medical reimbursement.

5. Teachers are honored and felicitated for their academic excellence such as completing Ph. D. degrees and holding various positions in the academic bodies at University level.

6. Availability of Grievance Redressal Cell functioning for teaching and non-teaching staff.

Various types of leaves are available as per rules of University   and state Government norms-

Casual Leave :-

A member of the staff on casual leave is not treated as an absent from duty and his pay is not interrupted. The maximum numbers of casual leaves in a calendar year are 8. Casual leave cannot be combined with any other kind of leave.

Earned Leaves:-

The teaching staff of the institution is eligible for annual leave / earned leave. The earned leaves can be availed during the academic period as applicable without causing any academic disturbance and should be recommended by HOD.

Study Leave:-

The teaching staff of institution may be granted leave for advancement of their education in India or abroad under specified terms and conditions.

Higher educational programmes need to be completed in stipulated time of two or three years.

Medical/Sick leave:-

 Ten days special leave can be granted / availed in case of accident, hospitalization or getting operated due to serious illness of employee. This leave can be availed only on medical grounds i.e. hospitalization or serious illness for more than three days. Proper documentary evidence is required to avail this leave.

Maternity Leave/ Paternity Leave

Women employees of institution except those on casual basis may be granted maternity leave for a period of 6 months. Leave application is to be supported by a certificate of a Civil Surgeon (M.B.B.S./ M.D.). Male staff members are eligible for 15 days paid paternity leave.

Faculty Improvement Programmes (FIP)

Staff is encouraged to attend conferences / workshops / Faculty Development Programmes and Training Programmes, for this special leave is granted as per University rules and regulations.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.6

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	00	00	00

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.4

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	1	1	1	00

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 35.28

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
23	11	5	2	1

File Description	Document
Upload any additional information	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response

   The Performance Appraisal System for teaching and non-teaching staff provides an insight into one's own assessment of effectiveness of teaching and administrative style and its impact on the students.

   The institution has Performance Appraisal System used for teaching staffs following UGC regulations 2010 with the amendments in regular intervals. Candidates may appeal themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system.

The Institution regularly assesses the performances of its staff by the following methods:

1. Performance appraisal by the Principal

2. Performance appraisal by the HOD'S

3. Submission of self-appraisal report by the faculty

Performance appraisal system for teaching and non-teaching staff:

   The appraisal forms are filled by all teaching staff at the end of every academic year. PAS format is

common for teaching staff for the promotion from assistant professor to professor. The performance of each employee is assessed annually. The objective is not only to evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

 b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The institute accords appropriate weightage of their contributions of their overall assessment.

d) The faculty members are informed well in advance about their due promotion.

e) The PBAS proforma filled by the faculty member is checked and verified by the Heads of the Departments, followed by the concerning committee and IQAC coordinator.

f) The proposals of the faculty members, whose promotions are due, are recommended to appear before the screening-cum-selection committee.

For Non-Teaching staff

UGC regulated Career Advancement Scheme is not applicable for non-teaching staff. They are subject promote in their respective fields after a period of service not less than prescribed by the state government or it depend on the length of service. All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). The overall assessment is based on the cumulative grade by the Reporting Officer/HOD, which is then forwarded to the Principal.The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response

Institution conducts internal and external financial audits on a regular basis.

Mechanism for Internal Audit and External Audit is as follows

The institution has a mechanism for both internal and external audit. The administrative office keeps all the financial records separately as per the events and transactions made for. The competent auditor has been appointed by the Governing Body for internal audit. Throughout every academic year, the institution has to go through various financial activities. It needs to maintain the account of its expenditure for the final financial audit of the institution. Institution maintains annual account of the expenditure and at the end of the every financial year; the audited statement is authenticated by the licensed C.A.

Internal Audit:

- Internal audit is a continuous process which ensues after each and every financial transaction,
- Principal and Office Superintendent scrutinize different financial heads for clarity, authenticity, transparency and financial accuracy.

- Income/Expenditure is closely monitored by the Office Superintendent and the Principal. The institution is liberal, yet follows the strategy of restraint as far as the expenditure is concerned.
- Proper procedure for purchases is adopted. Quotations from the Librarian, Physical Director and heads of the various departments are called for and prices are compared.
- The audit wing of the Joint Director Office visits the institution periodically and inspects all the files pertaining to the financial matters that the institution has availed of and all the receipts and payments.
- They, in turn, submit the audit report to the institution authorities.
- Corrections are effected on the basis of the audit report and clarifications called by them are submitted as an audit reply.
- For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads.
- The Utilization Grant Certificates are annually submitted to UGC.

Beside this, the institution has to undergo the external / statutory audit. It is carried out by a Government auditor appointed by the Joint Director of Higher Education, Government of Maharashtra.

External Audit:

- The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the institution.
- The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified.
- Departmental Accession Register, Dead Stock Registers/Purchase, Registers are physically

checked.

- The Utilization Grant Certificates are also audited by the external auditor.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response

The institution mobilizes funds for its regular activities and development from different agencies and individuals. The mobilized fund is optimally used by the institution. IQAC plays a key role in mobilizing the financial resources efficiently. It identifies the programmes and the funding source and plans accordingly.

IQAC assesses the area for fund utilization based on the research policy, quality policy and strategic plans of the institution and gives recommendations to the CDC. Besides this, IQAC is vigilant on the announcement of different government funding agencies, regarding their schemes and educates and equips the faculty to proceed for specific funding in research and development.

The institution has a well-defined mechanism for proper mobilization of funds that ensures transparency and the best use of it.

The Government funds are received from University Grants Commission (UGC) and Department of Science and Technology (DST), Maharashtra State Higher Education Council.

Another infrastructural development funds received from MP`s and MLA`s.

