YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	MUNGASAJI MAHARAJ MAHAVIDYALAYA, DARWHA
• Name of the Head of the institution	Dr. Sunil B. Chakave
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07238295509
• Mobile no	9423663301
• Registered e-mail	mmcollegedarwha@gmail.com
• Alternate e-mail	chakavesunil@gmail.com
• Address	In front of P.W.D. Rest House, Darwha District- Yavatmal (M.S.)
• City/Town	Darwha
• State/UT	Maharashtra
• Pin Code	445202
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati
• Name of the IQAC Coordinator	Dr. Nazia A. Rashidi
• Phone No.	9096604531
• Alternate phone No.	9730776207
• Mobile	9096604531
• IQAC e-mail address	rashidinazia1@gmail.com
• Alternate Email address	rashidinazia2@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mmmdarwha.ac.in/pages/link_of_aqar22_23.php
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mmmdarwha.ac.in/pdf/Academic_Calender_new.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	61.20	2004	16/12/2004	15/12/2009
Cycle 2	B	2.04	2016	16/12/2016	15/12/2021
Cycle 3	B	2.47	2022	03/11/2022	02/11/2027

6.Date of Establishment of IQAC	27/10/2023

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	NIl	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

- Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	`05`	
- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
- If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
- If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`An administrative training workshop for non-teaching staff was arranged on 09/07/23.`

`A workshop on 'Research Methodology-Techniques of Data Collection' was conducted for PG students, research scholars and faculty member on 30/10/23.`

`Workshop on National Education Policy- 2020 was conducted on 24/01/2024`

`One day Workshop on 'NDLI, N-List and AI- The future of Learning' was conducted on 12/2/24`

`Institution in collaboration with B. B. Arts, N.B. Commerce ad B.P Science college has organized 'One day multidisciplinary International conference on Global perspectives in Higher Education: Issues, challenges ad Remedies' on 9th March 2024`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To make campus eco-friendly	Every year tree plantation program was conducted from 1st July and onwards along with cleanliness drive by NSS unit to make cleaner and greener campus.
To enhance social compatibility of students through activities like NSS, Cultural.	To develop social compatibility among students program such as Blood donation, AIDS Awareness program and rally, Cleanliness derive, Voter awareness program, Drawing competition were organized through NSS and cultural departments.
To make use of technology for innovative teaching and to develop and establish the blended learning pattern	Various teaching methodologies are used by faculties such as PPT, use of ICT tools, Google classroom etc.
To develop research culture by organizing workshops, seminar and inviting illustrious researchers	Institution in collaboration with B. B. Arts, N.B. Commerce ad B.P Science college has organized 'One day multidisciplinary International conference on Global perspectives in Higher Education: Issues, challenges ad Remedies'.
To organize workshop on IPR, Research Methodology and encourage faculty members to obtain Patents	A workshop on 'Research Methodology-Techniques of Data Collection' was conducted for PG students, research scholars and faculty member on 30/10/23.
To encourage students and faculty member to publish their research in UGC care list journals	Few faculty members published research papers in SCOPUS Indexed journals
To conduct workshop on NEP-2020, administrative training workshop	NEP-2020 workshop on 24/01/2024 and an administrative training workshop for non-teaching staff was arranged on 09/07/23. Non-teaching staff of different

	colleges participated in workshop
To make MOU / Collaboration with other reputed Industries/institutes	To enhance quality culture, some new MOUs were established with other institutions in addition to existing one.
To organize Workshop/ Seminar/ Conference	Various workshops such as 'Research Methodology-Techniques of Data Collection', Waste Management, An administrative training workshop etc and 'One day multidisciplinary International conference on Global perspectives in Higher Education: Issues, challenges ad Remedies' were conducted throughout the session.
To introduced more skills/ job oriented vocational program and courses	Faculties from English and Urdu department run certificate courses approved by Parent University.
To enhance academic excellence by organizing various academic activities	Various activities conducted by different department in collaboration with IQAC, such as Research methodology workshop, NEP-2020 workshop, Voter awareness program, Soft Skill development workshop etc.
To use Google class room and Moodle as Learning Management System (LMS) for teaching	Teachers made use of Google classroom and other innovative teaching tools to facilitate the teaching learning processes and to fulfill the need of students.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
CDC	28/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	11/01/2025

15.Multidisciplinary / interdisciplinary

In the increasingly complex and interconnected world of the 21st century, multidisciplinary and interdisciplinary education has emerged as a forward-thinking approach that encourages the blending of knowledge from different fields. A common view is that research and education should integrate the humanities, Commerce and sciences in order to promote a comprehensive understanding of the world. This paradigm shift fosters critical thinking, creativity, and problem-solving skills by integrating insights from multiple disciplines. The goal of our institution is to create research centers that concentrate on the nexus between the humanities and sciences. In addition, we are developing diversity and inclusion programs that encourage the participation of other perspectives including those from the humanities, Commerce and sciences in research and teaching. Our Institution has made the decision to plan outreach initiatives, talks, and events that emphasize how closely related to all disciplines are. Our mission is to equip researchers and students to tackle difficult, real-world problems that call for a synthesis of technological, scientific, humanistic, and ethical and Commercial viewpoints. Our Institution provides creative and adaptable curricula, including credit-bearing classes and projects.

16.Academic bank of credits (ABC):

Embracing NEP's Flexibility: Our ABC Initiatives The New Education Policy (NEP) 2020 introduced by the Government of India marks a paradigm shift in the country's educational landscape. Aimed at fostering a more flexible, holistic, and multidisciplinary approach to learning, it seeks to empower students with the skills and knowledge necessary to thrive in a rapidly evolving world. One of the key aspects of the NEP is its emphasis on flexibility—an essential trait that encourages creativity, critical thinking, and problem-solving abilities in students. In this context, our ABC Initiatives—which stand for Adapt, Build, and Cultivate—are designed to embrace this flexibility, ensuring that both students and educators are better equipped to meet the dynamic demands of the

21st century. Recognizing NEP's focus on student mobility and personalized learning, our institute embraces the Academic Bank of Credits (ABC) with several initiatives. We've reconstructed curricula, established credit accumulation mechanisms, and built IT infrastructure. Student orientation, faculty training, and robust quality assurance systems ensure effective implementation. We actively register courses for multiple entry/exit options across UG and PG streams. To foster collaboration, clear communication, interdepartmental partnerships, and well-defined projects with measurable objectives are encouraged.

17.Skill development:

The NEW EDUCATION POLICY 2020, is implemented in our Parents University for PG program with the goals of promoting high-quality education. The Institution has arranged a number of workshops, like Soft Skill Development Workshop in collaboration with SGBAU, Amaravati to give students access to a platform for their overall development, a start-up program and Code of Conduct Workshop to maintain ethical standards. The institution has organized workshops to make the campus eco-friendly by reducing chemical waste and by conserving energy. The Institution has its local chapter of MOOCs like SWAYAM and NPTEL. Institution have the recognition as Career Katta hub, to provide students access to online courses for the preparation of competitive examinations. With zeal and enthusiasm pupils participated in poster presentation, essay competition, and model presentation which was organised on the occasion of National Science Day. Assigning project work, internships, and organisation of industry trips resulted into the improvement in various skills of students. The Department of Political Science organizes voter awareness campaigns, Constitutional Day celebrations, and Human Rights Day events for junior and senior students to aware them about national duties and responsibilities. The cultural committee honours great National Heroes and freedom fighters by celebrating and organising guest lectures on the Birth and Death Anniversaries of National Heroes. The college offers certificate programs and organizes group discussions, seminars, quiz contests, essay writing, elocution contests, and debates to raise students' social and moral awareness. The college's NSS unit is quite active and plans socially engaged, interactive events for the students. The college hosts various events to foster social consciousness and good behaviour among students, such as reading campaigns, blood donation camp, village cleanliness campaigns, pollution-free initiatives, tree planting, and AIDS and cancer awareness rallies etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of Indian Knowledge Systems into modern education is crucial for preserving cultural heritage and promoting holistic learning. The departments like Urdu, Persian, Marathi, and Political Science are focusing on traditional and ancient aspects. Teaching languages, such as Marathi and English is essential to connect students to their cultural roots and to preserve linguistic diversity. Cultural immersion, including traditional arts, literature, and philosophy, is also essential to provide students with a nuanced understanding of India's cultural landscape. Centres for Maulana Azad National University and Yashwantrao Chavhan Open University are run by the college. The college's cultural council encourages students to put on plays and dances that showcase Indian cultures, such as Marathi, Banjara, and Marwari. By forming literacy associations, the college hopes to bring students closer to Indian culture while also preserving and promoting languages and igniting their interest in literature, languages, and culture. In honour of Independence Day, the Marathi department hosts SPANDAN, an annual forum for artwork, each year. Lectures and workshops on Indian art forms like music, dance is organized by the college to promote and preserve Indian culture. The Women Development Cell at a college hosts workshops and seminars to empower women, while the Home-Economics department hosts exhibitions of traditional work. Platforms like SWAYAM, NPTEL, and have made progress in this direction. By integrating Indian Knowledge Systems, we can empower future generations, promote India's heritage globally, foster national identity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a transformative approach that focuses on achieving specific learning outcomes. i. Institutional Initiatives to Transform Curriculum towards OBE Curriculum Redesign: On the basis of the academic calendar provided by the parent university every faculty member prepared their own academic planning. Faculty Training: Teachers are allowed to attend various seminar conference FB DP short term courses refresher and orientation courses. A workshop for non teaching staff was organised in this session. Stakeholder Involvement: Engaging stakeholders such as industry experts, alumni, and employers to ensure the curriculum meets real-world demands and expectations. Assessment Methods: Apart from the traditional method of evaluation MCQ based test, quiz competition, Seminar competition are also organised for the students assessment. Efforts to Capture OBE in Teaching and Learning Practices Active Learning Strategies: Institutes various departments use incorporating active learning strategies such as problem-based learning, and group projects to ensure students engage with the

material in a meaningful way. Continuous Feedback: Every faculty member takes continuous feedback through internal assessment, valuation of the answer sheets. Technology Integration: Integration of technology through various means and using language laboratory computer lab and Google Classroom. Outcome Mapping: Slow/advanced learner test, unit test, seminar, assignment and project are given to the student for continuous assessment throughout the year. Iii. Good Practices Pertaining to OBE in View of NEP 2020 Holistic and Multidisciplinary Education: For the holistic development of the student NSS department and sports department along with cultural department organised various events and programmes. Skill Development: Certificate courses were run by the English and Urdu department to improve the various skills of the students. Flexibility in Learning: Offering flexible learning paths and multiple entry and exit points in programs, allowing students to learn at their own pace and according to their interests. Community Engagement: Blood donation camp, residential camp, social awareness programmes and activities are the initiatives and practices that helps institution to implement OBE effectively.

20.Distance education/online education:

NEP emphasized distance education / online education expand the access to education and training for employed students. The Institute has already started working on these aspects. Teachers are encouraged to develop e-content and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends. The institute is registered as SWAYAM-NPTEL Local Chapter and the students are encouraged for enrolling on the SWAYAM-NPTEL courses from where the students can earn credits from these courses. Our Institution offers YCMOU and MANUU Courses through ODL mode that can help institution to reach out to students in remote areas, who may not have access to quality vocational education otherwise. However, offering YCMOU and MANUU courses through ODL mode institution do careful planning and implementation to meet the needs of the students. In addition, institution has an adequate infrastructure and resources to support ODL mode of education which includes dedicated team of faculty members, appropriate technology infrastructure and high-speed internet connectivity. Overall enrolment of 793 students in YCMOU and 92 students in MANUU courses through ODL mode proved viable option for institution looking to expand its reach and provide quality education to a wider audience.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**86**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1329**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1121**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**281**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**20**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**NIL**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	79.63
4.3 Total number of computers on campus for academic purposes	30

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our teachers have played a crucial role in professional development and curriculum creation. At the beginning of the academic year, the curriculum is accessible in the central library and on the institution website for both educators and students. Following the curriculum guidelines, teachers formulate their academic plans and obtain approval from the principal. Each educator presents the syllabus to the students and clarifies the distribution of marks across topics and the exam format. In addition, teachers provide a range of multiple-choice questions, personal assessments or exam timelines, assignments, and seminars. Some educators maintain their own YouTube channels and WhatsApp groups to facilitate better communication, additionally organize guest lectures, assign projects, and offer subject-related certification courses. The IQAC evaluates the entire teaching, learning, and assessment process by gathering feedback from all stakeholders. The institution also undergoes audits related to both academics and administration. Images from each event, tagged on Google, are recorded. Teachers maintain a record using a daily diary. Seminars, conferences, and various other events take place regularly. The head of the department supervises the curriculum and the daily logs are finalized by the principal at the end of each month.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/ 1.%201.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution develops its academic calendar in advance, taking into account the schedule of the Parent University, and adheres to it. This calendar is also made available on the institution website for the benefit of all stakeholders. It features a preliminary timetable for the admission process, curriculum, study plans, examination dates, practical sessions, homework, assignments, seminars, PPT presentations, projects, viva-voce, interviews, presentations, unit tests, academic guidance sessions, student and faculty exchange programs, excursion tours, special N.S.S. activities, sports events, the University "Yuva Mahotsav," the Institution Youth Festival, the integration of teaching and learning activities, extracurricular activities, institutional events, and the vacation timetable, among others. In practical terms, student assessments are conducted continuously using various evaluation methods. Ongoing internal evaluation allows faculty to select appropriate teaching strategies. The Examination Committee prepares, displays, and administers continuous internal assessments. Each department conducts special tests to identify slow, moderate, and advanced learners, and they implement initiatives to support their progress on a regular basis. The key elements of the academic calendar are as follows: 1. It outlines the planning of various activities by the relevant committees. 2. In accordance with the calendar, N.S.S., sports, and cultural programs organize co-curricular and extracurricular activities.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **A. All of the above**
following activities related to curriculum
development and assessment of the affiliating

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	*View File*
Brochure or any other document relating to Add on /Certificate programs	*View File*
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

64

File Description	Documents
Any additional information	*View File*
Details of the students enrolled in Subjects related to certificate/Add-on programs	*View File*

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting challenges are reflected in the institution's vision and goal. Our organization hosts a number of events and initiatives, including: 1. Environmental Issues: Environmental studies are a required course for all second-year U.G. students. The environment is a major topic in some sections of the syllabus for courses including Sociology, History, Economics, and Physics. The N.S.S. department organizes environmental awareness programs such as tree plantation, cleanliness drives, etc. 2. Human Values: Literature, social sciences, and a variety of languages are used to instill human values through the programmes like Voter awareness camp. In honor of Teachers day Self-governance by the students is implemented in the institution. 3. Professional Ethics: Professional ethics such as business skills, diversified, economic, and commercial principles are ingrained in the curriculum. Teachers and students have observed Yoga Day as a way to enhance their bodies and minds. The institution hosts health awareness events like blood drives and health screenings. NSS unit had conducted AIDs awareness rally as well as Leprosy and Cancer awareness workshop. Women's safety, security, and employability workshops on 'Women Empowerment and Entrepreneurship' are often organized for girls. This year Workshop on 'Child Sexual Abuse: Prevention and Measures' was organized by Women Development

Cell.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

230

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1329

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

967

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Heterogeneous classes of higher educational institutes require multiple teaching-learning methodologies. Hence, it becomes essential that the HEIs identify the advanced and slow learners so that no student is left behind in the educational process. Process of identifying Advanced and Slow Learners: Our teachers identify the advanced and slow learners at the beginning of the academic year. To do so, the teachers conduct a test on the subject knowledge of respective subjects and marks obtained by the students is a basic criterion for the identification of slow and advanced learners. Moreover, even while delivering the lectures, teachers identify them by asking oral questions. Accordingly, the college teachers apply altogether different strategies to enhance the learning capabilities of these students.

a) Special Programme for Slow Learners such as 'Special Coaching, Remedial Coaching, Guest lectures etc. The mentors always encourage and guide the slow learners to solve the question papers of the previous semester.

b) Special Programme for Advanced Learners: Organization of seminars and group discussions, Essay writing, quiz, surprise tests, debate and elocution competitions are organized for them. Advanced learners are also encouraged to refer to additional study materials through reference books, N-List, books available in the departmental libraries, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1329	21

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The IQAC of our institute always ensures the use of student centric methods in its teaching-learning processes. Accordingly, the teachers use experiential learning, participative learning, and problem-solving methodologies.

a) Experiential Learning:

1. Each department encourages students to get an experience of what they are precisely studying in the books. For instance, the theories learnt in the classroom are practiced and done in the science laboratories.

2. The field projects and field visits are conducted by various departments.

b) Participative Learning Methodology:

Our teachers also make use of participative learning methodology such as questioning, group discussion, projects, participation in university-level research competition-Avishkar, seminars, conferences and poster presentation competitions.

c) Problem Solving Methodology

Teachers use a Problem-solving methodology in which they push students to meditate on a particular issue that requires resolution. Both teachers and students are involved in the idea to solve problems. Teachers from Mathematics, Physics, Chemistry and Accountancy use this method. The ultimate impact of these student centric teaching methods is seen in the overall understanding of the concepts and the ideas by the students that are given in the syllabi. These methods enhance the interest of both the students and

teachers in the teaching and learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IQAC encourages teachers to use 'Blended learning', which refers to a learning approach that combines traditional classroom practice and e-learning resources.

1. Internet: The college's lease line connection is available for quick internet access. The faculty members have developed e-content with the help of Olympus Great Learning subscription (subscribed by the college) for an effective teaching-learning process.

2. MSPM ERP Software, TALLY ERP, SOUL software for different purposes.

3. Google Classroom: Teachers also use Google classroom to provide instructions and educational e-contents to the students.

4. PowerPoint Presentation: Every teacher uses PPTs to impart an enhanced learning experience.

5. E-Books, Videos and films: Screening films based on novels and plays prescribed in the syllabus is organized to provide an audiovisual experience to students. E-books related to the subjects are kept on the college website. Every department has made a collection of e-books and notes shared with students as per the requirement.

6. YouTube Channel: The institution has YouTube Channel video lectures related to the syllabus. Teachers also provide links to useful educational e-content available on YouTube.

7. INFLIBNET: Teachers are provided access to e-resources through the Information and Library Network (INFLIBNET) Centre.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

363

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous and comprehensive internal evaluation following Sant Gadge Baba Amravati University's norms and guidelines. The examination committee prepares the internal theory and practical examination schedule well. It is communicated to the students on the central notice board, the college website and concerned teachers make announcements in the classrooms. The internal examination committee looks after effective monitoring and timely implementation of the internal examination and procedure of evaluation. The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The university guidelines related to internal examination patterns are displayed to the students well in advance through the college website and classrooms. After evaluation, the answer sheets are shown to students for their information, which provides transparency and accountability in the evaluation process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination grievances, there is a separate mechanism in our college. The internal examination grievances of the college students are either at the college or at the University level. The college level grievances are redressed by the Internal Examination Committee, the concerned heads of the departments. The university level grievances are redressed by examination coordinator under the guidance of the Principal. If any student is unable to appear for the internal examination due to illness, participation in co-curricular, extra-curricular activities or genuine reason, the re-examination is conducted for such students. After the evaluation of the answer books, marks are displayed on the notice board. If there is any grievance regarding the internal examinations, it is redressed positively in time. The follow up of University level grievances of internal examination is actively taken by examination coordinator of the college, so that such student may not suffer from their academic loss. In this session 2023-2024 even and odd semesters' examinations are conducted as per the notification of Parent University. All the staff members have taken the keen efforts in minimizing the university level grievances not only at internal but also university level examination. Even after all university level grievances.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and course outcomes for all Programs offered by the institution are stated and displayed on website and communicated to teachers and students. The college is permanently affiliated to Sant

Gadge Baba Amravati University Amravati with and follows the curriculum prescribed by the University. This curriculum is outcome-based and has well-defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). The POs, PSOs and COs are expressed in the form of knowledge, skills, and attitudes which define all the courses offered in the college. During introductory lectures at the start of the semester, teachers provide information about the POs, PSOs, COs and methods of evaluation, as well as the performance expectations.

To fulfill the objectives of CO, PO and PSOs, our teachers use experiential learning, participative learning, and problem-solving methodologies such as

The field projects, questioning, group discussion, projects, participation in university-level research competition-Avishkar, seminars, conferences and poster presentation competitions etc. Teachers use a Problem-solving methodology in which they push students to meditate on a particular issue that requires resolution. These methods enhance the interest of both the students and teachers in the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The academic progress of the students is regularly monitored by subject teachers, the class in- charge, as well as respective Heads of Departments for effective program outcomes attainments. The college ensures the outcome of the programs through the analysis of the internal and external examination results.