The Non-Government funds received from management for utilization on developmental and departmental activities.

The institution sends proposals for additional grants to the University Grants Commission (UGC) in order to meet expenses for construction, repair and renovation of the building and premises. It moderates student's fee structure every year in order to procure additional funding. Alumni Association has raised some funds for the same.

UGC has sanctioned **one Crore** for the construction of Multi-purpose Gymnasium Hall.

Utilization of Resources

- The institution has a Governing Body, CDC, Planning and Purchase Committee, Library and various associated bodies which help in the preparation, division, allocation and utilization of funds.
- UGC funds are deposited in a separate account. The utilization of these funds is ensured through audit at the end of each financial year.
- Fees received from students are used for development of the institution, non-grant faculty and staff salaries are properly audited. Physical and Academic facilities are augmented as per need for students.

- Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased.
- Good number of conferences, seminars and workshops has been organized at National and International levels. Similarly Academic Guidance Talk, field trips, industrial visits, excursion tours have been organized.
- The Purchase Committee decides the policy and procedure for purchasing any article and purchased by comparing a minimum of three quotations received from different vendors.
- All purchases are done through a tender system. Each and every transaction is supported by the vouchers.
- All the collections are deposited in the bank and all expenditure, recurring and non-recurring are incurred through Cheques/Electronic mode. Only authorized persons by management can operate the transaction through the bank.
- The accounts are done by Tally Software, so all the entries can be monitored by authorities.
- For each and every financial transaction proper permission is taken from the Principal.

File Description	Document
Upload any additional information	[View Document]()

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Resonse

Institution has a rich culture of institutional functioning through participation among all stakeholders. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the institution. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst the students. This is achieved by constantly sharing new research findings in their respective fields with the teachers and students.

The two practices institutionalized by IQAC are:

1. Research Promotion Cell (RPC)

2. Streamlining of Administration

Research Promotion Cell

IQAC encourages and motivates Teachers and Students to actively participate in research activities.

It recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research Promotion Cell.

It is run by a committee, comprising the Principal and senior teachers from various departments.

The main thrust of RPC is towards:

- Helping the interested teachers in writing research project proposals and publishing the research works by attending and conducting Research Methodology workshops.
- Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish prolifically.
- Initiating research projects undertaken by students and mentored by teachers.
- Attending and conducting FDP to bridge the knowledge gap of the teachers at par with the latest developments in the irrespective disciplines.

- Organizing interdisciplinary National and International level Conferences, Seminars, Workshops and Symposium on various subjects enveloping abroad range of themes/sub themes relevant to modern day education in HEIs.
- Encouraging teachers to apply for funding to various research organizations like NAAC, UGC, DST etc. to undertake research projects.
- IQAC organizes IPR workshop and FDP to aware and motivate students and teachers.
- ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy more relevant and interesting for students.

- Teachers, who have completed their Ph.D. degrees, are felicitated by the Teachers' Council & the Governing Body of the institution.
- The teachers are motivated to publish research papers in UGC care listed journals, reputed Journals and in proceeding of the conferences.

Streamlining of Administrative Practices

IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects.

- IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills.

- The IQAC has developed a Non-teaching Self Evaluation & Feedback Form for the personal improvement of the staff members and to take suggestions for betterment of their performance, thus providing encouragement for growth and improvement.
- Self Enhancement Workshops are organized from time to time to improve Data Management skills of the staff.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Response

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the institution in keeping with its vision and mission.

Incremental improvements as per the recommendations of the PEER team after first cycle are

1. Physics, Chemistry and Home Economics laboratories have been satisfactorily improved. The laboratories are adequately equipped and furnished.
2. Institution has availed a teacher Mr. Y. S. Solanke for the **Faculty Improvement Programme** (FIP) from 29/04/2013 to 09/04/2015.

3. Due to support and motivation of the institution 10 teachers have been awarded doctorate degree. Apart from this 155 research papers have been published in UGC listed journals and reputed journals, 194 research papers in conferences and 36 chapters in the books.

4. Successful efforts have been made for the recruitment of teachers. **Thirteen** full time teachers and **Ten** non-teaching staff have been recruited after first cycle.

5. Library facilities are strengthened by adding 3032 text books of Rs.494385/-, 4247 Reference Books of Rs. 1165103/-, Journals/Periodicals- 33 of Rs.96914/-e-books & e-journals of Rs. 11450/- and CD/DVD - 47 of Rs. 15043/-.

6. Institution has constituted Research Promotion Cell, Grievance Redressal Cell, Career Counseling Cell, Guidance Cell and Parent Council etc. It is published in the prospectus.

7. Institution has constituted Internal Quality Assurance Cell (IQAC) to meet the needs of the administrative staff to improve their work atmosphere and also to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance.

Incremental improvements as per the recommendations of the PEER team after second cycle are

1. Teacher's quality is much improved. Ten teachers have been awarded doctorate degree. Apart from this 88 research papers have been published in UGC listed journals and reputed journals, 155 research papers in conferences and 20 chapters in the books.

2. Library facilities are strengthened by adding 1839 text books of Rs.366152/-, 1652 Reference Books of Rs. 589852/-, Journals/Periodicals 15 of Rs.45512/-, e-books & e-journals of Rs. 46950/- and CD/DVD -07 of Rs. 2602/-.

3. Laboratory facilities are improved and standardized.

4. Language Laboratory is installed.

5. Institution is a local chapter of NPTEL.

6. Teaching- learning process has been supported with ICT tools.

7. More computers, internet facility, Wi-Fi and good infrastructure have been facilitated.

8. Some International, National conferences, Seminars and Workshops have been successfully organized in different disciplines.

9. Academic results are much improved, in 2019-2020, 06 students and in 2020-21- 06 students have achieved meritorious rank in Parent University Examination and result is more than 99%.