The evaluation system and outcome of students' feedback mechanics plays a vital role in the fulfillment of course objectives. Class tests, assignments, practical, seminars, project work, interview and presentations are executed to overcome the difficulties in the relevant subjects. The learning process is an integrated and exciting process based on classroom activities such as regular seminars, debates, group discussions on the relevant subjects.

Participation of students in various drives, mission, camps and competitions at the university/state level, amplify the attainment of the outcomes.

The Methods adopted for the evaluations of program outcomes, program-specific outcomes and course Outcomes are as follows:

Formative Assessment: This includes: Home Assignments, Unit Tests, Surprise Tests, Seminars, Projects, Group Discussions, etc.

Summative Assessment: This includes assessment in theory examination and practical examination, especially for science and Commerce faculty.

The college analyzes course-wise results, and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.6.3%20.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.7.1%20.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college makes an effort to create, innovate, and share knowledge. In the past, college would do all in their power to encourage, expedite the creative thinking needed to advance both teachers and students. To assist, oversee, and keep an eye on the research efforts, the college formed the Research Advisory Committee (RAC). A senior professor who served as a RAC coordinator has been chosen by the college. According to the NEP, RAC develops research skills in UG and PG students, making it easier for research students pursuing Ph. D. degrees in various fields. To help the students, the IQAC and RAC frequently host seminars and workshops on research methodology in coordination with several departments. The Home-Economics Department of College organizes Self-Employment Program for the students where they exhibit and sell the items prepared by them, which encourages them to build business ideas. Additionally, for the sake of their general growth, to assist the students in taking part in a variety of scientific activities such as Avishkar and soft skill development programs at different levels. The college makes an attempt to give students a platform for entrepreneurship so they can showcase their abilities and perform similar job in the future.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

39

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With the active involvement of teachers, various extension activities are carried out throughout the session for the holistic development of the students. These activities helped to inculcate the social awareness and responsibilities among the students. Students are encouraged to develop a social mind-set for the betterment of society and social harmony. The IQAC in collaboration with other departments organized major extension activities such as

- International Yoga Day aware Students about their personal health.
- Blood Donation Camp: as a mark of social activity by collecting remarkable number blood bottles i.e. 34 bottles.
- Indian Constitution Day In order to inculcate the patriotism and democratic values among the students
- NSS Day: to give the knowledge about formation of NSS and its importance
- Tree Plantation Programme: to sensitize the students towards social obligations.
- Azadi Ka Amrut Mahotsav: various programs like Rangoli Competition,
- Har Ghar Tiranga Rally at adopted village
- Survey on Leprosy & Cancer Detection Cases: to inculcate the social responsibilities among the students.
- AIDS Awareness Program & Rally
- Cleanliness Drive
- Yuva Jagriti Abhiyan (International Yuva Day)
- Voter Awareness Program

- **Viksit Bharat Program**
- **NSS Special Camp At. Saykhed**

Students participated in these activities enthusiastically which helped them, to develop social, moral, ethical values among them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2355

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The institution is situated in rural area of Yavatmal district having an aesthetic landscape of 28327.995 sq. meters (Seven Acres) and built up area is 4376.09 sq. meters.

The institution has excellent infrastructural facilities with spacious 33 classrooms; out of which ten classrooms are equipped with LCD projectors, K-Yan (Integrated Computer Projector), nine spacious laboratories, language laboratory, seminar hall with Newline Interactive Touch Panel, IQAC office, staff room, well enriched library, reading room, gymnasium hall, administrative office, playgrounds, common rooms for boys and girls, dark room, canteen, botanical garden, NSS office, management chamber etc. College constantly provides quality education for all round development of the students so as to make them aware and responsible human.

Computing Equipment

Institution has 50 computers associated with physical components which help for smooth functioning and it includes monitors, keyboards, mouse, mouse pad, web cam, printers, modems, scanners, pointing devices, earphones, headphones, and other computer

peripheral equipment, cables, servers, routers etc.

Library

Spacious library enriched with 27673 books, 38 journals and 13 magazines. Library subscribed N-List Consortia with more than 7761553 e-books and 6658 e-journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides adequate facilities for cultural activities; indoor and outdoor sports as well as students support amenities.

Cultural Activities:

The institution's Seminar Hall is utilized for the practices of cultural activities and rehearsals of the participants. At the time of annual gathering special pavilion, experts like choreographer, musician, make-up man, drummers are made available to the desired participants.

Games and Sports (Indoor, Outdoor):

The Institution provides ample opportunities for the students to take part in all indoor and outdoor sports activities. Available playgrounds are as under.

- **One Foot Ball Field of 120×70 mtr.**
- **Two Volley Ball Court of 22×20 mtr.**
- **One Cricket Ground with Pitch of 130×110 mtr.**
- **Two Kabaddi Courts of 22 × 15 mtr.**
- **One Kho-Kho Court of 30×19 mtr.**
- **One Athletics (200 mtr. Running Track, Long Jump Pitch, Shot-Put Sector, Javelin Throw Sector) of 120x85 mtr.**
- **One Double Bar, Single Bar (Push Ups and Pull Ups) of 15x10 mtr.**

Dimension/Features of Indoor Infrastructure facilities:

The Institution has one Multipurpose Gymnasium Hall (Size 30m×18m) with spectators Gallery,

1. Badminton Court-2

2. Table Tennis Court-2

3. Chess Table-4

4. Carom Board-2

5. Changing room for Boys-1

6. Changing room Girls-1

Dimension of Yoga and Meditation Hall (7.20×12.35 mtr.)

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.92

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of institution is automated with SLIM21 ILMS (Version: 4.0.0.28530) from the year 2018.

There is an Online Access Public Catalogue (OPAC)/Web-OPAC for students and the staff. 2 separate nodes are made available in the Library for OPAC facility.

Web OPAC (Online Public Access Catalogue) facility is made available through SLIM21 (Library Management Software) to know the bibliographical details about the collection. Search by giving Title, Author, Class Number etc. can be carried out. Transactions are done through Barcode technology.

Electronic Resource Management package for e-journals

The library subscribes N-List consortia for e-books and e-journals, under this consortia library provides more than 77,61553+ e-books and 6658+ e-journals to students and faculty members and link of the N-List provided on website.

Additionally, link to scholarly open access books, journals, theses, database is also available on the Library webpage.

All the books collection is updated in the SLIM21 (Library Management Software) and the Web OPAC is available for the users. The issue and return of books has been activated with the SLIM21 Library Management Software.

Facilities available

No of printers: 02

Barcode Printer: 01

Bar Code Scanner: 05

Photocopy Machine: 01

Internet bandwidth: 200 Mbps

Web Camera: 02

Fire Extinguisher: 3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources　　**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.32

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

193.06

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To make the learning process more effective and comprehensive, various innovative methods are used by the teachers. The institution has employed an honorary IT consultant for maintenance and support of the ICT infrastructure. In general, computing and internet facilities are available to all teachers and students. It provides access to desktop systems to the faculty and students which allows them to use computer aids for academic purpose.

Institution continuously strives to provide the state of the art technologies and update its ICT facilities to ensure efficient functioning from the beginning. Extensive infrastructure has been setup.

1. DVR based CCTV system

2. English Language Laboratory

3. Separate internet connections

The institution frequently updates its IT facilities including Wi-Fi.

The institution has 50 computers, 1 Newline Interactive Touch Panel, 11 LCD projectors, 1 K-Yan (Integrated Computer Projector) with high speed internet connections (100 MBPS).

Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians; maintenance of all computing equipment is maintained by the laboratory attendants and outsources experts if needed. Office automation packages like Computer software and Antivirus are purchased by the institution and updated regularly. LAN and Network connections are also monitored by the IT consultant.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/4.3.1.pdf

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.91

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The C.D.C. & I.Q.A.C. does the planning and monitors committee work to ensure the facilities for good teaching-learning environment, also conducts regular meetings to access the infrastructural facilities. The committee put decisions before the management. The management prepares the budget for every academic year as per the needs and justification. The allocated funds are disbursed to the concerned departments as per requirements. The maintenance work is being done under the supervision of the principal and HOD's of the departments. The maintenance of laboratory equipment is done by the attendant regularly. The yearly renewal of periodicals is observed. Weeding out of outdated, unwanted and old syllabus books is done as per the recommendations of committee. Shelving, dusting and cleaning, shifting and rearrangement, shelf rectification, stock verification, binding preservation, care is taken regularly. The computer systems are maintained by maintenance assistants and outsourced if needed. The stock register is maintained in every department and updated periodically. Sports and games materials are purchased and maintained periodically as per the strength and needs of the students. The cleanliness of campus garden and botanical garden is maintained periodically. The maintenance and cleaning of classrooms are regularly carried out by the support staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

707

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

96

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution With the objective of inculcating the qualities of leadership,

organization, and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Students have been nominated by the Academic Council on the basis of merit in studies, sports and extra-curricular activities. The functions of the Students Council are to make suggestions to the appropriate authorities with regard to the programmes of studies, student?s welfare and other matters related to them. Such suggestions are made on the basis of consensus of opinion of the Council. Students have also been included in Class committees, Anti ragging squads, IQAC, Alumni, Sports, Library, Cultural, Magazine NSS, Canteenetc. The Class Representative (CR) system is fundamental to student representation as leaders. It allows one male and one female student to represent each class. CR meetings play a major role to assess teaching , learning and support services The student council also actively engages in drawing up the program, conduct and supports the various sports & extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Objectives of the Alumni association:

- **To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.**
- **To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.**
- **To assist and supporting the efforts of the Institution in obtaining funds for development in pursuit of academic excellence at the Institution.**
- **To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.**
- **To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.**
- **To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.**

Activities and Contributions:

- **Alumni have donated funds to assist the Poor & Merit students of the Institution.**
- **Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision.**
- **Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Providing quality educational opportunities to inculcate values, skills in the students of our rural area to empower them to face challenges of the new millennium and to develop vibrant academic environment for the best quality education. Mission: Making great effort to bring the students of rural area into the mainstream and to cope up with the upcoming adversaries of their lives. With the mission set by the 'Vidya Prasarak Mandal, Darwha' and the scenario of higher education at various levels the college provides conducive and skill-based academic atmosphere in higher education and in the field of humanities and science.

Nature of Governance:

The Institution follows a democratic & participatory mode of governance. As per the Maharashtra Public University, it constitutes CDC. The CDC approves comprehensive academic, administrative and infrastructural development plans of the college in tune with the Vision and Mission. IQAC as well as Staff Council Committee are more responsive bodies for the governance of the Institute. The Principal of the college is executive authority and functions all programs with the different levels.

Participation of the Teachers in Decision Making Bodies:

Teachers, staff council, CDC, IQAC, Administrative, Academic and various Committees constituted for the smooth functioning of the Institution.

File Description	Documents
Paste link for additional information	[https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.1.1.pdf]()
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization: Governing body of the Institute exercises general supervision and control on affairs of the Institution. It formulates the strategic policy decisions in interest of faculty as well as students. For proper deployment CDC is formed as per the Maharashtra Universities Act. Similarly, college constituted different committees to look after different academic, curricular and co-curricular activities.

Participative Management: The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The management always try to reach desired objectives through the committees operating at strategic level by Governing Body. The Principal, College Development Committee, and IQAC plays an important role in Functional level (Head of faculties and Departments) and operational levels (Faculty and students) of management. Stakeholders at all levels have an opportunity to contribute their innovative ideas leading towards achievement of excellence. Every faculty member submit their annual plan to the Principal, which is approved by IQAC and CDC. The academic calendar is implemented for the every academic year by the Head of the Departments and faculties through interaction with the Principal.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/Perspective plan is effectively deployed:

The Institute's quality policy is well conveyed from its vision and mission. Strategic plan and action plan are designed.

Strategy to develop competences and to empower the students and faculties by applying the innovative teaching learning methods,

arranging industrial visits, guest lecture.

Strategy to strengthen collaborative research by encouraging the faculty and students for research publications and forming MoUs. One day State Level workshop on 'Techniques of Data Collection' is organized to motivate the research scholars of all research centers. Regular RAC meet as per the notification of the Parent University is scheduled to present the progress of the research scholars.

Ethics and Social Responsibility:

To inculcate Ethics and Social Responsibilities among the students our institution has conducted various programmes in collaboration with college NSS unit such as Blood Donation Camp as well as Health Care camp is organized.

NSS Special Camp conceived students an opportunity to live with that community for 7 days and experience the conditions and problems of the people.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Through the structures, processes, and practices, of governance, everyone associated with the institutional bodies work together for the development of the Institution.

President, Secretary, Teachers' Representatives, Women Teachers' Representative, Non-Teaching Representative and various committees of the college work under the IQAC.

Teaching staff: The college has departments which are headed by In-Charges followed by other teaching staff members. The college also has a Physical Director and a Librarian.

Non -Teaching Staff: The Superintendent heads the non-teaching staff and all entire staff members

Our college adheres to the rules and regulations laid down by the UGC,

Govt. of Maharashtra and the affiliating university.

Service Rules: As per Parent University, UGC and the Government of

Maharashtra.

Procedure for Recruitment: The recruitment of all the college posts are done by the parent management as per the norms of UGC, Government of Maharashtra and affiliating University. Procedure for Promotion: Promotions are given according to the directions and the CAS rules of the parent University, UGC and the Government of Maharashtra. Grievances Redressal Mechanism:. The students' Sexual Harassment Committee, Anti-Ragging Committee, and Grievances Redressal Committee for the timely Redressal of the grievances of the students and the faculty

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.2.2.pdf
Link to Organogram of the institution webpage	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.2.2 Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity and paternity leave with salary, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Group life insurance for teaching staff and non-teaching staff, Loan without interest from provident fund for permanent employees, Medical reimbursement are provided to the employees of the institution as per government rules, Recommendation of faculties on various bodies at University level

Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff, Staff Grievance Redressal Cell to address the issues and grievances of the staff. Indoor games facility for the staff to relax and to refresh physically and mentally. The teaching and non-teaching staff are honored for their remarkable service. Teachers are felicitated for their academic excellence such as completing Ph.D. degrees and holding various positions in the academic bodies at University level. Awards of excellence for research and extension is given to the deserving members of staff every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows performance based appraisal system (PBAS) as prescribed by Sant Gadge Baba Amravati University,Amravati following UGC regulations as per the seventh pay. The PBAS provides a feedback of the faculty members. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning. Teachers records are duly verified by the heads of the departments annually and submitted for the assessment to the Principal through IQAC and local Assessment committee. At the time of promotion of the faculty Screening and selection Committees recommend for career advancement. If faculties fulfill the minimum API scores indicated in the appropriate API system tables by submitting an application and the required PBAS as per the UGC Career Advancement Scheme guideline the promotion is done. In the session 2023-24 five teachers has got their promotions on the basis of their performance by the recommendation of Screening and Selection committee.

The Non-Teaching staff are subject to promotion in their respective fields after a period of service not less than prescribed by the state government or it depend on the length of service.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has the budgetary control system to monitor the effective and efficient use of financial resources. The institute regularly follows internal and external financial audit system. The institutional accounts are audited regularly by both internal and statutory audits. Qualified internal auditors have been permanently appointed and a team of staff under them verify all vouchers of the transactions that are carried out in each financial year. The internal auditor shall evaluate and confirm the effectiveness of internal system of accounting of the receipts. The internal auditor should verify that the fees are collected from all the students and if there is any concession, the same is granted by a person who is so authorized. The internal auditor should also ensure that the fees received in advance and fees receivable are properly accounted and irrecoverable fees are written-off under the authorization of the appropriate person. The auditor verifies the income and expenditure details of the college as per the balance sheet and provisions stipulated by law. The external auditing is done by a Chartered Accountant, specially designated for this purpose. External audit is also carried out on an elaborate way on quarterly basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7900

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: Our college is grant-in-aid institute affiliated to the Sant Gadge Baba Amravati University, Amravati. As it is State Government University, the main sources of funds are student fees such as Tuition and other fees, donations from philanthropies and managements financial support. The University also mobilizes its resources through: Grant under section 12 F &2B of UGC

As our college is grant-in-aid institute For the optimum utilization of financial resources, the college constituted Planning, Purchase, Building construction committees. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the Institute and other activities. Salaries of the clock hour basis teacher are provided by the Institution.

The Principal of the institution monitors the use of resources received from the State Government, UGC etc. Institution makes recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted. The details of the requirement of the equipment's, maintenance infrastructures etc. are prepared and proper procedure for purchase is adopted.

The infrastructural facilities like auditorium and college ground is given to Government, Non- government and Social organizations to conduct various events.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic as well as channelize all efforts and measures towards promoting and enhancing its academic performance.

IQAC monitors and channelize all the academic ventures to be conducted throughout the session 2023-24. Accordingly, various activities such as the organization of Workshop on Code of Conduct, Soft Skill Development Program, Gender Equity Promotion Program, Workshop on National Digital Library of India, Universal Value Program like Blood Donation Camp, Cleanliness Drive etc has been conducted. various initiatives have been taken for making campus eco-friendly. Students involvement in variety of cultural program, as well as the Youth Festival & extension activities makes the IQAC more live. IQAC has always tried to stay up with ICT enabled teaching learning process & numerous new teaching techniques in order to keep up with changing environment. some faculty members run the university level certificate courses and also did the valuation, invigilation and paper setting of the same. The Institute IQAC channelizes to instill and promote the research temper among students and staff. IQAC encourages quality publication and research through Research Centers. IQAC organized workshop on Research Methodology to maintain the research quality.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC are

1. **Feedback mechanism**

IQAC, monitors all the activities by collecting feedback from all the stakeholders through college's feedback committee. Institute Feedback Committee has developed Google Forms as an online proforma for collecting feedback of different stakeholder. It has developed a structured feedback form for instructors' performance, curriculum, and infrastructure. IQAC channelized Feedback collection, Analysis and continuous follow up of the suggestions made by students, teachers, parents and alumni. IQAC analyze the feedback to identify areas for improvement and put before the HEI to regulate all the process.

2) Teacher`s Daily Diary

Well planned and well-prepared teacher can achieve success by his effective teaching. To maintain the quality in Teaching -Learning Process HEI provides daily diary to all faculties at the beginning of the session. All the faculties are recommended to keep the records of teaching-learning process on it. which should be approved by the vice principal or head of the faculty daily. At the end of every month all teachers have to take the sign of principal on their teaching plan. The institute IQAC supervises this process and recommend the suggestions if needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.5.3.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:

1. **1. Safety and Security**

Following committees are active in order to maintain safety and security of not only the girl's students but also woman faculties.

Women Development Cell

1. **Women Development Cell is formed to educate gender equality and gender sensitization through workshop, seminar, talk, poster, slogans, easy competition and street plays.**
2. **Internal Compliance Committee (ICC)**

The ICC and Discipline committee is working for the Prevention, prohibition and redressal of Sexual Harassment of women employees and girl students.

Anti-Ragging Committee.

Th Anti-Ragging committee prohibit, prevent and eliminate the source of ragging and to promote a culture of respect and equality.

1.

1. **Security checkpoints at entries and exits.**

2. **Extensive surveillance network with 24x7 monitored control rooms (CCTV Camera).**
3. **Fire extinguisher also available in Office, Library, Laboratories.**
4. **Separate Washrooms, Common room with First Aid Box and sanitary Box and parking area.**
5. **College has dress code for the staff and students.**
6. **students participation in co-curricular activities including sports as core course in all UG & PG programs.**
7. **Separate counselling sessions are arranged for girl students by lady teachers.**

File Description	Documents
Annual gender sensitization action plan	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.1_(A).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To achieve a higher level of environmental performance for the Waste management several ways are adopted such as minimizing the amount of waste, recovering waste materials and finding ways to recycle them and disposing of waste safely and effectively.

Solid waste management:

College always educates students about waste management and makes sure recycle bins are used properly to keep clean premises.

Liquid waste management:

For Liquid waste management drainage canals and water harvesting are available.

E-waste management

All the E-waste Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipment's and Photocopy machines are recycled properly. UPS Batteries are recharged / repaired / exchanged by the suppliers. Non-recyclable stuff is being disposed of centrally by authorized vendor by MOU.

Rain Water Management:

College is utilizing Rainwater harvesting technology to collect, convey and store rain water to recharge groundwater of well from relatively clean surfaces.

Waste recycling system:- Nil

Hazardous chemicals and radioactive waste management: Chemical waste and expired chemicals are drained in the bunds constructed backside of college. And motivates students for reuse and recycling of waste through the wall painting as well as various activities regularly conducted by NSS department.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks   **A. Any 4 or all of the above**

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional Efforts

1) Equity, diversity and inclusive efforts: Institutional take efforts and initiative that can help to provide an inclusive environment, promoting tolerance and harmony towards various

diversities.