10. Spoken English classes are conducted frequently and some certificates courses are also introduced and implemented successfully.

11. Even after sanctioned by UGC and follow up by the institute, funds of two Minor Research Project for Rs. 5,90,000/- has been not released.

12. Except Covid-19 situation, every year institution has been successfully organizing **Vision for Carrier** workshop so as to provide mentoring, career guidance and coaching for the competitive examinations not only for our students but also for students of University areas.

13. IQAC has been contributing significantly for institutionalizing the quality assurance strategies and processes at all levels. It carries out activities that encompass all aspects of the institute`s functioning. It also prepares, evaluates and recommends needful suggestions for implementation to College Development Committee (CDC). For this IQAC meets regularly as per the needs and issues.

IQAC achieves this through mainly two practices, viz,

1. **Feedback Mechanism**

Collecting online feedback from stakeholders like students, parents, employers, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

2. **Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes**

- IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Workshops, Videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Seminar, Project, Tutorials etc.
- Departments are encouraged to organize Conferences and Seminars on themes relevant to current issues, educational needs and also futuristic growth of the students.
- Bonds of collaboration have been established with Colleges, NGO`s and Industry so as to provide global exposure to the students through Exchange Programmes. This helps to widen the horizons of the students, enabling them to gain in depth understanding of the course content.
- For job opportunities/placement reputed companies have been invited by Placement Cell. In 2019-20, **nine** companies conducted interviews and 287 students are selected. Apart from this, Lupin Pharmaceutical Company, Nagpur also conducted interviews and three students were selected and ICICI bank has also conducted interviews.
- IQAC tries to provide opportunities to students to keep themselves abreast of the latest trends in the various sectors viz, media, fashion designing etc. These add to the learning outcomes of the UG and PG programmes and courses being taught to the students.
- Our institution offers some dedicated certificate courses. These courses impart life skills, job oriented skills and are transacted by practitioners.

Based on the implementation of the above two practices, IQAC, post accreditation, institution is able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response:

1. **1. Safety and Security**

Today gender equality is one of the crucial issues of society. The institution is taking specific initiatives to facilitate gender equity, sensitization and women empowerment. Following committees are in function to maintain safety and security of not only the girls but also woman faculties.

Women Development Cell (WDC)

Institution has constituted 'Women Development Cell' to educate girl students for their empowerment and their safety, security issues. The prime aim of Cell is to create social awareness about the problems of women in general and regarding gender discrimination and sexual harassment in particular.

1. **Internal Compliance Committee (ICC)**

Regarding the prevention, prohibition and redressal of Sexual Harassment of women employees and students in higher educational institution, Regulation 2013 from the parent University, the institution has constituted (ICC) and anti-sexual harassment committee. ICC stays alert to prevent any sexual abuse to students and female workers. It takes care that there shall be no such incident by creating awareness and open dialogue with all the students and female staffs.

1. **Anti-Ragging Committee**

The Anti-Ragging Committee has been constituted to prohibit and eliminate the sources of ragging and to promote a culture of dignity and equality.

Positive initiatives regarding

1. Security checkpoints at all campus entries and exits.
2. Extensive surveillance network with 24x7 monitored by CCTV Cameras.
3. The 'Discipline Committee' includes male and female proctors at institute as well as faculty level.
4. Strict implementation of Anti-Ragging.
5. Institution campus is well protected by compound wall.
6. It has two entrance gates but only one gate is in use for the purpose of safety and security with security Guards for 24x7 hours.
7. Fire extinguisher also available in Staff Room, Office, Library, Laboratories.
8. Washrooms for boys and Girls are available separately.
9. Separate parking area also available for boys and girls students.

10. Institution has dress code for the staff and students.

2) Counseling:

Women Development Cell of the institution especially works in this context by organizing guidance talk and counseling through Doctors, Lawyers and Academic expert guidance to facilitate mental, emotional, academic, social and cognitive development of the students to empower them in their learning and personal development.

3) Common Room:

The Common room facility for girls and boys students is available to create a stress-free refreshment and environment.

First Aid Box and sanitary box are also available.

Other Initiatives

Additional initiatives include active participation of students in co-curricular activities such as games, sports, cultural, NSS at intra-faculty, inter-faculty and inter-university levels.

Year	2016-17	2017-18	2018-19	2019-20	2020-21
No. of activity	02	01	01	02	03
Name of Activity	1. One Day Awareness Workshop 2. Rally organized on Women Empowerment	Awareness Program for Adol escent *Girl's.*	Workshop on Today`s Women.	1. Health and Care Guidance. 2.Celebration of International Women Day-Guidance lecture	1. Acts on Women Harassment and child Abuse. 2.Workshop on Menstruation Issues and Solution 3. Workshop on Increasing Cancer in modern times & fatal Culture.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Response

Institution has adopted smart initiatives like Go Green Campus; in this regard Waste Management is helping to achieve higher level of environmental performance. It is an important element of environmental protection. Its purpose is to provide hygienic, efficient and economic solid waste storage, collection, transportation and treatment or disposal of waste without polluting the atmosphere, soil or water system. Waste management has been done by following ways.

- Minimizing the amount of waste that we generate.
- Recovering waste materials and finding ways to recycle them.

○ Disposing of waste safely and effectively.

Solid Waste Management:

The waste is generated by all sorts of routine activities carried out that includes paper, plastics, glass, metals, foods etc. is segregated at each level and source. The cleaning worker in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) and is taken to the dumping yard. The institution has signed MOU's with authorized vendors to collect the waste, segregate, recycles and dispose it off. It continuously creates awareness among the students about solid waste management and its side effects on health and hygiene.