2) Cultural Sensitivity Training: Provide training sessions for faculty staff and students to promote cultural awareness and sensitivity.

3) Inclusive Curriculum: Review and revive the curriculum to ensure that its inclusive and representative of diverse perspectives and experiences.

4) Support Service: Establish support services such as counseling, mentor-ship and academic support to cater to the diverse need of the students.

Initiatives for Cultural Diversities

1) Cultural Festivals and Events: Organize cultural festival and events that celebrates diverse tradition, custom, and heritage.

2) Language Support: Provide language support services such as bridge course , remedial classes, language lab to cater linguistically divers students.

3) Cultural Club And Organization: Encourage the formation of cultural club and organization that promote diversity and inclusion.

Initiatives for Socioeconomic Diversity

1) Mentor-ship program: Establish mentor-ship program that pair students from socioeconomically disadvantaged background with faculty and team members.

2) Career Counseling: Provide career counseling services that cater to the diverse aspirations and needs of students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Here is a comprehensive plan for sensitizing students and employees of the institution to human values, professional ethics, and constitutional obligations:

Human values Sensitization

Value Education: Integrate value education into the curriculum.

Workshops and Seminars: organize workshops and seminars on human values.

Mentorship Program: Pairing students with faculty members or industry professionals who can guide them on human values and professional ethics.

Professional ethics Sensitization

a) Code of Conduct: Develop and disseminate a code of conduct that outlines the institution's expectations professional behavior.

b) Guest Lectures: To share insights on professional ethics and its applications.

Constitutional Obligations and Citizen Responsibility

i) Constitutional Education: Integrate constitutional education to the curriculum focusing on the fundamental rights, duties and responsibilities of citizens.

ii) Workshop and Seminars: On constitutional obligations and citizen responsibilities.

iii) Community Services: Students participation in community service activities and environmental conservation initiatives.

Implementation and Monitoring:

· Constitutional Committee: Establish a constitutional committee to oversee the implementation of human values, professional ethics and constitutional obligations initiatives.

· Assessment and Evaluation: Conduct regular assessments and valuations Feedback Mechanism: Establish a feedback mechanism to allow students and employees to provide suggestions and feedback on the initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By organizing guest lecture workshops and seminars on different topics and institute also encourages students to participate in community services such blood donation camps and campus cleanliness drives and charity events.by celebrating national and international days, events the institute promotes cultural awareness, social responsibility and community engagements among its students, faculty and staff.

1. Independence day (August 15th): The institution organizes a flag hoisting ceremony, followed by cultural events, patriotic songs.

2. Republic day (26th January): The institute organizes a flag hoisting ceremony.

3. Gandhi Jayanti & Shastri Jayanti (2nd October): The institute organizes a program and offering garland to the portrait of both great personalities.

4. World Women's day (8th March): The institute organizes Special Lecture on "Hereditary Rights of women." on the occasion of women's day.

5. World Wild Week (7th October): College organized one day work shop to preserve wild animal with the collaboration of forest Dept. Darwha.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

1. Title of the Practice: 'Career Development Programme for Students'

2. Objectives of the Practice: -

To enhance academic performance, career readiness, and social responsibility.

3. The Context: -

Offering workshops on resume writing, interview skills, and networking, alongside mentor ship opportunities with industry

professionals.

4. The Practice: -

It equips students with essential skills for professional growth.

5.Evidence of Success: -

Resulted into employability, improved soft skills, and higher job placement rates.

6. Problems Encountered and Resources Required: -

Insufficient funding, lack of expert mentors, and low student participation.

Best Practice II

1. Title of the Practice: - 'Voter Awareness Program'

2. Objectives of the Practice: -

To educate citizens about their voting rights, the importance of participation in elections, and the voting process.

3. The Context: -

Conducting voter awareness rally, surveys, lectures, registering voters, demonstration of Voting and VPT machine.

4. The Practice: -

Awareness campaign includes the following Initiatives

Notification –

- Street Plays

- Voter awareness lecture by staff and Revenue officers

5.Evidence of Success: -

Number of voters increased.

6. Problems Encountered and Resources Required: -

The indifference of the people towards the polls is strongly felt in this place.

File Description	Documents
Best practices in the Institutional website	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.2.1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Management Entrepreneurship Professional Skill Council (MEPSC)

26 Feb- 20 March 2024

Management and entrepreneurship are two essential pillars in the business world, management focuses on optimizing existing operations, and entrepreneurship drives innovation and the development of new opportunities.

Professional Skill Council (PSC)

A Professional Skill Council (PSC) is a governing body established to provide a framework for the development of professional skills in various industries.

Training was mapped to the UG course.

Training focused on Employability Skills, Constitutional Values: Citizenship, Basic English Skills, Digital Skills, Financial and Legal Literacy, Career Development and Goal-Setting, Getting Ready for Apprenticeships and Jobs.

Training Programme:

During the program 86 students were admitted. Trainer G.G. Wankhade convinced the students about the purpose and importance of the training.

The next 29 days of training in which G.G. Wankhade guided the students on entrepreneurship skills, communication skills, banking awareness, computer skills. Prof. Dambhare guided on personality development Prof. Gawande guided the students on group discussion, interview skills and instilled a kind of confidence in the students. Field work was allotted in a group of 10 students to different business areas. 90 hours training program was concluded with online examination accounted 03 credit based on students performance.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our teachers have played a crucial role in professional development and curriculum creation. At the beginning of the academic year, the curriculum is accessible in the central library and on the institution website for both educators and students. Following the curriculum guidelines, teachers formulate their academic plans and obtain approval from the principal. Each educator presents the syllabus to the students and clarifies the distribution of marks across topics and the exam format. In addition, teachers provide a range of multiple-choice questions, personal assessments or exam timelines, assignments, and seminars. Some educators maintain their own YouTube channels and WhatsApp groups to facilitate better communication, additionally organize guest lectures, assign projects, and offer subject-related certification courses. The IQAC evaluates the entire teaching, learning, and assessment process by gathering feedback from all stakeholders. The institution also undergoes audits related to both academics and administration. Images from each event, tagged on Google, are recorded. Teachers maintain a record using a daily diary. Seminars, conferences, and various other events take place regularly. The head of the department supervises the curriculum and the daily logs are finalized by the principal at the end of each month.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/1.%201.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution develops its academic calendar in advance, taking into account the schedule of the Parent University, and adheres to it. This calendar is also made available on the institution website for the benefit of all stakeholders. It features a

preliminary timetable for the admission process, curriculum, study plans, examination dates, practical sessions, homework, assignments, seminars, PPT presentations, projects, viva-voce, interviews, presentations, unit tests, academic guidance sessions, student and faculty exchange programs, excursion tours, special N.S.S. activities, sports events, the University "Yuva Mahotsav," the Institution Youth Festival, the integration of teaching and learning activities, extracurricular activities, institutional events, and the vacation timetable, among others. In practical terms, student assessments are conducted continuously using various evaluation methods. Ongoing internal evaluation allows faculty to select appropriate teaching strategies. The Examination Committee prepares, displays, and administers continuous internal assessments. Each department conducts special tests to identify slow, moderate, and advanced learners, and they implement initiatives to support their progress on a regular basis. The key elements of the academic calendar are as follows: 1. It outlines the planning of various activities by the relevant committees. 2. In accordance with the calendar, N.S.S., sports, and cultural programs organize co-curricular and extracurricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

64

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting challenges are reflected in the institution's vision and goal. Our organization hosts a number of events and initiatives, including: 1. Environmental Issues: Environmental studies are a required course for all second-year U.G. students. The environment is a major topic in some sections of the syllabus for courses including Sociology, History, Economics, and Physics. The N.S.S. department organizes environmental awareness programs such as tree plantation, cleanliness drives, etc. 2. Human Values: Literature, social sciences, and a variety of languages are used to instill human values through the programmes like Voter awareness camp. In honor of Teachers day Self-governance by the students is implemented in the institution. 3. Professional Ethics: Professional ethics such as business skills, diversified, economic, and commercial principles are ingrained in the curriculum. Teachers and students have observed Yoga Day as a way to enhance their bodies and minds. The institution hosts health awareness events like blood drives and health screenings. NSS unit had conducted AIDs awareness rally as well as Leprosy and Cancer awareness workshop. Women's safety, security, and employability workshops on 'Women Empowerment and Entrepreneurship' are often organized for girls. This year Workshop on 'Child Sexual Abuse: Prevention and Measures' was organized by Women Development Cell.

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

230

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1329

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

967

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Heterogeneous classes of higher educational institutes require multiple teaching-learning methodologies. Hence, it becomes essential that the HEIs identify the advanced and slow learners so that no student is left behind in the educational process. Process of identifying Advanced and Slow Learners: Our teachers identify the advanced and slow learners at the beginning of the academic year. To do so, the teachers conduct a test on the subject knowledge of respective subjects and marks obtained by the students is a basic criterion for the identification of slow and advanced learners. Moreover, even while delivering the lectures, teachers identify them by asking oral questions. Accordingly, the college teachers apply altogether different strategies to enhance the learning capabilities of these students.

a) Special Programme for Slow Learners such as 'Special Coaching, Remedial Coaching, Guest lectures etc. The mentors always encourage and guide the slow learners to solve the question papers of the previous semester.

b) Special Programme for Advanced Learners: Organization of seminars and group discussions, Essay writing, quiz, surprise tests, debate and elocution competitions are organized for them. Advanced learners are also encouraged to refer to additional study materials through reference books, N-List, books available in the departmental libraries, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1329	**21**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The IQAC of our institute always ensures the use of student centric methods in its teaching-learning processes. Accordingly, the teachers use experiential learning, participative learning, and problem-solving methodologies.

a) Experiential Learning:

1. Each department encourages students to get an experience of what they are precisely studying in the books. For instance, the theories learnt in the classroom are practiced and done in the science laboratories.

2. The field projects and field visits are conducted by various departments.

b) Participative Learning Methodology:

Our teachers also make use of participative learning methodology such as questioning, group discussion, projects, participation in university-level research competition-Avishkar, seminars, conferences and poster presentation competitions.

c) Problem Solving Methodology

Teachers use a Problem-solving methodology in which they push students to meditate on a particular issue that requires resolution. Both teachers and students are involved in the idea to solve problems. Teachers from Mathematics, Physics, Chemistry and Accountancy use this method. The ultimate impact of these student centric teaching methods is seen in the overall understanding of the concepts and the ideas by the students that are given in the syllabi. These methods enhance the interest of both the students and teachers in the teaching and learning

process.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IQAC encourages teachers to use 'Blended learning', which refers to a learning approach that combines traditional classroom practice and e-learning resources.

1. Internet: The college's lease line connection is available for quick internet access. The faculty members have developed e-content with the help of Olympus Great Learning subscription (subscribed by the college) for an effective teaching-learning process.

2. MSPM ERP Software, TALLY ERP, SOUL software for different purposes.

3. Google Classroom: Teachers also use Google classroom to provide instructions and educational e-contents to the students.

4. PowerPoint Presentation: Every teacher uses PPTs to impart an enhanced learning experience.

5. E-Books, Videos and films: Screening films based on novels and plays prescribed in the syllabus is organized to provide an audiovisual experience to students. E-books related to the subjects are kept on the college website. Every department has made a collection of e-books and notes shared with students as per the requirement.

6. YouTube Channel: The institution has YouTube Channel video lectures related to the syllabus. Teachers also provide links to useful educational e-content available on YouTube.

7. INFLIBNET: Teachers are provided access to e-resources through the Information and Library Network (INFLIBNET) Centre.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

363

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous and comprehensive internal evaluation following Sant Gadge Baba Amravati University's norms and guidelines. The examination committee prepares the internal theory and practical examination schedule well. It is communicated to the students on the central notice board, the college website and concerned teachers make announcements in the classrooms. The internal examination committee looks after effective monitoring and timely implementation of the internal examination and procedure of evaluation. The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The university guidelines related to internal examination patterns are displayed to the students well in advance through the college website and classrooms. After evaluation, the answer sheets are shown to students for their information, which provides transparency and accountability in the evaluation process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination grievances, there is a separate mechanism in our college. The internal examination grievances of the college students are either at the college or at the University level. The college level grievances are redressed by the Internal Examination Committee, the concerned heads of the departments. The university level grievances are redressed by examination coordinator under the guidance of the Principal. If any student is unable to appear for the internal examination due to illness, participation in co-curricular, extra-curricular activities or genuine reason, the re-examination is conducted for such students. After the evaluation of the answer books, marks are displayed on the notice board. If there is any grievance regarding the internal examinations, it is redressed positively in time. The follow up of University level grievances of internal examination is actively taken by examination coordinator of the college, so that such student may not suffer from their academic loss. In this session 2023-2024 even and odd semesters' examinations are conducted as per the notification of Parent University. All the staff members have taken the keen efforts in minimizing the university level grievances not only at internal but also university level examination. Even after all university level grievances.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and course outcomes for all Programs offered by the

institution are stated and displayed on website and communicated to teachers and students. The college is permanently affiliated to Sant Gadge Baba Amravati University Amravati with and follows the curriculum prescribed by the University. This curriculum is outcome-based and has well-defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). The POs, PSOs and COs are expressed in the form of knowledge, skills, and attitudes which define all the courses offered in the college. During introductory lectures at the start of the semester, teachers provide information about the POs, PSOs, COs and methods of evaluation, as well as the performance expectations.

To fulfill the objectives of CO, PO and PSOs, our teachers use experiential learning, participative learning, and problem-solving methodologies such as

The field projects, questioning, group discussion, projects, participation in university-level research competition-Avishkar, seminars, conferences and poster presentation competitions etc. Teachers use a Problem-solving methodology in which they push students to meditate on a particular issue that requires resolution. These methods enhance the interest of both the students and teachers in the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The academic progress of the students is regularly monitored by subject teachers, the class in- charge, as well as respective Heads of Departments for effective program outcomes attainments. The college ensures the outcome of the programs through the analysis of the internal and external examination results.

The evaluation system and outcome of students' feedback mechanics plays a vital role in the fulfillment of course objectives. Class tests, assignments, practical, seminars, project work, interview and presentations are executed to overcome the difficulties in

the relevant subjects. The learning process is an integrated and exciting process based on classroom activities such as regular seminars, debates, group discussions on the relevant subjects. Participation of students in various drives, mission, camps and competitions at the university/state level, amplify the attainment of the outcomes.

The Methods adopted for the evaluations of program outcomes, program-specific outcomes and course Outcomes are as follows:

Formative Assessment: This includes: Home Assignments, Unit Tests, Surprise Tests, Seminars, Projects, Group Discussions, etc.

Summative Assessment: This includes assessment in theory examination and practical examination, especially for science and Commerce faculty.

The college analyzes course-wise results, and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.6.3%20.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mmmdarwha.ac.in/pdf/link_aqar_23-24/2.7.1%20.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college makes an effort to create, innovate, and share knowledge. In the past, college would do all in their power to encourage, expedite the creative thinking needed to advance both teachers and students. To assist, oversee, and keep an eye on the research efforts, the college formed the Research Advisory Committee (RAC). A senior professor who served as a RAC coordinator has been chosen by the college. According to the NEP, RAC develops research skills in UG and PG students, making it easier for research students pursuing Ph. D. degrees in various fields. To help the students, the IQAC and RAC frequently host seminars and workshops on research methodology in coordination with several departments. The Home-Economics Department of College organizes Self-Employment Program for the students where they exhibit and sell the items prepared by them, which encourages them to build business ideas. Additionally, for the sake of their general growth, to assist the students in taking part in a variety of scientific activities such as Avishkar and

soft skill development programs at different levels. The college makes an attempt to give students a platform for entrepreneurship so they can showcase their abilities and perform similar job in the future.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

39

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With the active involvement of teachers, various extension activities are carried out throughout the session for the holistic development of the students. These activities helped to inculcate the social awareness and responsibilities among the students. Students are encouraged to develop a social mind-set for the betterment of society and social harmony. The IQAC in collaboration with other departments organized major extension activities such as

- International Yoga Day aware Students about their personal health.
- Blood Donation Camp: as a mark of social activity by

- collecting remarkable number blood bottles i.e. 34 bottles.
- **Indian Constitution Day** In order to inculcate the patriotism and democratic values among the students
- **NSS Day:** to give the knowledge about formation of NSS and its importance
- **Tree Plantation Programme:** to sensitize the students towards social obligations.
- **Azadi Ka Amrut Mahotsav:** various programs like Rangoli Competition,
- **Har Ghar Tiranga Rally** at adopted village
- **Survey on Leprosy & Cancer Detection Cases:** to inculcate the social responsibilities among the students.
- **AIDS Awareness Program & Rally**
- **Cleanliness Drive**
- **Yuva Jagriti Abhiyan (International Yuva Day)**
- **Voter Awareness Program**
- **Viksit Bharat Program**
- **NSS Special Camp At. Saykhed**

Students participated in these activities enthusiastically which helped them, to develop social, moral, ethical values among them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2355

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The institution is situated in rural area of Yavatmal district having an aesthetic landscape of 28327.995 sq. meters (Seven Acres) and built up area is 4376.09 sq. meters.

The institution has excellent infrastructural facilities with spacious 33 classrooms; out of which ten classrooms are equipped with LCD projectors, K-Yan (Integrated Computer Projector), nine spacious laboratories, language laboratory, seminar hall with Newline Interactive Touch Panel, IQAC office, staff room, well

enriched library, reading room, gymnasium hall, administrative office, playgrounds, common rooms for boys and girls, dark room, canteen, botanical garden, NSS office, management chamber etc. College constantly provides quality education for all round development of the students so as to make them aware and responsible human.

Computing Equipment

Institution has 50 computers associated with physical components which help for smooth functioning and it includes monitors, keyboards, mouse, mouse pad, web cam, printers, modems, scanners, pointing devices, earphones, headphones, and other computer peripheral equipment, cables, servers, routers etc.

Library

Spacious library enriched with 27673 books, 38 journals and 13 magazines. Library subscribed N-List Consortia with more than 7761553 e-books and 6658 e-journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides adequate facilities for cultural activities; indoor and outdoor sports as well as students support amenities.

Cultural Activities:

The institution's Seminar Hall is utilized for the practices of cultural activities and rehearsals of the participants. At the time of annual gathering special pavilion, experts like choreographer, musician, make-up man, drummers are made available to the desired participants.

Games and Sports (Indoor, Outdoor):

The Institution provides ample opportunities for the students to

take part in all indoor and outdoor sports activities. Available playgrounds are as under.

- One Foot Ball Field of 120×70 mtr.
- Two Volley Ball Court of 22×20 mtr.
- One Cricket Ground with Pitch of 130×110 mtr.
- Two Kabaddi Courts of 22 × 15 mtr.
- One Kho-Kho Court of 30×19 mtr.
- One Athletics (200 mtr. Running Track, Long Jump Pitch, Shot-Put Sector, Javelin Throw Sector) of 120x85 mtr.
- One Double Bar, Single Bar (Push Ups and Pull Ups) of 15x10 mtr.

Dimension/Features of Indoor Infrastructure facilities:

The Institution has one Multipurpose Gymnasium Hall (Size 30m×18m) with spectators Gallery,

1. Badminton Court-2

2. Table Tennis Court-2

3. Chess Table-4

4. Carom Board-2

5. Changing room for Boys-1

6. Changing room Girls-1

Dimension of Yoga and Meditation Hall (7.20×12.35 mtr.)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.92

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of institution is automated with SLIM21 ILMS (Version: 4.0.0.28530) from the year 2018.

There is an Online Access Public Catalogue (OPAC)/Web-OPAC for students and the staff. 2 separate nodes are made available in the Library for OPAC facility.

Web OPAC (Online Public Access Catalogue) facility is made available through SLIM21 (Library Management Software) to know the bibliographical details about the collection. Search by giving Title, Author, Class Number etc. can be carried out. Transactions are done through Barcode technology.

Electronic Resource Management package for e-journals

The library subscribes N-List consortia for e-books and e-journals, under this consortia library provides more than 77,61553+ e-books and 6658+ e-journals to students and faculty members and link of the N-List provided on website.

Additionally, link to scholarly open access books, journals, theses, database is also available on the Library webpage.

All the books collection is updated in the SLIM21 (Library Management Software) and the Web OPAC is available for the users. The issue and return of books has been activated with the SLIM21 Library Management Software.

Facilities available

No of printers: 02

Barcode Printer: 01

Bar Code Scanner: 05

Photocopy Machine: 01

Internet bandwidth: 200 Mbps

Web Camera: 02

Fire Extinguisher: 3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.32

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

193.06

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To make the learning process more effective and comprehensive, various innovative methods are used by the teachers. The institution has employed an honorary IT consultant for maintenance and support of the ICT infrastructure. In general, computing and internet facilities are available to all teachers

and students. It provides access to desktop systems to the faculty and students which allows them to use computer aids for academic purpose.