Liquid Waste Management:

Special care is taken for the water conservation and prevention of water wastage. For waste water, drainage canals are made available throughout the campus. The institution installed the rain water harvesting mechanism. The quality of drinking water has been checked regularly. Chemical wastes hazardous are segregated in a special pit and dispose of with care.

E-Waste Management

All the E-waste such as memory chips, motherboards, pen drives, cords and cables, batteries, compact discs, key boards, mouse, cartridges etc. generated from electronic equipment are recycled properly. UPS Batteries are recharged / repaired / exchanged by the suppliers. Instead of buying a new machine buyback option is taken for technology up gradation. The e-waste generated from hardware which cannot be reused or recycled is being disposed of through authorized vendors. MOU's with Chintamani Computers, Yavatmal has been signed for this purpose.

Rain Water Management:

For rain water harvesting, pits are constructed for percolation of rain water to prevent soil erosion and trying to maintain ground water level partially. Rainwater harvesting is a simple technique of catching and holding rainwater where it falls.

Hazardous chemicals and radioactive waste management:

Chemical waste and expired chemical are drained in the bund constructed at barren backside of the laboratory.

In addition to these to make campus eco-friendly, our institution tries to create environmental, climate change, rain water harvesting awareness etc. and motivating students for reuse and recycling of waste.

File Description	Document
Any other relevant information	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**

2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response :–

The institution believes in an equality of all cultures and traditions as an evident from the facts that students belonging to different caste, religion, regions are studying without any discrimination.

To build a nation of youth who are noble in their attitude and morally responsible, the institution organizes and conducts several activities to build and promote an environmental richness for ethical, cultural and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Lokmanya Tilak, Annabhau Sathe, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri are celebrated. Institution celebrates birth anniversary of Mahatma Gandhi on 2nd October, by organizing cleanliness drives in and out of the campus and pledge is also taken by staff and students every year. On the occasion of birth anniversary of Dr. Sarvepalli Radhakrishnan a **'Self Government'** is conducted by the students under supervision of faculty members. A day before of 'Independence Day' and 'Republic Day' campus cleanliness drives conducted by NSS unit with great enthusiasm. In the honor of former President of India on the birth anniversary of Dr. APJ Abdul Kalam, 'Vachan Prerana Din' is celebrated by Library by organizing 'Books' Exhibition'.

The teachers and staff of the institution jointly celebrate the cultural and regional festivals too such as birth and death anniversaries of Saint Saint Gadge Baba, Mungasaji Maharaj, Guru Pornima, e-colour Holi etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for the personality development and to make them responsible citizens, following the national values of social and communal harmony and national integration. Besides the academic and cultural activities, we have sufficient infrastructure to organize variety of sports activities for the physical development of the students. The institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities.

The institution organizes five days 'Youth Festival', in which different community oriented programmes such as 'Vision for Career', 'Kunabi Samaj Bride-Groom Meet', Khel Rangala Paithnicha' 'Dhamma Conference', 'Mushaira', 'OBC Conference' etc. NSS unit organizes seven days 'Special Camp' in adopted villages to know the life style and problems of villagers. Many counseling drives and programmes are conducted so that students can actively participate to become conversant to social issues.

Some departments also organizes Seminars/ Conferences/Workshops /Academic Guidance Talk on Interdisciplinary, International/National Levels, on different issues such as Regional Co-operation and Conflicts, Drugs, Disease and Development, Recent Trends in Humanities, IPR, NEP, Higher Education, NAAC Revised Assessment and Accreditation Framework (RAF) etc.

Sr. No.	Session	Total Number of Conducted Programme
1	2016-2017	8
2	2017-2018	13
3	2018-2019	17
4	2019-2020	17
5	2020-2021	06

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response

Institution is situated in rural area and therefore, it includes individuals of different backgrounds viz. cultural, social, economic, linguistic, and ethnic diversities governed and guided by the constitution irrespective of caste, religion, race, sex etc.

Institution has been committed to sensitize the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enable them as a responsible citizen.

To equip students with knowledge, skill and values which are necessary for sustaining an effective, supportive, safe, accessible and affordable learning environment. These elements are inculcated in the value system of the institutional community.

The students are inspired to participate in various programmes on culture, traditions, values, duties, and responsibilities by inviting prominent experts. The institute conducts awareness programs such as ban on plastics, cleanliness, Swachh Bharat etc.

The institution establishes policies that reflect core values. Code of conducts is for students, teacher, non-teaching staff, principal and management and everyone must obey the code of conduct.

The affiliating University curriculum is framed with mandatory courses like professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

Guest lectures and workshops are arranged by inviting eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates and class presentation.

Every year Independence, Republic day, Constitution day, Maharashtra Day etc. are being celebrated by organizing various activities for highlighting the importance of Indian Constitution and sacrifice of freedom fighters of the nation.

Some workshop and many activities related to the constitutional obligations: values, rights, duties, and responsibilities of citizens during last five years.

Sr. No.	Session	Total Number of Conducted Programme
1	2016-2017	18
2	2017-2018	33
3	2018-2019	40
4	2019-2020	41
5	2020-2021	14

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response

The national and international commemorative days, events and festivals are celebrated to recognize the momentous contributions of national heroes to inspire the youth. Institution observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways

Birth and death anniversaries of great leaders, freedom fighter and nation builders are celebrated on the

respective occasions. The motive behind such celebrations is to inspire and ignite young minds about patriotism and sacrifice. Institution celebrates the birth and death anniversaries of National heroes, Social and political reformers.

The 'International Yoga Day' is celebrated every year, with the aim of promoting awareness about health and hygiene among the students and the staff. The program like 'Kargil Victory Day' and 'August Revolution Day' are organizes with the aim of instilling a sense of sacrifice and dedication towards the Indian soldiers in the minds of the students. Independence and Republic Days are celebrated to highlight the significant contribution of the patriots giving independence to the country. NSS day is celebrated every year to inculcate goodwill and social awareness among the students.

In order to inculcate respect to the country and society among the students, 'Mother Language Day' and 'International Language Day is celebrated for the promotion and protection of mother tongue. 'World Women Day' is celebrated not only to give the respect but also to inspire and empower the Women to all walks of life. 'Constitution Day' and 'Mahaparinirvan Day' are celebrated to express gratitude to Dr. Babasaheb Ambedkar and also to make the students aware of the rights and duties bestowed by the constitution.

AIDS awareness and Literacy Day are also celebrated.

Institution organizes these events and Programmes not only to remember devotions and hard work of National heroes but also to propagate, disseminate and inculcate their thoughts.

Sr. No.	Session	Total Number of Conducted Programme
1	2016-2017	18
2	2017-2018	33
3	2018-2019	40
4	2019-2020	41
5	2020-2021	14

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Response

1) Title of practice – 'Social Service through Blood Donation'

2) Goals:- The Institution is committed to render yeomen services to the immediate society. It has done through organizing blood donation camps. Social concepts have been integrated into the curriculum. The aim of the practice is to save the lives of needy people by donating blood. The life of human being is the best gift which is more precious. The institution believes in the ideology that there is no service greater than saving the life of a human being. The students of the institution are at the age of adolescence, more powerful and enthusiastic youths. It is to create social awareness among rural youths and to send a strong message that this institution is in existence for promoting the welfare of society by resolving its problems.

 i. To organize blood donation camp to propagate the messages about

   importance and need of blood donation.

ii. To remove myths and misconceptions about donating the blood.

iii. To create strong bond between higher education institution and the

   community.

iv. To generate awareness about the blood donation and its significance in

   saving lives during emergency.

v. To provide global platform to celebrate and think individually to donate

   blood voluntarily for altruistic reason and without any monitory reward.

vi. To encourage more people to donate blood voluntarily.

vii. To create nationalism among the students from different caste, cultural,

   religion etc.

3) The context:- The practice relates to social issues with kindness and human features. It is being adopted as a relevant concept in the context of present society and guided by the 'Vision and Mission' of Institution and revised guidelines of IQAC. The main concept behind this practice is to provide timely assistance to the society as a communal harmony as well as moral obligation, especially through the students. Innumerable types of donations are there, but the value of donating blood is unparalleled. Every time, the thought of saving someone's life, creates a kind of pity and pride in the minds of the donors. The task to be performed voluntarily with a sense of institutional social responsibility appears to be challenging in nature as it pertains to resolve day to-day problem, faced by people who are socially and economically weaker. Donating blood to needy people is a good idea. But various issues need to be addressed while designing and implementing such best practice. Though science and technology excelled in each and every sector, blood cannot be artificially manufactured and there is no substitute for it and a bottle of blood saves four lives. It is in constant demand for accident victims, hemophilic, surgeries, infants', patients battling cancers and other diseases. In addition blood supplies need to be replenished constantly, as blood products have a short shelf life. With blood storages occurring worldwide, it is important to create a network of

young blood donors who committed to donate regularly. So blood donation is one of the active ways of helping others. Therefore, it is felt that there is need to create awareness about blood donation and provide help to the society by means of this practice.

4) The practice: - This practice has been adopted every year since 2009 and is to be followed in future also. 'Students Welfare Cell' and 'NSS Unit' in association with Vasantrao Naik Government Medical College, Yavatmal organizes Blood Donation Camps.

Under the policy, blood transfusion is available to the people, irrespective of their economic or social status. Total quality management approach has ensured smooth conduct of blood donation camps.

5) Evidence of success:- Institution has successfully implemented this practice since 2009 and onwards, With the assistance of Vasantrao Naik Government Medical College, Yavatmal. It has organized blood donation camps time to time either on birth day of the president of institution or as per scarcity and urgent need of blood. The employees and the students render their valuable services in organizing the blood donation camps. The blood donors are given needful refreshment. The Blood Bank officials give identity cards and certificates to donors through which the donors can get blood immediately and at any time in free of cost, as per his/her emergency.

The institute organized regular blood donation camps as under;

- In 2016- 2017 on 19/09/2016 (27 donors)
- In 2017-2018 on 05/03/2018 (45 donors)
- In 2018- 2019 on 05/03/2019 (84 donors)
- In 2019- 2020 on 05/03/2020 (34 donors)
- In 2020- 2021 on 20/12/2020 (27 donors) and
- In 2021- 2022 on 24/12/2021 (101 donors)

6) Problems encountered and resources required:- The infrastructure for arranging the Blood Donation Camp is available with the institution. So it does not face any major obstacle worth to mention. The hurdles faced are inadequate resources and lack of extensive awareness programmes. To remove myths and misconceptions about donating blood is a difficult task but anyhow by proper counseling, problems are overcome successfully. In addition to this, despite of many persuasions to girls, they do not come forward voluntarily to donate the blood. Even after, the institution is consistently organizing society oriented activity as a best practice.

7) Impact of the practice:- The practice has made an impact on community, students and teachers. Donated blood is being utilized by peoples in neighboring areas. The blood is also being utilized by the patients suffering from accident victims, hemophilic, surgeries, infants, patients battling cancers and many other diseases. The voluntary blood donations camps have resulted in great impact on all stakeholders as well on community. The impact is also apparent on personality development, moral education, on civic responsibility and is reflected in reduction of indiscipline and enhanced the sense of the responsibility among the students. It has also created a sense of managerial ability among the students for organizing such type of events.