Institution continuously strives to provide the state of the art technologies and update its ICT facilities to ensure efficient functioning from the beginning. Extensive infrastructure has been setup.

1. DVR based CCTV system

2. English Language Laboratory

3. Separate internet connections

The institution frequently updates its IT facilities including Wi-Fi.

The institution has 50 computers, 1 Newline Interactive Touch Panel, 11 LCD projectors, 1 K-Yan (Integrated Computer Projector) with high speed internet connections (100 MBPS).

Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians; maintenance of all computing equipment is maintained by the laboratory attendants and outsources experts if needed. Office automation packages like Computer software and Antivirus are purchased by the institution and updated regularly. LAN and Network connections are also monitored by the IT consultant.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/4.3.1.pdf

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution — A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.91

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The C.D.C. & I.Q.A.C. does the planning and monitors committee work to ensure the facilities for good teaching-learning environment, also conducts regular meetings to access the infrastructural facilities. The committee put decisions before the management. The management prepares the budget for every academic year as per the needs and justification. The allocated funds are disbursed to the concerned departments as per

requirements. The maintenance work is being done under the supervision of the principal and HOD's of the departments. The maintenance of laboratory equipment is done by the attendant regularly. The yearly renewal of periodicals is observed. Weeding out of outdated, unwanted and old syllabus books is done as per the recommendations of committee. Shelving, dusting and cleaning, shifting and rearrangement, shelf rectification, stock verification, binding preservation, care is taken regularly. The computer systems are maintained by maintenance assistants and outsourced if needed. The stock register is maintained in every department and updated periodically. Sports and games materials are purchased and maintained periodically as per the strength and needs of the students. The cleanliness of campus garden and botanical garden is maintained periodically. The maintenance and cleaning of classrooms are regularly carried out by the support staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

707

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/5.1.3.pdf
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`96`

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`96`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution With the objective of inculcating the qualities of leadership, organization, and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Students have been nominated by the Academic Council on the basis of merit in studies, sports and extra-curricular activities. The functions of the Students Council are to make suggestions to the appropriate authorities with regard to the programmes of studies, student?s welfare and other matters related to them. Such suggestions are made on the basis of consensus of opinion of the Council. Students have also been included in Class committees, Anti ragging squads, IQAC, Alumni, Sports, Library, Cultural, Magazine NSS, Canteenetc. The Class Representative (CR) system is fundamental to student representation as leaders. It allows one male and one female student to represent each class. CR meetings play a major role to assess teaching , learning and support services The student council also actively engages in drawing up the program, conduct and supports the various sports & extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Objectives of the Alumni association:

- **To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.**
- **To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.**
- **To assist and supporting the efforts of the Institution in obtaining funds for development in pursuit of academic excellence at the Institution.**
- **To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.**

- **To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.**
- **To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.**

Activities and Contributions:

- **Alumni have donated funds to assist the Poor & Merit students of the Institution.**
- **Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision.**
- **Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Providing quality educational opportunities to inculcate values, skills in the students of our rural area to empower them to face challenges of the new millennium and to develop vibrant academic environment for the best quality education. Mission: Making great effort to bring the students of rural area into the mainstream and to cope up with the upcoming adversaries of their lives. With the mission set by the 'Vidya Prasarak Mandal, Darwha' and the scenario of higher education at various levels

the college provides conducive and skill-based academic atmosphere in higher education and in the field of humanities and science.

Nature of Governance:

The Institution follows a democratic & participatory mode of governance. As per the Maharashtra Public University, it constitutes CDC. The CDC approves comprehensive academic, administrative and infrastructural development plans of the college in tune with the Vision and Mission. IQAC as well as Staff Council Committee are more responsive bodies for the governance of the Institute. The Principal of the college is executive authority and functions all programs with the different levels.

Participation of the Teachers in Decision Making Bodies:

Teachers, staff council, CDC, IQAC, Administrative, Academic and various Committees constituted for the smooth functioning of the Institution.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization: Governing body of the Institute exercises general supervision and control on affairs of the Institution. It formulates the strategic policy decisions in interest of faculty as well as students. For proper deployment CDC is formed as per the Maharashtra Universities Act. Similarly, college constituted different committees to look after different academic, curricular and co-curricular activities.

Participative Management: The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. The management always try to reach desired objectives through the

committees operating at strategic level by Governing Body. The Principal, College Development Committee, and IQAC plays an important role in Functional level (Head of faculties and Departments) and operational levels (Faculty and students) of management. Stakeholders at all levels have an opportunity to contribute their innovative ideas leading towards achievement of excellence. Every faculty member submit their annual plan to the Principal, which is approved by IQAC and CDC. The academic calendar is implemented for the every academic year by the Head of the Departments and faculties through interaction with the Principal.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/Perspective plan is effectively deployed:

The Institute's quality policy is well conveyed from its vision and mission. Strategic plan and action plan are designed.

Strategy to develop competences and to empower the students and faculties by applying the innovative teaching learning methods, arranging industrial visits, guest lecture.

Strategy to strengthen collaborative research by encouraging the faculty and students for research publications and forming MoUs. One day State Level workshop on 'Techniques of Data Collection' is organized to motivate the research scholars of all research centers. Regular RAC meet as per the notification of the Parent University is scheduled to present the progress of the research scholars.

Ethics and Social Responsibility:

To inculcate Ethics and Social Responsibilities among the students our institution has conducted various programmes in collaboration with college NSS unit such as Blood Donation Camp

as well as Health Care camp is organized.

NSS Special Camp conceived students an opportunity to live with that community for 7 days and experience the conditions and problems of the people.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Through the structures, processes, and practices, of governance, everyone associated with the institutional bodies work together for the development of the Institution.

President, Secretary, Teachers' Representatives, Women Teachers' Representative, Non-Teaching Representative and various committees of the college work under the IQAC.

Teaching staff: The college has departments which are headed by In-Charges followed by other teaching staff members. The college also has a Physical Director and a Librarian.

Non -Teaching Staff: The Superintendent heads the non-teaching staff and all entire staff members

Our college adheres to the rules and regulations laid down by the UGC,

Govt. of Maharashtra and the affiliating university.

Service Rules: As per Parent University, UGC and the Government of

Maharashtra.

Procedure for Recruitment: The recruitment of all the college posts are done by the parent management as per the norms of UGC, Government of Maharashtra and affiliating University. Procedure

for Promotion: Promotions are given according to the directions and the CAS rules of the parent University, UGC and the Government of Maharashtra. Grievances Redressal Mechanism:. The students' Sexual Harassment Committee, Anti-Ragging Committee, and Grievances Redressal Committee for the timely Redressal of the grievances of the students and the faculty

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_agar_23-24/6.2.2.pdf
Link to Organogram of the institution webpage	https://mmmdarwha.ac.in/pdf/link_agar_23-24/6.2.2_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity and paternity leave with salary, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Group life insurance for teaching staff and non-teaching staff, Loan without interest from provident fund for permanent employees, Medical reimbursement are provided to the

employees of the institution as per government rules, Recommendation of faculties on various bodies at University level

Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff, Staff Grievance Redressal Cell to address the issues and grievances of the staff. Indoor games facility for the staff to relax and to refresh physically and mentally. The teaching and non-teaching staff are honored for their remarkable service. Teachers are felicitated for their academic excellence such as completing Ph.D. degrees and holding various positions in the academic bodies at University level. Awards of excellence for research and extension is given to the deserving members of staff every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows performance based appraisal system (PBAS) as prescribed by Sant Gadge Baba Amravati University,Amravati following UGC regulations as per the seventh pay. The PBAS provides a feedback of the faculty members. It helps them in

understanding the changing needs of students. All teaching
faculty member fill the prescribed format of PBAS for self-
appraisal. This system encourages them to make excellent
performance in teaching and learning. Teachers records are duly
verified by the heads of the departments annually and submitted
for the assessment to the Principal through IQAC and local
Assessment committee. At the time of promotion of the faculty
Screening and selection Committees recommend for career
advancement. If faculties fulfill the minimum API scores
indicated in the appropriate API system tables by submitting an
application and the required PBAS as per the UGC Career
Advancement Scheme guideline the promotion is done. In the
session 2023-24 five teachers has got their promotions on the
basis of their performance by the recommendation of Screening and
Selection committee.

The Non-Teaching staff are subject to promotion in their
respective fields after a period of service not less than
prescribed by the state government or it depend on the length of
service.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has the budgetary control system to monitor the
effective and efficient use of financial resources. The institute
regularly follows internal and external financial audit system.
The institutional accounts are audited regularly by both internal
and statutory audits. Qualified internal auditors have been
permanently appointed and a team of staff under them verify all
vouchers of the transactions that are carried out in each
financial year. The internal auditor shall evaluate and confirm
the effectiveness of internal system of accounting of the
receipts. The internal auditor should verify that the fees are
collected from all the students and if there is any concession,
the same is granted by a person who is so authorized. The
internal auditor should also ensure that the fees received in

advance and fees receivable are properly accounted and irrecoverable fees are written-off under the authorization of the appropriate person. The auditor verifies the income and expenditure details of the college as per the balance sheet and provisions stipulated by law. The external auditing is done by a Chartered Accountant, specially designated for this purpose. External audit is also carried out on an elaborate way on quarterly basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7900

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: Our college is grant-in-aid institute affiliated to the Sant Gadge Baba Amravati University, Amravati. As it is State Government University, the main sources of funds are student fees such as Tuition and other fees, donations from philanthropies and managements financial support. The University also mobilizes its resources through: Grant under section 12 F &2B of UGC

As our college is grant-in-aid institute For the optimum utilization of financial resources, the college constituted Planning, Purchase, Building construction committees. Funds

received from State government are spent on payment of salary of teaching and non-teaching staff of the Institute and other activities. Salaries of the clock hour basis teacher are provided by the Institution.

The Principal of the institution monitors the use of resources received from the State Government, UGC etc. Institution makes recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted. The details of the requirement of the equipment's, maintenance infrastructures etc. are prepared and proper procedure for purchase is adopted.

The infrastructural facilities like auditorium and college ground is given to Government, Non- government and Social organizations to conduct various events.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic as well as channelize all efforts and measures towards promoting and enhancing its academic performance.

IQAC monitors and channelize all the academic ventures to be conducted throughout the session 2023-24. Accordingly, various activities such as the organization of Workshop on Code of Conduct, Soft Skill Development Program, Gender Equity Promotion Program, Workshop on National Digital Library of India, Universal Value Program like Blood Donation Camp, Cleanliness Drive etc has been conducted. various initiatives have been taken for making campus eco-friendly. Students involvement in variety of cultural program, as well as the Youth Festival & extension activities makes the IQAC more live. IQAC has always tried to stay up with ICT enabled teaching learning process & numerous new teaching

techniques in order to keep up with changing environment. some faculty members run the university level certificate courses and also did the valuation, invigilation and paper setting of the same. The Institute IQAC channelizes to instill and promote the research temper among students and staff. IQAC encourages quality publication and research through Research Centers. IQAC organized workshop on Research Methodology to maintain the research quality.

File Description	Documents
Paste link for additional information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC are

1. Feedback mechanism

IQAC, monitors all the activities by collecting feedback from all the stakeholders through college's feedback committee. Institute Feedback Committee has developed Google Forms as an online proforma for collecting feedback of different stakeholder. It has developed a structured feedback form for instructors' performance, curriculum, and infrastructure. IQAC channelized Feedback collection, Analysis and continuous follow up of the suggestions made by students, teachers, parents and alumni. IQAC analyze the feedback to identify areas for improvement and put before the HEI to regulate all the process.

2) Teacher`s Daily Diary

Well planned and well-prepared teacher can achieve success by his effective teaching. To maintain the quality in Teaching -Learning Process HEI provides daily diary to all faculties at the beginning of the session. All the faculties are recommended to keep the records of teaching-learning process on it. which should

be approved by the vice principal or head of the faculty daily. At the end of every month all teachers have to take the sign of principal on their teaching plan. The institute IQAC supervises this process and recommend the suggestions if needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:

1. 1. Safety and Security

Following committees are active in order to maintain safety and security of not only the girl's students but also woman faculties.

Women Development Cell

1. Women Development Cell is formed to educate gender equality and gender sensitization through workshop, seminar, talk, poster, slogans, easy competition and street plays.
2. Internal Compliance Committee (ICC)

The ICC and Discipline committee is working for the Prevention, prohibition and redressal of Sexual Harassment of women employees and girl students.

Anti-Ragging Committee.

Th Anti-Ragging committee prohibit, prevent and eliminate the source of ragging and to promote a culture of respect and equality.

1.

1. Security checkpoints at entries and exits.
2. Extensive surveillance network with 24x7 monitored control rooms (CCTV Camera).
3. Fire extinguisher also available in Office, Library, Laboratories.
4. Separate Washrooms, Common room with First Aid Box and sanitary Box and parking area.
5. College has dress code for the staff and students.
6. students participation in co-curricular activities including sports as core course in all UG & PG programs.
7. Separate counselling sessions are arranged for girl students by lady teachers.

File Description	Documents
Annual gender sensitization action plan	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.1_(A).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To achieve a higher level of environmental performance for the Waste management several ways are adopted such as minimizing the amount of waste, recovering waste materials and finding ways to recycle them and disposing of waste safely and effectively.

Solid waste management:

College always educates students about waste management and makes sure recycle bins are used properly to keep clean premises.

Liquid waste management:

For Liquid waste management drainage canals and water harvesting are available.

E-waste management

All the E-waste Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipment's and Photocopy machines are recycled properly. UPS Batteries are recharged / repaired / exchanged by the suppliers. Non-recyclable stuff is being disposed of centrally by authorized vendor by MOU.

Rain Water Management:

College is utilizing Rainwater harvesting technology to collect, convey and store rain water to recharge groundwater of well from relatively clean surfaces.

Waste recycling system:- Nil

Hazardous chemicals and radioactive waste management: Chemical waste and expired chemicals are drained in the bunds constructed backside of college. And motivates students for reuse and recycling of waste through the wall painting as well as various activities regularly conducted by NSS department.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology	C. Any 2 of the above

and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional Efforts

1) Equity, diversity and inclusive efforts: Institutional take efforts and initiative that can help to provide an inclusive environment, promoting tolerance and harmony towards various diversities.

2) Cultural Sensitivity Training: Provide training sessions for faculty staff and students to promote cultural awareness and sensitivity.

3) Inclusive Curriculum: Review and revive the curriculum to ensure that its inclusive and representative of diverse perspectives and experiences.

4) Support Service: Establish support services such as counseling, mentor-ship and academic support to cater to the diverse need of the students.

Initiatives for Cultural Diversities

1) Cultural Festivals and Events: Organize cultural festival and events that celebrates diverse tradition, custom, and heritage.

2) Language Support: Provide language support services such as bridge course , remedial classes, language lab to cater linguistically divers students.

3) Cultural Club And Organization: Encourage the formation of cultural club and organization that promote diversity and inclusion.

Initiatives for Socioeconomic Diversity

1) Mentor-ship program: Establish mentor-ship program that pair students from socioeconomically disadvantaged background with faculty and team members.

2) Career Counseling: Provide career counseling services that cater to the diverse aspirations and needs of students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Here is a comprehensive plan for sensitizing students and employees of the institution to human values, professional ethics, and constitutional obligations:

Human values Sensitization

Value Education: Integrate value education into the curriculum.

Workshops and Seminars: organize workshops and seminars on human values.

Mentorship Program: Pairing students with faculty members or industry professionals who can guide them on human values and professional ethics.

Professional ethics Sensitization

a) Code of Conduct: Develop and disseminate a code of conduct

that outlines the institution's expectations professional behavior.

b) Guest Lectures: To share insights on professional ethics and its applications.

Constitutional Obligations and Citizen Responsibility

i) Constitutional Education: Integrate constitutional education to the curriculum focusing on the fundamental rights, duties and responsibilities of citizens.

ii) Workshop and Seminars: On constitutional obligations and citizen responsibilities.

iii) Community Services: Students participation in community service activities and environmental conservation initiatives.

Implementation and Monitoring:

• Constitutional Committee: Establish a constitutional committee to oversee the implementation of human values, professional ethics and constitutional obligations initiatives.

• Assessment and Evaluation: Conduct regular assessments and valuations Feedback Mechanism: Establish a feedback mechanism to allow students and employees to provide suggestions and feedback on the initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://mmmdarwha.ac.in/pdf/link_aqar_23-24/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes	A. All of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By organizing guest lecture workshops and seminars on different topics and institute also encourages students to participate in community services such blood donation camps and campus cleanliness drives and charity events.by celebrating national and international days, events the institute promotes cultural awareness, social responsibility and community engagements among its students, faculty and staff.

1. Independence day (August 15th): The institution organizes a flag hoisting ceremony, followed by cultural events, patriotic songs.

2. Republic day (26th January): The institute organizes a flag hoisting ceremony.

3. Gandhi Jayanti & Shastri Jayanti (2nd October): The institute organizes a program and offering garland to the portrait of both great personalities.

4. World Women's day (8th March): The institute organizes Special Lecture on "Hereditary Rights of women." on the occasion of women's day.

5. World Wild Week (7th October): College organized one day work shop to preserve wild animal with the collaboration of forest

Dept. Darwha.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

1. Title of the Practice: 'Career Development Programme for Students'

2. Objectives of the Practice: -

To enhance academic performance, career readiness, and social responsibility.

3. The Context: -

Offering workshops on resume writing, interview skills, and networking, alongside mentor ship opportunities with industry professionals.

4. The Practice: -

It equips students with essential skills for professional growth.

5.Evidence of Success: -

Resulted into employability, improved soft skills, and higher job placement rates.

6. Problems Encountered and Resources Required: -

Insufficient funding, lack of expert mentors, and low student participation.

Best Practice II

1. Title of the Practice: - 'Voter Awareness Program'

2. Objectives of the Practice: -

To educate citizens about their voting rights, the importance of participation in elections, and the voting process.

3. The Context: -

Conducting voter awareness rally, surveys, lectures, registering voters, demonstration of Voting and VPT machine.

4. The Practice: -

Awareness campaign includes the following Initiatives

Notification –

- Street Plays

- Voter awareness lecture by staff and Revenue officers

5.Evidence of Success: -

Number of voters increased.

6. Problems Encountered and Resources Required: -

The indifference of the people towards the polls is strongly felt in this place.

File Description	Documents
Best practices in the Institutional website	https://mmmdarwha.ac.in/pdf/link_agar_23-24/7.2.1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Management Entrepreneurship Professional Skill Council (MEPSC)

26 Feb- 20 March 2024

Management and entrepreneurship are two essential pillars in the business world, management focuses on optimizing existing operations, and entrepreneurship drives innovation and the development of new opportunities.

Professional Skill Council (PSC)

A Professional Skill Council (PSC) is a governing body established to provide a framework for the development of professional skills in various industries.

Training was mapped to the UG course.

Training focused on Employability Skills, Constitutional Values: Citizenship, Basic English Skills, Digital Skills, Financial and Legal Literacy, Career Development and Goal-Setting, Getting Ready for Apprenticeships and Jobs.

Training Programme:

During the program 86 students were admitted. Trainer G.G. Wankhade convinced the students about the purpose and importance of the training.

The next 29 days of training in which G.G. Wankhade guided the students on entrepreneurship skills, communication skills, banking awareness, computer skills. Prof. Dambhare guided on personality development Prof. Gawande guided the students on group discussion, interview skills and instilled a kind of confidence in the students. Field work was allotted in a group of 10 students to different business areas. 90 hours training program was concluded with online examination accounted 03 credit based on students performance.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year (2024-25)

- **To conduct workshop on Code of conduct, administrative training program**
- **To organize workshop on IPR, Research Methodologyand encourage faculty members to obtain Patents**
- **To conduct the activities like Yoga and meditation related to development of mental and physical fitness of students, faculty and staff**
- **To make MOU / Collaboration with other reputed Industries/institutes**
- **To make campus eco-friendly**
- **To conduct program on gender equity and universal values**
- **To enhance social compatibility of students through activities like NSS, Cultural and the like others**
- **To use software, language lab for innovative teaching and to develop and establish the blended learning pattern**
- **To develop research culture by organizing workshops, seminar and inviting illustrious researchers**
- **To encourage students and faculty member to publish their research in UGC care list journals**
- **To establish local linkages for all departments for internship workshops, seminars, sharing of sophisticated instruments, sharing of expertise**
- **To introduced more skills/ job oriented vocational programmes and courses**
- **Construction of separate updated laboratories for PG programs**
- **To conduct Green Audit, Energy Audits and water budgeting**
- **To conduct Academic and Administrative Audits**