CONTACT DETAILS

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Best practice II

1) Title of practice – '**Vision for Career for employment opportunities**'

2) Goal -

1. To provide an information and guidance regarding scope and opportunities for employment.
2. To provide guidance about seeking employment and its preparation.
3. To provide information on personality development and essential guidance for the interview techniques and competitive examinations.
4. To train the students physically and mentally for any kind of interviews and examinations.

3) The context:-

As the institution is situated in purely rural and backward area with poor economic background and most of the students belong to farmers' and farm labors family i.e. BPL families. It is observed that success in competitive examination remains the monopoly of the urban students where better care, awareness, training and other facilities are easily available. So to create awareness among students of rural area, the institution started this practice as a best practice. Now-a-days, government policy is mostly depending on entrance-oriented examinations. But rural areas students seem to have lack of confidence, depth of knowledge and inferiority complex. Even though students having ability to attempt and crack these examinations, they are lagging behind in the competitive examinations due to not getting proper counseling, encouragement and motivation. To lessen their complexity, our institution started many programmes under this practice, such as small-scale industry development camps, self-employment camps, competitive examination guidance, coaching classes, students' career guidance cell, conducting certificate courses, organization of competitive examinations through private agencies and NGOs. The efforts of the institution blossomed into fruits when many students got opportunities in various sectors of life. Choosing the right career is one of the most important decisions that one can make under the roof of institution.

4) The Practice:-

As per the motto of institution, **'Education for the welfare and betterment of the mass'**. The high priority is given to the upliftment of the students through this practice. The institution has been organizing **'Vision for Career'** programme since 2011. Under this practice, the institution provides guidance for various competitive examinations and motivating camps and lectures on personality development, small-scale industry development camp, entrepreneurship camp, self-employment camp, competitive examination guidance, spoken English skills, career guidance cell etc. For the lavish workshop on 'Vision for Career' many experts and renowned speakers have been invited. Dr. Sanjay C. Raghate, Director, Oxford Speaker Academy Nagpur, Shri. Madhur Pofale, Coordinator Unique Academy Aurangabad etc. were some among them. In this programmes, the topics discussed are how to prepare for various competitive examinations, interview skills and techniques, personality development, scope and opportunities, soft skills development etc. For this unique practice of institution, not only students of our institution but also from affiliated colleges of the university cordially invited by the institution. The students of the adjoining colleges are too invited with their parents and teachers so that they should also get motivated by such programmes.

1.	◦	Name of the activity			No. of participants
1.	1.	Entrepreneurship Development Programme (Vision for Career)			1.
1.	1.	Entrepreneurship Development Programme (Vision for Career)			1.
1.	1.	Entrepreneurship Development Programme (Vision for Career)			1200 (Online)
1.	1.	Entrepreneurship Development Programme (Vision for Career)			1050 (Online)

To all the participants, institution availed the lunch, potable water and tea in free of cost and also no registration charges apply.

5) Evidence of Success:-

On the occasion of Birth Anniversary of founder president Late Balasaheb Ghuikhedkar, we organize such programmes. In this programme, discussion goes on the scope and availability of employment in various sectors i.e. government, semi-government, public and private. Efforts are being made to show the right path to seek employment and enhance willpower of the unemployed youth and help them to crush their inferiority complex. To reach at the doorstep of the needy, the news of such programme is published through newspapers, local electronic media, pamphlets, leaflets, banners and posters and also through other advertising agencies. Such type of advertising and publicity helped us to give benefits of the programme to large number of the students. Due to the organization of this practice, many studentsgot positive guidance and succeededin their career by seeking jobs in Maharashtra Government, Nationalized and Private Banks, Cooperativesectors, Maharashtra police, Indian Postal Service, Indian Railway Services,Agricultural agencies etc.

Year	Name of student placed and contact details	Name of the employer with contact details
2016-17	Sashikant Chipade	PSI Maharashtra

	Sandip Pantawane	Deputy CEO	
	Arjun Angole 9503804741	Indian Army	
	Bhushan Nimkar	Clear Z. P. Yavatmal	
	Netaji Raut	Clerk Fishery Department	
	Gaurao Kalbande 8888116379	Indian Army	
	Priaya Kadao 9921286610	Clerk Judicial Department	
	Harsha Chavhan 9545110901	Clerk Judicial Department	
2017-18	Manish Gandecha 9767441226	Clear Maharashtra Govt. Mantralaya, Mumbai	
	Nitesh Rathod 9096560923	Indian Army	
	Dnyandip Borkar 8208768273	Forest Guard	
	Chandan Chaudhari	Indian Army	
	Manoj Bhalerao 9665242872	Accountant	
	Ankush Padole	Stenographer	
	Amol Raut 9860435045	Clerk, Judicial Department	
	Pradip Kumbhare	Maharashtra Police	
	Bhushan Gawande 8459503959	Coast Guard	
	Pramod Bhalerao	S. T. Driver	
	Gopal Raut 8830891433	Teacher	
	Gopal Pawar 9550950915	Clerk, Revenue Department of Maharashtra	
	Rushikesh Tayade 7218583445	Clerk, Maharashtra Health Department	
	Rshmita Manwar 8308883160	Clerk, Revenue Department of Maharashtra	
	Vrushali Thakare 7972802484	Post Master	
2018-19	Sachin Rathod	Maharashtra Police	
	Vivekanand Pawar 9096137437	Maharashtra Police	
	Manoj Panchore 9049591313	Maharashtra Police	
	Akshay Kadao	Maharashtra Police	
	Prashant Neware	Maharashtra Police	
	Sagar Dahapute	Indian Army	
	Pooja Tarpe	Clerk, Judicial Department	
	Mayur Ade	Clerk, Judicial Department	
	Amol Dudhe 9021161624	Clerk, Judicial Department	
	Nikhil Panchore 9503157440	Clerk, Maharastra Govt. Mantralaya, Mumbai	
2019-20	287 Students	Appointed as clerks by nine entrepreneurs in interview	
2020-21	Shubham Deshmukh 9850599578	Credit Access Nagpur 7387720496	
	Jaykumar Ade 9637386843	Swapnil Bhapkar, Head office Pune 7588237063	

	Tushar Rathod 9767254228	Collector Office, Yavatmal District	
	Nilesh Katake 7588189285	Arts & Commerce College, Madha, Solapur	
	Kiran D. Jawake 9021404255	East Railway Division, Danapur Bihar	
	Jyoti Jambhule 9021435754	Chatrapati Vidyalaya, Shelodi	
	Gajanan K. Chaudhary 9860838256	HDFC, Nanded Branch	
2021-22	Avipal Wankhade 9604951731	Revenue Inspector, SDO Office Darwha	
	Ganesh Ashok Asole 9011836093	Junior Clerk, Agriculture College Darwha	
	Rahul Vasantrao Dudhe 9595170617	Amravati Police	
	Mukesh Ravindra Jadhao 7744852299	Nagpur Police	
	Nikesh Vishnu Gedam 8245095763	Pimari-Chinchawad Police	
	Sumit Manohar Rathod 9769759495	Wardha Police	
	Kishor Bhimrao Rathod 7517702559	Wardha Police	
	Nitin Dinkar Danawe 8805332240	Kusalgaon SRPF	
	Vikrant S. Borchte 9175131323	Mumbai Police	
	Nikesh Dhanraj Bhagat 9527250619	Wardha Police	
	Pravin Vishwanath Dhee 9284274557	Kusalgaon SRPF	
	Om Wandraswar	Clerk, ESSAF Small Finance Bank Darwha	

6) Problems encountered and resources required:-

Though the motive of the institution is clear, it is painstaking to bring large number of students and the needy on a single platform of rural area institution. Most of the students participate in the programme with the misconception that the organizer will provide a job. Sometimes it becomes very difficult to get the dates of the excellent experts either due to their busy and tight schedule and heavy remuneration which the institution has to bear of its own. Secondly there is a lack of good experts and good job opportunities in Vidarbha. Overall the major problem is of an arrangement of lodging and boarding of the participants and the experts. The problem of home-sickness is also there in the minds of the students and the parents do not want to send their wards away from home even if they are going to recruit. However, the institution tries at its level best to provide utmost facilities to the participants without taking a coin from them.

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File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response

 'To work as the responsible institution to generate conservation, publicity of knowledge and work for the betterment of the community'

With the above context following is the interpretation of the performance of the institution as distinctiveness. Every institution tries to establish its own identity through its own contribution for the welfare and betterment of the society. The ultimate aim of the institution is pay back to society by organizing some programmes which are not only students oriented but society oriented also. Our institution is a quality conscious and trend setting institute, with focus on providing equal opportunities for the development of human potentials, for every segment of society including the differentiated one. Keeping this in view, institution organizes '**Darwha Festival'** of a week. Since 7-8 years institution has been constantly organizing variety of programmes as bondage for the welfare and betterment of society.

The Programmes under 'Darwha Festival' are

1) **Yuvak Mahotsv:-**

Institution believes in all round development of students, therefore every year institution organizes Yuvak Mahotsv, to explore inherent potentials of the students in different activities such as games and sports and cultural activities. The director of physical education, in-charge of cultural unit, in-charge of student council and student council itself plan all events related to cultural, games and sports. Ph.D. acquired faculty, meritorious students, excellence of students in cultural and games and sports are felicitated by offering mementos and medals with the certificate of appreciation.

2) University level Vision for Career:- As per the motto of institution, **'Education for the welfare and betterment of the mass'**. The high priority is given to the upliftment of the students through this practice. The institution has been organizing **'Vision for Career'** programme since 2011. Under this practice, the institution provides guidance for various competitive examinations and motivating camps and lectures on personality development, small-scale industry development camp, entrepreneurship camp, self-employment camp, competitive examination guidance, spoken English skills, career guidance cell etc. For this unique practice of institution, not only students of our institution but also from affiliated colleges of the university cordially invited by the institution. The students of the adjoining colleges are too invited with their parents and teachers so that they should also get motivated by such programmes.

3) Agricultural Conference and Exhibition for the farmers:-

   The institution organizes conferences, seminars and exhibitions of modern agricultural information and techniques for farmers, especially on the occasion of Balasaheb Ghuikhedkar's birth anniversary celebration. It organizes the guidance of expert professors from various agricultural universities and an exhibition of useful agricultural materials and equipment also.

4) Kunabi Samaj Bride-Groom Meet

   Marriage is very important in Indian culture. But presently it became very expensive and time consuming process. Now it becomes very tedious job and burning issue, therefore, as a need of time marriage introductory meet is one of the good options to resolve such bad issues. So considering this burning issue of the society, institution has taken initiative to conduct 'Kunabi Samaj Bride-Groom Meet' every year. In order to make marriage proposals exchanging easy and convenient on a single platform, institute organizes a state level Maratha-Kunabi marriage introduction meet in collaboration with Kunabi community of the area. A booklet is prepared containing all important information regarding eligible bachelors of this particular community and circulated among the aspiring peoples.

5) Dhamma Parishad:-

   In today's racy and stressful life, everyone is busy; no one has time to come on a platform to exchange religious concepts, thoughts and ideas for the betterment of society. Due to this everyone`s forgotten tradition and ideology of own religion and showing a very big pessimistic outlook. So keeping this thing in mind, institution has been organizing Dhamma Parishad to propagate peaceful thoughts of Buddha which are very much essential in the present scenario. Thoughts and ideology is not only for special community but also for the betterment of whole world. The Buddha shows a middle path and it is a path to overcome all the sorrow of everyone`s life. For the same purpose and to spread the Buddha's thoughts is the need of emerging new generation, hence Dhamma Parishad being organized every year. In this programme very reputed and resource persons are invited as a speaker and all the religious peoples and students of the area come forward to participate actively.

6) Entrepreneurship Development and Bachat Gat (Self-help group) conference:-

   In today's world when it is hardly possible for everyone to get a job, a self-employment fair has been organized for the students. For this conference, experts from small scale industries, successful businessmen in their own business are cordially invited. More than thousands of aspirant youths of the area actively participate and get benefited. All the resource persons shared important information on business and related schemes. On this occasion, whether it is women of self-help group or budding women of the area,

they also came to know about various business schemes. Information about various schemes of government self-help groups, business opportunities and available market for manufactured goods as well as fair market prices has been provided through this meet.

7) Mushaira: -

India is a diverse country where different religions, castes, creeds, despite their cultures are different, live together and respect each other's culture. Various subjects are taught in our institution such as Marathi, English, Urdu and Persian under literature and language. There is large number of students studying Urdu and Persian in the institution. In the view of academic thrust of the student, for acquiring the knowledge of each other's subject, culture and literature Mushaira is being organized. For the success of this poetic feast, renowned poets from India are being invited and they deal with their poetry mainly written on the topics of patriotism, mutual harmony, peace, love and humanity.

Through these various programmes, the work of enlightenment of the students and community has been effectively achieved. This helps to create a sense of equality, unity, patriotism, responsibility towards oneself and provide a good job, good business opportunity to stand in the life successfully.

File Description	Document
Link for appropriate web in the Institutional website	View Document

07-06-2022 11:25:06

5. CONCLUSION

Additional Information :

Response

Institution is recognized under 2(f), 12(B). It is accredited with grade 'B' by NAAC in the Second cycle.

Two staff members are the members on Board of Studies in the Parent University from Arts and Science faculty who are contributing to curriculum design and its implementation. One member is also on autonomous institution and 01 faculty has been working on Board of Physical Education and Sports. One more staff member has worked on a committee to establish new 'Pali and Buddhism' Department at University.

The institution has additional **15** acres land which is 3 km away from the campus where a Gymnasium Hall and many play grounds are available for indoor and outdoor Games and Sports activities.

Incremental improvements recommended by the PEER team during both cycles has seriously taken into consideration and most of the recommendations have been resolved by the institution at its level best.

Rain Water Harvesting- Due to increasing scarcity of water, the institution has successfully established a 'Rain Water Harvesting' mechanism in the campus.

The Library is enriched with ICT and Wi-Fi facility. The campus is Wi-Fi facilitated and is under CCTV surveillance.

The institution has obtained ISO: 9001-2015 certification

It has Registered Alumni Association.

The institution has two 'Distance Education Centers of 'Yashwantrao Chavhan Maharashtra University' (YCMOU), Nasik and 'Maulana Azad University', Hyderabad for the educationally deprived people of the society.

Solar Panel is installed in the campus to save the electricity and work smoothly even in failure the power also.

Green campus- As per green campus initiatives, institute has successfully completed Green Audit of the campus.

Institution is recently recognized by NPTEL as a Local Chapter.

Recently 04 more faculties have been recognized as Ph.D. supervisors and 02 more departments are recognized as a Ph.D. Research Centers.

The institution is committed to pay back to society by organizing some programmes which are not only students oriented but society oriented also. Our institution is a quality conscious and trend setting institute, with focus on providing equal opportunities for the development of human potentials, for every segment of society including the differentiated one.

Concluding Remarks :

Response

The Institutituion offers UG and PG programmes in Science, Arts and Commerce. The institution runs **03** UG, **03** PG and 04 Ph.D. Programmes. There are **24** well experienced and devoted full-time faculties, out of which **07** Professors, **4** Associate Professors and 13 are Assistant Professors. Total **19** faculties are Ph.D. holders. Two faculty members are on BOS of S.G.B Amravati University.

Keeping pace with the challenging need of the day, the institute uses ICT enabled teaching. It has 09 ICT classrooms, a computer laboratory having 30 computers and a Language Lab to facilitate effective and innovative teaching-learning process. It has developed Botanical Garden and facilitated parking station to students and staff.

The library is fully automated with INFLIBNET and well equipped with books (25,679), journals, periodicals and a reading room. It has web-OPAC for providing remote access to its repositories of textual resources.

With great pleasure and enthusiasm, institution has been working to cater knowledge to meet diverse need of students through inspirational lectures by experts on 'Carrier Katta', 'Vision for Carrier', 'Soft Skills'. 'Academic Guidance Talk', 'Study Excursion Tours' etc.

'Sports and Games Unit' takes initiative to promote sports spirit among students and focuses on overall improvement of students. It has successfully organized 06 intercollegiate 'Zone Tournaments'. During last five years, **10 students have won University 'Color Coat'** in various sports events.

It is a great matter of pride that **11** students have also shown flying colours in the academic fields and have grab rank in the **merit list of University**.

It has successfully organized **01** International, **05** National, **02** State, **14** University level conferences, e-conferences/workshop, e- workshop and 01 FDP on NAAC. More than 1500 students are enrolled every year.

It has well-planned guidelines for 'Women Redressal Cell', 'Internal Compliant Committee' and 'Anti-ragging Committee' which resulted in 'no complaint' during last five years.

'NSS Unit' and 'Cultural Unit' is actively involved in social activities and arranges regularly extension activities

The institute avails scholarships for SC/ST/OBC students sanctioned by the government.

The Institution feels privilege to have an asset of Alumni serving the nation in various capacities.